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2003

Annual Report of the Town of Shelburne, New Hampshire

for the year ending

December 31, 2003

TOWN OF SHELBURNE OFFICERS 2003

SELECTPERSONS

Al Gomes	466-5511
Stan Judge	466-3986
George Corriveau	466-2349

ADMINISTRATIVE ASSISTANT

Jo Carpenter	466-2262
Home	466-3840

BUILDING INSPECTOR

Rav Bennett	466-5270
George Corriveau	466-2349

TOWN CLERK

Connie Leger	466-3831

TAX COLLECTOR

Kimberly Landry	466-5353

TREASURER

Patricia Hudnall	466-2181

SCHOOL BOARD

Bob Corrigan, Chairman	466-2794
Jo Carpenter	466-3840
Wendy Niskanen	466-3632
Steven Welford, Interim Superintendent	466-3632

PUBLIC WORKS FOREMAN & ROAD AGENT

Ken Simonoko	466-2957
Home	466-3690

FIRE CHIEF

Warren Hayes,	466-3989

CONSTABLE

Jerry Baker	466-2362

EMERGENCY MANAGEMENT

Stanley Judge	466-3986

TOWN OFFICE	466-2262
Fax	466-5271
E-mail – shelburn@ncia.net	Website – www.shelburnenh.com
TOWN GARAGE/ FIRE STATION	466-3465
TRANSFER STATION	466-2957

EMERGENCY - FIRE, POLICE & AMBULANCE 911

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TABLE OF CONTENTS

Dedication 1-2
Special Remembrance 3
Special Thank You Town Officers 4
State & Federal Officials 8
2002 Town Meeting Minutes 9
Financial Reports 14
Summary Inventory of Valuation 15
Statement of Appropriations & Taxes Assessed 16
Comparative Statement of Appropriations 20
Town Clerk' Report 21
Schedule of Town Property 21
Tax Collector's Report 22
Treasurer Report 24
"Town Officers' Salaries 25
Balance Sheet 26
Summary of Revenues & Expenditures 28
Detailed Statement - Revenues & Expenditures 29
Reconciliation of Long-term Debt 44
Departmental Revenues 45
Trust Funds 47
Auditors Report 49
Charts 50
Warrant and Budget 53
Report of Officers and Committees Selectmen 67
Public Works 70
Solid Waste 71
Fire Department 72
Town Forest Fire Warden 74
Town Forest 75
Police 76
Emergency Management 77
Planning Board 79
Building Inspector 81
Library 82
Cemetery 85
Park Commission 86
Friends of Shelburne Recreation 87
Heritage Commission 88
Old Meadows Bridge 89
Country Council 90
Executive Councilor Ray Burton 92
Rules, Regulations & Informational Material 93
Annual School District Report 100

DEDICATION

This town report is dedicated to the memory of Roy E. Byrd and Barbara B. Bennett.

1933 - 2003

Roy E. Byrd, a 32-year Shelburne resident, passed away on February 17, 2003. He was born and raised in Roanoke, Virginia, and at 17 joined the military where he distinguished himself at the "Chosin" Reservoir, Korea. He was awarded the Purple Heart with Oak Leaf cluster.

Though he never lost his southern accent (many called him "Reb") and was a rebel at heart, he quickly became a Yankee after marrying his wife Betsy Sherburne of Gorham. They moved with their son, Jarrod, to Shelburne in 1972 where he had cleared his land and established their home on Seyah Road.

He was a proud, defensive Shelburne-ite and often got on his political "soapbox" at the old Shelburne Dump or in Welsh's restaurant with the "Breakfast Gang". In fair weather he could be seen out in one of his meticulously restored antique automobiles, cruising around with his Shih Tzu, Trilby, sitting by his side. He was a stage driver for the Mt. Washington Auto Road for 28 summer seasons.

After retirement from the paper mill, he and Betsy drove their motor home across the country several years to spend the winters in California with their daughter, Kathryn. Roy was most at home behind the wheel of anything that moved - cars, motorcycles, trucks, snow machines, and even tractors and riding mowers.

He is deeply missed by his family and friends.

Barbara "Granny" Bennett

Barbara was born on July 28, 1928 in Norfolk, Virginia. She moved to Shelburne in 1948. Barbara, and her husband Jack, had four children by birth, but 5 children total: Rav, Darryl, Deb, Jay and Kenny. Along with raising her children, she also made a home for her sister, Laura, and her brother, Franklin. Her home was always full of kids.

Barbara worked at Kidder's Greenhouse for many years, as well as dabbling in Avon and working at the White Birches Campground. She was an auditor for the Town of Shelburne in 1981 and 1982.

She loved knitting, crocheting and let's not forget the bowling leagues! Barbara was a loving wife, mother and grandmother. She always saw the best in people and lived her life surrounded by family. She was taken from us on October 31, 2003, but our memories live on.

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SPECIAL REMBRANCE

We honor and thank the members of the 197th Field Artillery Division and their families.

Our best wishes and heartfelt prayers go out to them and their families as they embark on a difficult assignment.

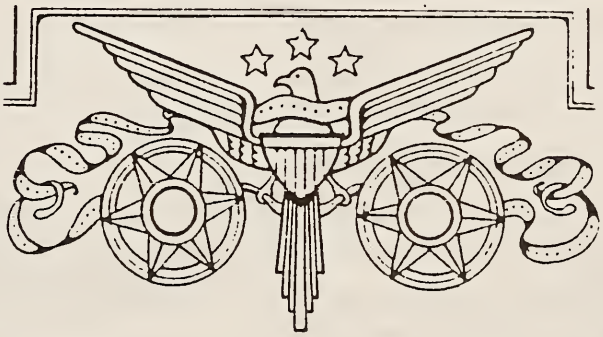
It is because of their sacrifice and commitment as members of the military that this country enjoys the many freedoms that many of us have come to take for granted-freedoms that make this country as great as it is and envied by many.

Those of us at home must watch over and lend a helping hand to the family members left behind in our communities. If we do our part to help these families, then the servicemen and women will have one less thing to worry about, knowing that their families are being taken care of.

We hope the servicemen and women will share with all of us the news of what is happening and where they are, so that we might better understand and gain a deeper sense of appreciation for their sacrifice.

We thank them for their dedication and commitment to our country.

(Excerpts from speech by Selectmen George Corriveau given at reception at Berlin High School)



SPECIAL THANK YOU

This has been a busy year with a lot of time being devoted to finishing the building project and refurbishing the Town Hall. We hope that everyone will appreciate the blending of old and new into a very nice community building.

Some special thank yous are in order.

To the Board of Selectmen:

Thank you for the many, many, many hours that you put in to finish the building project.

To Al Gomes:

Thank you for the donation of chairs, a small table and a coat rack for the new offices..

To the Friends of Shelburne:

Thank you for the donation of the three bay sink for the kitchen..

To Ken Simonoko:

Thank you for donating the use of your bull dozer for work and landscaping around the Town Building..

To Ray Halle

Thank you for your donation of a microwave for the kitchen..

To Shelburne Neighbors Club:

Thank you for your donation of a new microwave for the kitchen.

To Great Lakes Hydro America

Thank you for allowing the Town to use the picture of the Shelburne Hydro on the cover of this report.

To everyone that takes the time to volunteer to serve on committees or to hold town office:

Thank you!!! It is all of you that make Shelburne a very special place to live.

TOWN OFFICERS 2003 - 2004

SELECTPERSONS

Albert Gomes — Term expires 2004
George Corriveau — Term expires 2005
Stanley Judge — Term expires 2006

TREASURER
Patricia Hudnall

DEPUTY TREASURER
Hildreth Danforth

TAX COLLECTOR
Kimberly Landry

DEPUTY TAX COLLECTOR
Debra Baker

TOWN CLERK
Constance Leger

DEPUTY TOWN CLERK
Lawrence Leger

AUDITORS

Debbie Hayes
Rodney Hayes

MODERATOR

John Henne

SUPERVISORS OF THE CHECKLIST

Kathleen Judge — Term expires 2004
Hildreth Danforth — Term expires 2006
Nancy Philbrook — Term expires 2008

BALLOT CLERKS

Cynthia Gralenski John Gralenski Doris Gorham Robin Henne

PUBLIC WORKS FOREMAN & ROAD AGENT

Ken Simonoko

BUILDING AND CODE ENFORCEMENT

Rav Bennett
George Corriveau

HEALTH OFFICER

Albert Gomes

EMERGENCY MANGEMENT
Stanley Judge

FIRE CHIEF
Warren "Tom" Hayes

CONSTABLE
Jerry Baker

POLICE OFFICERS
William Weichert, Brian Lamarre

BUDGET COMMITTEE

George Corriveau	Term expires 2004
Robert Corrigan	Term expires 2004
John Henne	Term expires 2004
Donald Merski	Term expires 2005
Leon Favreau	Term expires 2006

PLANNING BOARD

Stanley Judge	Term expires 2004
Lala Dinsmore	Term expires 2004
John Cosgriff	Term expires 2004
Raymond Danforth	Term expires 2005
John Carpenter	Term expires 2005
Raymond Halle	Term expires 2006
Ann Leger	Term expires 2006

BOARD OF ADJUSTMENT

John Gralenski	Term expires 2004
Terry Davenport	Term expires 2004
Raymond Danforth	Term expires 2005
Maurice Parent	Term expires 2006
Randall Stiles	Term expires 2006
Joyce Scott (alternate)	Term expires 2004

MEMORIAL FOREST

Michael Ryan	Term expires 2004
John Gralenski	Term expires 2005
Lawrence Leger	Term expires 2006

CEMETERY TRUSTEES

Doris Gorham	Term expires 2004
Ben Werner	Term expires 2005
Cynthia Gralenski	Term expires 2006

TRUSTEES OF TRUST FUNDS

Jo Anne Carpenter	Term expires 2004
Robin Henne	Term expires 2005
Raymond Danforth	Term expires 2006

LIBRARY TRUSTEES

Dorothy Eichel	Term expires 2004
Joyce Scott	Term expires 2004
Linda Gallant	Term expires 2005

CONSERVATION COMMISSION

Stanley Judge	Term expires 2004
Betty Werner	Term expires 2004
John Gralenski	Term expires 2005
David Carlisle	Term expires 2006
Mary Jo Landry	Term expires 2006

PARK COMMISSION

Kenneth Simonoko	Term expires 2004
Donna Parent	Term expires 2004
Doris Gorham	Term expires 2005
Aldea D'alphonso	Term expires 2006
Dennis Desmond	Term expires 2006

LANDFILL COMMITTEE

Albert Gomes	Term expires 2004
Ken Simonoko	Term expires 2004
Warren Hayes	Term expires 2005
Raymond Danforth	Term expires 2006
John Gralenski	Term expires 2006

HERITAGE COMMISSION

David Wilson	Term expires 2004
Constance Leger	Term expires 2004
Hildreth Danforth	Term expires 2005
Cynthia Gralenski	Term expires 2005
Ken Simonoko	Term expires 2006

NORTH COUNTRY COUNCIL

Stanley Judge — John Carpenter

Surveyors of Wood, Bark and Lumber,
Fence Viewers
Sealers of Weights and Measures
THE SELECTPERSONS

STATE AND FEDERAL OFFICIALS

PRESIDENT OF THE UNITED STATES
George W. Bush

VICE PRESIDENT OF THE UNITED STATES
Richard Cheney

U.S. SENATORS
John E. Sununu
Judd Gregg

U.S. CONGRESSMEN
Jeb Bradley
Charles Bass

GOVERNOR OF NEW HAMPSHIRE
Craig Benson

EXECUTIVE COUNCIL
Raymond S. Burton

STATE SENATOR (District 1)
John T. Gallus

STATE REPRESENTATIVES (District 3)
David S. Woodward
Edward H. Mears
Robert L. Theberge
Richard L. Poulin

SHELBURNE TOWN MEETING MINUTES
March 11, 2003

At 5 PM, at the time and place designated in the foregoing Town warrant, the meeting was called to order by the moderator, John Henne. The ballot boxes were shown to be empty.

The checklist was sworn to and used during balloting.

Balloting was in order until 7:00 PM when the business articles were taken up.

Article 1 This was done by printed ballot.

Article 2 It was voted to accept the reports of the Town Officers as printed in the Town report.
Motion: Robert Corrigan Second: William Weichert

Article 3 It was voted to raise and appropriate the sum of $266,707 for General Operation.
Motion: William Weichert Second: Albert Gomes

4130 Executive	$21,625
4140 Election, Registration, & Vital Statistics	$3,899
4150 Financial Administration	$15,425
4152 Revaluation of Property	$6,000
4153 Legal Expense	$3,500
4155 Employee Benefits	$22,635
4191 Planning and Zoning	$2,000
4194 General Government Buildings	$29,200
4195 Cemetery	$2,150
4196 Insurance	$12,500
4197 Regional Association	$450
4210 Police	$1,900
4215 Ambulance	$4,395
4220 Fire Department	$14,841
4240 Building Department	$1,800
4250 Dispatch Agreement	$7,312
4290 Emergency Management	$1,915
4312 Highway	$44,600
4324 Solid Waste Disposal	$38,400
4414 Animal Control	$350

4415 Health	$500
4444 Welfare	$750
4520 Parks & Recreation	$2,735
4550 Library	$950
4590 Memorial Forest	$400
4611 Conservation Commission	$150
4711 Principal Long Term Note	$18,625
4721 Int. Long Term Note	$6,700
4723 Int. TAN Note	$1,000

Article 4 It was voted to authorize the establishment of a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of paving town roads and to raise and appropriate the sum of $10,000 to be placed in this fund and to appoint the Selectmen as agents to expend from this fund.

Motion: Albert Gomes Second: Doris Gorham

Article 5: It was voted to authorize the establishment of a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of constructing a new building or an addition to an existing town building and to raise and appropriate the sum of $10,000 to be placed in this fund and to appoint the Selectmen as agents to expend from this fund.

Motion: Stanley Judge Second: Raymond Danforth

It was explained that this was at the landfill to store equipment.

Article 6 It was voted to raise and appropriate $5,000 to purchase new furniture and equipment for the new addition to the Town Hall. This will be a non-lapsing article per RSA 32:7, VI and will not lapse until the purchases are completed or December 31, 2004, whichever is sooner.

Motion: George Corriveau Second: William Weichert

Article 7 It was voted to raise and appropriate $4,600 to purchase and install a baler for the Transfer Station. This article will be funded by $4,600 from the Landfill Fees Account. This will be a non-lapsing article per RSA 32:7, VI and will not lapse until the purchase is completed or December 31, 2004, whichever is sooner.

Motion: Warren Hayes Second: Brian Lamarre

On a motion by Albert Gomes, seconded by Raymond Danforth, it was voted to amend this article to raise and appropriate $5,500 and to fund the purchase by using $5,500 from the Landfill Fees Account.

Article 8 It was voted to raise and appropriate $5,000 to fund any repairs or renovations to town facilities necessary to be compliant with the requirements of Stormwater II or other state or federal regulations. This will be a non-lapsing article per RSA 32:7, VI and will not lapse until the work is completed or December 31, 2007, whichever is sooner.

Motion: Stanley Judge Second: Albert Gomes

Article 9 It was voted to raise and appropriate $15,000 to be added to the Heavy Highway Equipment Capital Reserve Fund previously established.

Motion: George Corriveau Second: Burton Meyers

Article 10 It was voted to raise and appropriate $600 to be added to the existing Cemetery Equipment Capital Reserve Fund previously established.

Motion: Albert Gomes Second: George Corriveau

Article 11 It was voted to raise and appropriate $6,000 to be added to the existing Fire Truck Capital Reserve Fund previously established.

Motion: William Weichert Second: Bobby Ann Weichert

Article 12 It was voted to raise and appropriate $600 to be added to the existing Fire Department Mutual Aid Expendable Trust Fund previously established.

Motion: William Davenport Second: William Weichert

Article 13 It was voted to raise and appropriate $5,000 to be added to the existing Town Vehicle Maintenance Expendable Trust Fund previously established.

Motion: Brian Lamarre Second: William Weichert

Article 14 It was voted to authorize the Selectmen to dispose of Municipal assets (recyclables, etc.) under the authority of RSA 31:3.

Motion: Robert Corrigan Second: George Corriveau

Article 15 On a motion by Stanley Judge, seconded by George Corriveau, it was voted to accept the following resolution.

RESOLVED, that the Town of Shelburne will work closely through its Board of Selectmen and with other North Country communities to communicate our common interests in actively participating in the revision of the White Mountain National Forest Plan, focusing on

continued management for the multiple uses of timber, recreation, wilderness, and clean water.

Article 16 It was voted to send the following resolution to the New Hampshire General Court:

RESOLVED, in its first two years of operation, the Land and Community Heritage Investment Program (LCHIP) has helped communities throughout New Hampshire preserve their natural, cultural and historic resources and, therefore, the State of New Hampshire should maintain funding for LCHIP in its next biennial budget.

Motion: John Gralenski Second: Raymond Danforth

Article 17 On a motion by Stanley Judge, seconded by George Corriveau, it was voted to accept the following:

WHEREAS, New Hampshire residents pay the 12th highest cost of insurance in the country; and

WHEREAS, the cost of health insurance premiums for families has increased by 45% over the past three years; and

WHEREAS, 100,000 New Hampshire residents have no health coverage and 77% of them have a full-time worker at home; and,

WHEREAS, due to these rising costs almost half of New Hampshire's small business cannot afford health coverage for their employees, therefore be it resolved:

That we, the citizens of Shelburne, New Hampshire call on our elected officials from all levels of government, and those seeking office, to work with consumers, businesses and healthcare providers to ensure that:

- Everyone, including the self-employed, unemployed, un – and underinsured, and small business owners has access to an affordable basic health plan similar to what federal employees receive;
- Everyone, including employers, consumers, and the state, local and federal government makes a responsible and fair contribution to finance the health care system;
- Everyone receives high quality care that is cost efficient and medically effective; and
- That these efforts help control the skyrocketing cost of health care.

Article 18 The following were thanked for their contributions to the Town:

Ken Simonoko - the use of his bulldozer
Al Gomes – the donation of chairs, a table and a coat rack

Friends of Shelburne Recreation – new sink
Ray Halle – a microwave oven
Shelburne Neighbors Club – hosting the Open House for the new Town Hall

A recess was declared at 7:30 PM for balloting and the School Meeting.

At 8:30 PM the meeting was reopened and was returned to Article 1.

Ballots were counted and the following report given:

Selectman for 3 years
Stanley Judge – 88 votes

Treasurer for 3 years
Patricia Hudnall – 38 votes
Hildreth Danforth – 2 votes
Mary Jo Landry – 1 vote
Jacqueline Corrigan - 1 vote
Marlene Marchand – 1 vote
John Gralenski – 1 vote

Constable for 1 year
Jerry Baker – 76 votes
William Weichert – 1 vote

Auditor for 2 year
Debbie Hayes – 88 votes

Trustee of Trust Funds for 3 years
Raymond Danforth – 88 votes

Library Trustee for 3 years
Patricia Weathers – 8 votes
Hildreth Danforth – 3 votes
Dorothy Eichel – 2 votes
Debra Baker – 1 vote
Ann Leger – 1 vote

Town Clerk for 3 years
Constance P. Leger – 77 votes
Kim Landry – 10 votes
George Corriveau – 1

Tax Collector for 3 years
Kimberly Landry – 89 votes

Budget Committee for 3 years
Leon Favreau – 88 votes

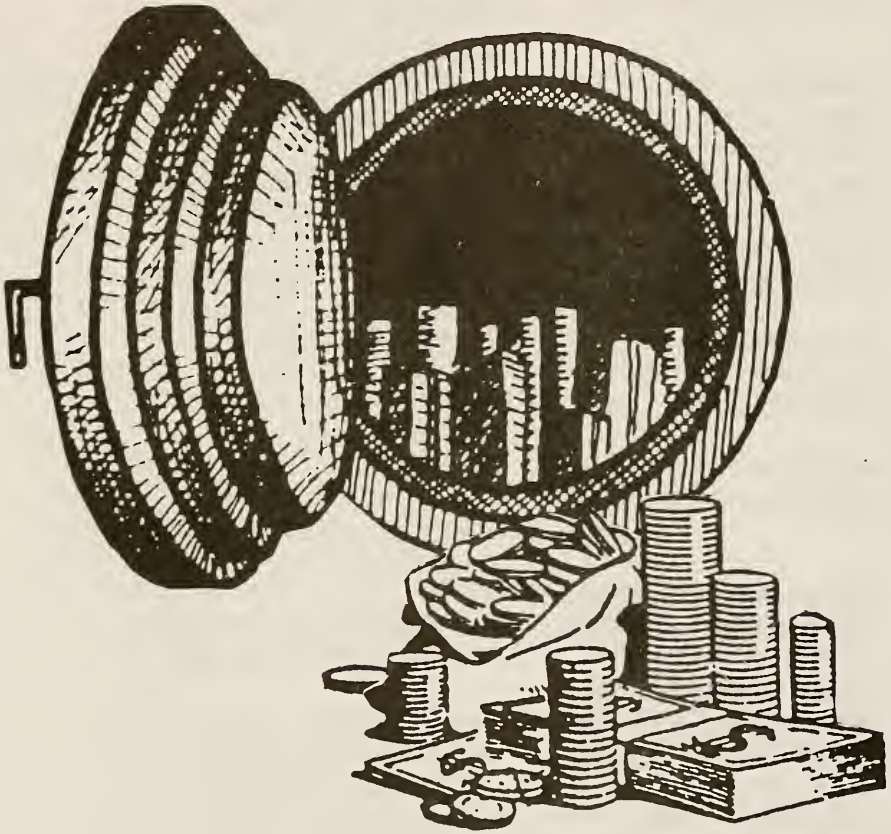
Town Memorial Forest for 3 years
Lawrence Leger – 14 votes
John Gralenski – 4 votes
Tim Hayes – 1 vote
Cynthia Gralenski – 1 vote
Mitch Weathers – 1 vote
Brian Lamarre – 1 vote
Ken Simonoko – 1 vote
William Davenport, Jr. – 1 vote
David Wilson – 1 vote

Cemetery Trustee for 3 years
Cynthia Gralenski – 85 votes
Jackie Corrigan – 1 vote
Burton Meyers – 1 vote
Linda Gallant – 1vote
Cynthia Gralensi – 1 vote
George Carlisle – 1 vote

On a motion by Hildreth Danforth, seconded by Jo Anne Carpenter, the meeting was adjourned at 9:50 PM.

Respectfully Submitted,
Constance P. Leger
Town Clerk

FINANCIAL REPORTS



SUMMARY INVENTORY OF VALUATION
MS-1 FORM - SEPTEMBER 2003

VALUE OF LAND	
Current use - 13,397.63 acres	$ 631,550
Residential - 1,366.308 acres	$ 5,946,300
Commercial-Industrial – 288.43 acres	$ 848,400
Total	**$ 7,437,029**
VALUE OF BUILDINGS	
Residential	$ 15,883,821
Manufactured Housing	$ 468,000
Commercial-Industrial	$ 6,554,900
Total	**$ 22,906,721**
ELECTRIC/GENERATING COMPANIES (Utilities)	
Great Lakes Hydro America, LLC	$ 950,000
PSNH	$ 403,500
Total	**$ 1,353,500**
GAS, OIL & PIPELINE COMPANIES (Utilities)	
Portland Pipeline	$ 7,350,500
Portland Natural Gas	$ 14,189,000
Total	**$ 21,539,500**
TOTAL VALUATION	**$ 53,236,750**
Blind Exemption (1)	**$ -15,000**
Disabled Exemption	**$ -15,000**
Elderly exemptions (2)	**$ -10,000**
NET VALUATION	**$ 53,196,750**
NET VALUATION WITHOUT UTILITIES	**$ 30,303,750**
Exempt & non-taxable land - 15,279.261 acres	**$ 6,882,200**
Exempt & non-taxable buildings	**$ 605,900**

This is to certify that the information contained in this report was taken from official records and is correct to the best of our knowledge. Selectmen - Stanley Judge, Albert Gomes, George Corriveau

STATEMENT OF APPROPRIATION AND TAXES ASSESSED

APPROPRIATIONS

GENERAL GOVERNMENT	
Executive	$ 21,625
Election, Reg. & Vital Statistics	$ 3,899
Financial Administration	$ 15,425
Revaluation of Property	$ 6,000
Legal Expense	$ 3,500
Personnel Admin.	$ 22,635
Planning & Zoning	$ 2,000
General Government Buildings	$ 29,200
Cemeteries	$ 2,150
Insurance	$ 12,500
Regional Association	$ 450
PUBLIC SAFETY	
Police Dept.	$ 1,900
Ambulance	$ 4,395
Fire Dept.	$ 14,841
Building Inspection	$ 1,800
Emergency Management	$ 1,915
Dispatch Service	$ 7,312
HIGHWAY & STREETS	
Highways	$ 44,600
SANITATION	
Solid Waste Disposal	$ 38,400
HEALTH	
Pest Control	$ 350
Health Agencies	$ 500
WELFARE	
Direct Assistance	$ 750

LICENSES, PERMITS AND FEES	
Business Licenses and Permits	$ 200
Motor Vehicle Permit Fees	$ 62,000
Building Permits	$ 1,500
Other Permits, Licenses & Fees	$ 1,000
FROM STATE	
Shared Revenue & Room	$ 1,946
Room & Meals	$ 11,437
Highway Block Grant	$ 11,587
Other - RR Tax	$ 4,314
FROM OTHER GOVERNMENT	
School District - Bus Fuel	$ 1,720
CHARGES FOR SERVICES	
Landfill - Sale recyclables & PAYT	$ 11,200
Other Charges - Plowing, Burial Fees	$ 500
MISCELLANEOUS REVENUES	
Interest on Investments	$ 3,000
Other - Dividends, Insurance Reimb, grant, etc.	$ 7,000
INTERFUND OPERATING TRANSFERS IN	
Cemetery Trust Funds	$ 300
Special Revenue Fund	$ 5,500
OTHER FINANCING SOURCES	
Taken from surplus to reduce taxes	$ 30,000
TOTAL	**$ 179,545**

CULTURE & RECREATION	
Parks & Recreation	$ 2,735
Library	$ 950
Memorial Forest	$ 400
CONSERVATION	
Conservation Commission	$ 150
DEBT SERVICE	
Principal - L.T. Bonds & Notes	$ 18,625
Interest - Long term Bonds & Notes	$ 6,700
Interest on Tax Anticipation Note	$ 1,000
CAPITAL OUTLAY	
Baler	$ 5,500
Furniture	$ 5,000
Environmental Projects	$ 5,000
OPERATING TRANSFERS OUT	
Cemetery Equipment Capital Reserve Fund	$ 600
Heavy Highway Equipment CR	$ 15,000
Fire Truck CR	$ 6,000
Paving CR	$ 10,000
Town Building CR	$ 10,000
Expendable Trust	
Fire Dept. Mutual Aid Expendable Trust	$ 600
Town Vehicle Maintenance Expendable Trust	$ 5,000
TOTAL	**$ 329,407**

SOURCES OF REVENUE

TAXES	
Yield Taxes	$ 2,793
Payment in Lieu of Taxes	$ 19,453
Interest and Penalties on Taxes	$ 4,000
Excavation Tax	$ 95

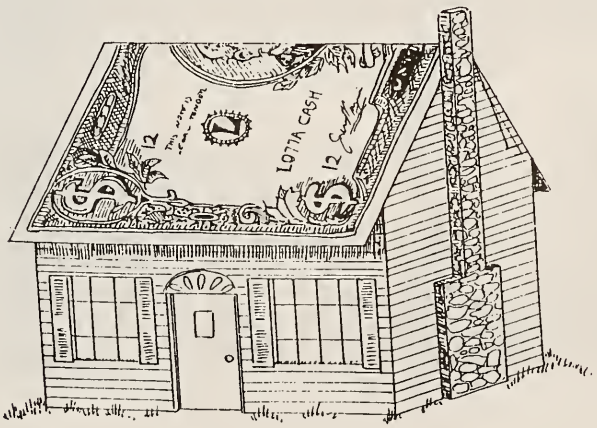
TAX RATE COMPUTATION

Total Town Appropriations	$329,407
Less: Revenues	$179,545
Less: Shared Revenue	$ 1,415
Add: Overlay	$ 5,225
War Services Credits	$ 1,950
Net Town Appropriation	$155,622
Net Local School Tax Assessment	$413,860
State Education Tax Assessment	$145,636
Net County Tax Assessment	$231,787
Total of Town, School & County	$946,905
Less: War Service Credit	$ 1,950
Property Taxes to be raised	$944,955
Net Assessed Valuation	$53,196,750
Assessed Valuation - no utilities (State Ed Tax)	$30,303,750

The tax rate breaks down as follows:

Town:	**$ 2.92 per $ 1,000**
Local School:	**$ 7.78 per $ 1,000**
State School:	**$ 4.81 per $ 1,000**
County:	**$ 4.36 per $ 1,000**
Total	**$ 19.87 per $ 1,000**

Note: Shelburne's equalized valuation ration for 2002 was 100%.



COMPARATIVE STATEMENT OF APPROPRIATIONS AND EXPENDITURES

Title of Approp.	Amt of Approp.	Expenditures	Unexp. Balances	Overdrafts
Executive	$ 21,625.00	$ 22,116.25	$ 0.00	$ 491.25
Elec.,Reg.& V. Stat.	3,899.00	3,170.31	728.69	0.00
Financial Admin.	15,425.00	14,414.74	1,010.26	0.00
Legal Expense	3,500.00	1,260.57	2,239.43	0.00
Revaluation of Property	6,000.00	6,000.00	0.00	0.00
Employee Benefits	22,635.00	22,589.88	45.12	0.00
Planning & Zoning	2,000.00	1,613.72	386.28	0.00
General Government Buildings	29,200.00	31,053.83	0.00	1,853.83
Cemeteries	2,150.00	2,150.00	0.00	0.00
Insurance	12,500.00	11,377.41	1,122.59	0.00
Regional Association	450.00	449.73	0.27	0.00
Police	1,900.00	2,367.16	0.00	467.16
Ambulance	4,395.00	4,394.61	0.39	0.00
Fire	14,841.00	16,347.69	0.00	1,506.69
Building Inspection	1,800.00	1,464.30	335.70	0.00
Emergency Management	1,915.00	1930.65	0.00	15.65
Dispatch	7,312.00	7,311.88	0.12	0.00
Highway	44,600.00	37,864.59	6,735.41	0.00
Solid Waste Disposal	38,400.00	38,545.37	0.00	145.37
Health Agencies	500.00	379.00	121.00	0.00
Pest Control	350.00	0.00	350.00	0.00
Welfare	750.00	300.00	450.00	0.00
Parks & Recreation	2,735.00	2,758.51	0.00	23.51
Library	950.00	950.00	0.00	0.00
Memorial Forest	400.00	400.00	0.00	0.00
Conservation Commission	150.00	150.00	0.00	0.00
Principal - Long Term Note	18,625.00	18,625.00	0.00	0.00
Interest - Long Term Note	6,700.00	6,479.67	220.33	0.00
Interest - Tax Anticipation Note	1,000.00	553.76	446.24	0.00
Baler	5,500.00	5,457.84	42.16	0.00
Furniture	5,000.00	5,000.00	0.00	0.00
Environmental Projects	5,000.00	5,000.00	0.00	0.00
To Capital Reserve Funds	41,600.00	41,600.00	0.00	0.00
To Expendable Trust Fund	5,600.00	5,600.00	0.00	0.00
TOTAL	329,407.00	319,676.47	14,233.99	4,503.46

TOWN CLERKS REPORT

Motor Vehicle Fees	$ 67,310.00
Auto Titles	$ 98.00
Dog Licenses	$ 609.00
Dog fines	$ 100.00
Marriage Licenses	$ 180.00
Vital Statistics	$ 10.00
Filing Fees	$ 6.00
Fees for returned checks	$ 100.00
UCCs	$ 150.00
Total	**$ 68,563.00**

Constance Leger
Town Clerk

SCHEDULE OF TOWN PROPERTY

Town Hall, Land & Buildings	$212,700.00
Contents	$ 45,000.00
Library	$ 4,000.00
Police Department	$ 7,500.00
Fire Dept. Land, Building	$ 93,700.00
Equipment	$ 93,250.00
Highway Dept. Land, Buildings	$ 93,700.00
Equipment	$148,248.00
Materials & Supplies	$ 6,000.00
Chester C. Hayes Memorial Park	$ 30,900.00
Town Memorial Forest & Evans Cemetery	$ 53,000.00
Park Pavilion	$ 5,000.00
Property - 2 lots	$ 59,000.00
Wheeler & Leadmine Cemeteries	$ 64,900.00
Peabody House & Land	$ 89,900.00
Landfill Buildings	$ 50,000.00
Equipment	$ 29,300.00
Town Landfill Site	$ 60,100.00
Total	**$1,146,198.00**

TAX COLLECTOR'S REPORT
Summary of Tax Accounts
Fiscal Year Ended December 31, 2003

UNCOLLECTED AT THE BEGINNING OF THE YEAR

		2003	2002	2001
Property Taxes:	$		17,739.40	0.00
Excavation Tax:	$		0.00	0.00
Yield	$		0.00	0.00

TAXES COMMITTED DURING THIS FISCAL YEAR

Property Taxes:	$	944,953.00	0.00	
L U Change Tax:	$	0.00	0.00	
Yield Taxes:	$	5,856.22	0.00	
Excavation Tax:	$	95.00	0.00	

OVERPAYMENTS COLLECTED DURING THIS FISCAL YEAR

Property Taxes:	$	4,767.61	0.00	0.00

INTEREST COLLECTED DURING THIS FISCAL YEAR

On Taxes:	$	136.53	1,194.71	0.00
TOTAL DEBITS:	**$**	**955,808.36**	**18,934.11**	**0.00**

REMITTED TO TREASURER DURING THIS FISCAL YEAR

		2003	2002	2001
Property Taxes:	$	931,472.73	11,075.40	0.00
LU Change Tax	$	0.00	0.00	0.00
Yield Taxes:	$	5,856.22	0.00	0.00
Excavation Tax:	$	95.00	0.00	0.00
Interest/Penalties:	$	136.53	1,194.71	0.00
Conversion to Lien:	$	0.00	6,664.00	0.00

ABATEMENTS MADE DURING THIS FISCAL YEAR

Property Taxes:	$	0.00	0.00	0.00

UNCOLLECTED AT THE END OF THE FISCAL YEAR

Property Taxes:	$ 13,480.27	0.00	0.00
Remaining overpay	$ 3,000.00	0.00	0.00
Overpay Returned	$ 1,767.61		
TOTAL CREDITS:	**$955,808.36**	**18,934.11**	**0.00**

LIENS REPORT

UNREDEEMED & EXECUTED LIENS

		2003	2002	2001	2000+
Unredeemed:	$	0.00	0.00	5,873.38	5,700.93
Liens Executed:	$	0.00	7,371.56	0.00	0.00
Interests & Costs Collected	$	0.00	132.29	840.28	1,741.91
TOTAL LIEN DEBITS:	**$**	**0.00**	**7,503.85**	**6,713.66**	**7,442.84**

REMITTED TO TREASURER DURING THIS FISCAL YEAR

		2003	2002	2001	2000+
Redemptions:	$	0.00	5,537.06	4,099.80	4,666.97
Interest./Costs:	$	0.00	132.29	840.28	1,741.91
Abatements:	$	0.00	0.00	0.00	0.00
Liens Deeded:	$	0.00	0.00	0.00	0.00
Bal - Year End:	$	0.00	1,834.50	1,773.58	1,033.96
TOTAL LIEN CREDITS:	**$**	**0.00**	**7,503.85**	**6,713.66**	**7,442.84**

If anyone is having problems paying their taxes, they can pay them on an installment plan. Please call for more information.

Kimberly Landry, Tax Collector

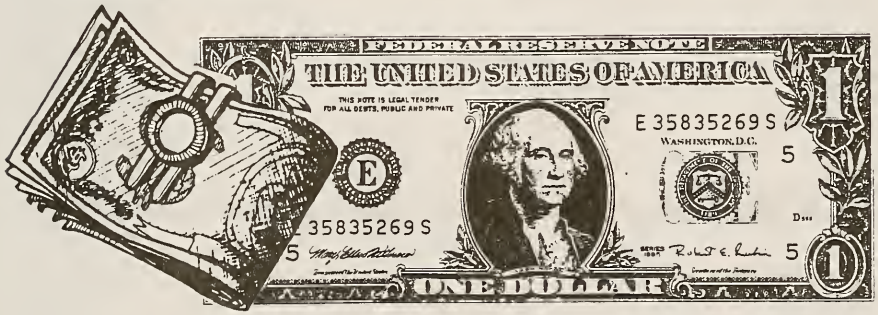
TREASURER'S REPORT

On Hand January 1, 2003		
In checking account		
	$	**185,184.20**
Receipts from all sources		1,248,402.37
Total receipts to 12/31/2002		**1,433,586.57**
Transfers between accounts		
To Landfill Fees		-1,538.35
To Investment Pool		-255,955.18
From Town Forest		157.00
From Landfill Fees		5,457.84
From Invest. Pool		237,200.00
Total Transfer		-14,718.69
Total Receipts and Transfers	**$**	**1,418,867.88**
Less Selectmen's orders paid	- $	1,243,803.14
Cash in checking account	$	175,064.74
Add: Funds in CD's		62,334.41
Funds in invest. pool		170,194.92
Landfill Fees		1,682.81
Land Use Change		145.41
Laconia Money Market		6,020.52
Town Forest		7,227.47
Cons. Comm. Savings		788.50
Total all funds on hand December 31, 2003	**$**	**423,458.78**

Patricia Hudnall, Treasurer

TOWN OFFICERS SALARIES - 2003 & 2004

OFFICE	2003 SALARY	2004 SALARY
Selectperson(3)	$1,300	$ 1,400
Town Clerk	$ 500 + fees	$ 600 + fees
Deputy Town Clerk	$ 50	$ 50
Moderator	$ 50/election	$ 50/election
Sup. of Checklist(3)	$ 25/sitting	$ 25/sitting
Ballot Clerks(2)	$ 25/election	$ 25/election
Treasurer	$ 750	$ 800
Deputy Treasurer	$ 50	$ 50
Tax Collector	$2,500	$ 2,600
Deputy Tax Coll.	$ 50	$ 50
Auditor(2)	$ 300	$ 350
Trustees of Trust Funds(3)	1@ $75, 2@ $25	1@ $75, 2 @ $25
Building Inspector	fees	fees
Librarian	$ 150	$ 150
Children's Librarian	$ 50	$ 50



BALANCE SHEET - DECEMBER 31, 2003

ASSETS

CASH		
General Fund		$ 175,064.74
CD'S		$ 62,334.41
Money Market Funds		$ 6,020.52
Invest. Pool		$ 170,194.92
Cap. Res. Funds		
H Highway	$42,476.18	
Paving	$ 30.24	
Cem. Maint	$ 9,491.81	
Peabody Museum	$ 7,572.78	
Cem. Equip	$ 1,557.18	
Town Building	$10,020.40	
Fire Truck	$19,474.24	
		$ 90,622.83
Cem. Trust Fd		$ 18,406.52
Wheeler Cem Trust Fd		$ 30,269.82
Fire Mutual Aid Expend Trst		$ 838.51
HH Haz Waste Expend Trst		$ 2,033.49
Vehic Maint Expend Trst		$ 10,050.19
Robert Dinsmore Mem. Trst		$ 1,822.68
Fds with Dept.		
Library		
Cking $ 334.65		
CD $2,196.94		
	$ 2,531.59	
Cons. Comm.	$ 788.50	
Land Use Change	$ 145.41	
Town Forest	$ 7,227.47	
Ldfill Fees	$ 1,682.81	
		$ 12,375.78
ACCOUNTS RECEIVABLE		
State of NH – Rm & Meals	$11,437.03	
State of NH – DP Grant	$ 4,107.75	
State of NH – U Oil Grt	$ 2,296.00	
State of NH – HS Grant	$ 1,804.34	
Ins. Reimb. – Acc.	$ 398.25	
George Clark	$ 15.00	
Tax - Uncollected		
Property - 03	$ 13,480.97	
Tax Liens	$ 4,642.04	
		$ 38,181.38
TOWN PROPERTY		
Land & Buildings	$812,912.00	
Equipment	$327,298.00	
Inv. & Supplies	$ 6,000.00	
		$ 1,146,198.00
TOTAL ASSETS		**$1,764,413.79**

LIABILITIES & NET WORTH

ACCOUNTS PAYABLE		
School Distr.	$289,496.00	
GEMS Assn	$ 450.00	
The Daily Sun	$ 42.00	
Lab Safety	$ 157.72	
Laplante Plumbing	$ 150.00	
New Pig	$ 2,105.13	
Avitar	$ 500.00	
No. Amer. Salt	$ 1,118.07	
Shaw Communications	$ 6,836.00	
Stark & Son Machining	$ 40.00	
Treas., State of NH	$ 650.00	
Sevee & Maher	$ 3,000.00	
Waystack & King	$ 112.50	
North Country Council	$ 2,000.00	
Carlisle Surveying	$ 530.00	
Ziel Carpentry	$ 500.00	
		$ 307,687.42
OVERLAY - 00		$ 1,500.00
OVERLAY - 01		$ 2,500.00
OVERLAY - 02		$ 2,364.93
OVERLAY – 03		$ 5,225.00
MONIES ENCUMBERED FOR DEPARTMENTS		
Env. Project		$ 5,000.00
Zoning Update		$ 2,226.50
Mem. Forest		$ 58.00
Furniture		$ 386.40
Tax Prepayments		$ 3,000.00
Town Hall		$ 2,334.21
CR FUNDS		
H Highway	$ 42,476.18	
Paving	$ 30.24	
Cem. Maint.	$ 9,491.81	
Peabody Farm	$ 7,572.78	
Cem. Equip.	$ 1,557.18	
Town Bldg	$ 10,020.40	
Fire Truck	$ 19,474.24	
		$ 90,622.83
CEMETERY TRUST FUNDS		$ 18,406.52
ROBERT DINSMORE MEM. TRUST		$ 1,822.68
WHEELER TRUST FUND		$ 30,269.82
EXPENDABLE TRUST FUNDS		
Fire Mutual Aid		$ 838.51
HH Waste		$ 2,033.49
Vehicle Maint		$ 10,050.19
REVOLVING FUNDS		
Library	$ 2,531.59	
Cons. Comm.	$ 788.50	
Land Use Change	$ 145.41	
Town Forest	$ 7,227.47	
Ldfill Fees	$ 1,682.81	
		$ 12,375.78
NET WORTH		**$1,146,198.00**
SURPLUS		**$ 119,513.51**
TOTAL LIABILITIES & NET WORTH		**$1,764,413.79**

SUMMARY OF REVENUES

Revenue from Tax Collector	$ 978,280.51
Revenue from Town Clerk	$ 68,563.00
From State and Federal Government	$ 44,762.92
From Local Sources	$ 14,824.84
Tax Anticipation Loan	$ 150,000.00
From CR & Trusts	$ 10,995.18
Miscellaneous	$ 41,351.48
TOTAL REVENUES	**$ 1,308,777.93**

SUMMARY OF EXPENDITURES

General Government	$114,971.69
Public Safety	$ 32,716.29
Highway Department	$ 36,746.52
Sanitation	$ 33,282.52
Health/Welfare	$ 679.00
Culture & Recreation	$ 4,050.51
Conservation Commission	$ 150.00
Debt Service	$ 25,658.43
Payment to Capital Reserve	$ 41,600.00
Payment to Expendable Trust	$ 5,600.00
County Budget	$232,439.00
School District	$505,253.08
Tax Anticipation Loan	$150,000.00
Tax Lien	$ 7,371.56
Furniture	$ 4,613.60
Baler	$ 5,457.84
Environmental Projects	$ 0.00
Encumbered Money	$ 74,383.45
Miscellaneous	$ 26,526.83
TOTAL	**$ 1,301,500.32**

DETAILED STATEMENT OF REVENUES

TAX COLLECTOR	
Property Taxes	$942,306.88
Property taxes – overpayments	$ 1,977.64
Interest-property taxes	$ 1,330.85
Prepayment of Property Tax	$ 3,000.00
Excavation Tax	$ 95.00
Yield Taxes	$ 5,886.22
Interest – yield tax	$ 1.61
Tax Sale Redemption	$ 14,303.83
Conversion to lien	$ 6,664.00
Interest-tax lien	$ 2,714.48
	$978,280.51
TOWN CLERK	
Motor Vehicle Registration	$ 67,310.00
Motor Vehicle Titles	$ 98.00
Dog Licenses	$ 609.00
Dog fines	$ 100.00
Marriage License	$ 180.00
Vital Statistics	$ 10.00
Filing Fees	$ 6.00
UCC'S	$ 150.00
Returned check fees	$ 100.00
	$ 68,563.00
STATE OF NH & FEDERAL GOVERNMENT	
NH Highway Block Grant	$ 11,586.61
NH Rev. Sharing	$ 4,013.00
RR Tax (includes $3,489.67 due from 02)	$ 6,888.31
Meals & Room Tax ($11,437.03 due from state)	$ 0.00
Fed Forest	$ 22,275.00
	$ 44,762.92
FEES AND PERMITS	
Building Permits	$ 1,464.30
Pistol Permits	$ 10.00
Planning Board	$ 50.00
	$ 1,524.30
CHARGE FOR SERVICES	
Snow Plowing & Sanding	$ 240.00
Burial Fees	$ 200.00
	$ 440.00

INCOME FROM DEPARTMENTS	
Garbage Bags	$ 8,117.00
Transfer Station Fees (Transf to Ldfill Fees Acct)	$ 1,032.00
Carberry Fees - Reimbursed by T&C	$ 3,536.54
Recycling Income (Transf to Ldfill Fees Acct)	$ 175.00
	$ 12,860.54
TAX ANTICIPATION LOAN	
Berlin City Bank	**$150,000.00**
INTEREST	
All Accounts	**$ 3,054.46**
MISCELLANEOUS	
School District - fuel	$ 1,720.07
Copy Fees	$ 276.80
Grant – NHOEM – Haz Mit. Plan	$ 1,500.00
Grant – NHOEM - Generator	$ 10,897.00
Grant _ FEMA – radios, etc.	$ 12,179.00
Grant – NH Charitable Trust - Bridge Plnning	$ 5,000.00
Refunds & Reimbursements	$ 4,659.59
Ins. Dividend	$ 1,414.56
Seyah Gravel	$ 100.00
Donations for Town Hall use	$ 200.00
Sale of Town Assets	$ 300.00
Other	$ 50.00
	$ 41,351.48
OTHER FINANCING SOURCES	
Withdraw Trust funds	$ 1,005.02
Withdraw from Capital Reserve Funds	$ 9,990.16
	$ 10,995.18

This was done as a transfer between accounts in the Investment pool and does not show in the checkbook income.

TOTAL RECEIPTS ALL SOURCES **$1,308,777.93**

There are Accounts Receivable totaling $ 38,181.38

DETAILED SCHEDULE OF EXPENDITURES

EXECUTIVE – 4130

Ads	
The Daily Sun	$ 28.00
Dues & Publications	
NE Resource Recovery Association	$ 50.00
NH Municipal Association	$ 507.00
NH Association of Assessing Officials	$ 20.00
NH Municipal Manager Association	$ 70.00
NH Local Welfare Administrators	$ 30.00
BOCA	$ 120.00
International Code Council.	$ 100.00
Matthew Bender Co., Inc.	$ 316.26
	$ 1,213.26
Postage	$ 303.28
Repairs	
Lyndonville Office Supplies	$ 90.00
Salaries	
Selectmen, Moderator, Adm Assistant.	$ 17,188.62
Supplies	
Staples	$ 732.56
G. Neil	$ 42.99
Minuteman Press, paper	$ 14.00
Lyndonville Office Supply - toner	$ 158.00
Mr. Pizza, lunch	$ 45.10
McAfee, software	$ 66.98
Jo Anne Carpenter, reimburse	$ 62.10
	$ 1,121.73
Miscellaneous	
Cartographic Associates, tax map	$ 725.00
Minuteman Press, town report	$ 1,391.36
Berlin City Bank, safe deposit box	$ 55.00
	$ 2,171.36
TOTAL	**$ 22,116.25**

ELECTION, REGISTRATION & VITAL STATISTICS - 4140

Ads		
The Daily Sun	$	112.00
Dog Licenses		
Treasurer, State of New Hampshire	$	215.00
Dues & Publications		
NH Town & City Clerks Assn.	$	20.00
NE Assn of City & Town Clerks	$	20.00
Primedia Price Digests	$	122.00
	$	162.00
Marriage License Fee		
Treasurer, State of NH	$	152.00
Postage		
Jo Anne Carpenter	$	11.32
Constance Leger	$	15.62
	$	26.94
Salaries		
Wages, town clerk, dep. town clerk, election officials	$	2,338.00
Supplies		
CPI Printing Service, dog license forms	$	37.67
Office Products, ledger	$	78.70
	$	116.37
Vital Record Fees		
Treasurer, State of NH	$	8.00
TOTAL	**$**	**3,130.31**

Accounts Payable of $ 40.00

FINANCIAL ADMINISTRATION - 4150

Ads		
The Daily Sun	$	42.00
Conferences & Meetings		
NH Tax Collector's Association, conf. reg.	$	30.00
Deeds		
Registry of Deeds	$	45.93
Dues & Publications		
NH Tax Collector's Association.	$	20.00
NH GFOA	$	35.00
	$	55.00
Forester		
Haven Neal Forestry Services	$	122.00

Mileage	
Kim Landry	$ 21.00
Postage	
Kim Landry	$ 48.62
Postmaster, Gorham, NH	$ 260.89
Jo Anne Carpenter	$ 3.55
	$ 313.06
Salaries	
Wages - Tax Collector, & Deputy, Adm Asst, Treasurer & Deputy, Auditors, Trustees of Trust Funds	$ 10,932.48
Supplies	
Intuit, tax table update, checks & envelopes, program	$ 475.96
Jo Anne Carpenter, reimburse	$ 23.47
Kimberly Landry, reimburse.	$ 2.44
Office Products, stamp	$ 14.90
Staples	$ 56.00
Avitar, tax bills	$ 100.50
	$ 673.27
Other	
Avitar, software support & re-install programs	$ 1,400.00
Avitar, update Tax Collect software	$ 750.00
Berlin City Bank, wire fees	$ 30.00
	$ 2,180.000
TOTAL	**$ 14,414.74**

REVALUATION OF PROPERTY – 4152

Avitar	**$ 5,500.00**
Accounts Payable of $500,00	

LEGAL EXPENSES - 4153

Waystack & King	**$ 1,148.07**
Accounts Payable of $112.50	

PERSONNEL ADMINISTRATION - 4155

Social Security & Medicare - town's share	$ 7,766.57
NH Unemployment Comp.	$ 97.43
HealthTrust - Dental	$ 929.14
HealthTrust - Health	$ 9,989.39
HealthTrust - S.T. Disability	$ 375.22
NH Retirement System	$ 3,303.38
Random drug & alcohol testing	$ 128.75

TOTAL		**$ 22,589.88**
PLANNING & ZONING - 4191		
Ads		
The Daily Sun	$	77.00
Dues & Publications		
North Country Council, landuse book/CD Rom	$	20.00
Postage		
Postmaster, Gorham, NH	$	66.30
Salaries		
Wages - Secretary	$	809.56
Recording Fees		
Jo Anne Carpenter, Reimburse	$	38.37
Supplies		
Jo Anne Carpenter, reimburse	$	530.92
Staples	$	29.57
	$	560.49
TOTAL	**$**	**1,571.72**
Accounts Payable of $42.00		
GENERAL GOVERNMENT BUILDINGS - 4194		
Salaries		
Wages	$	8,527.37
Supplies		
Gorham Hardware	$	122.82
Jo Anne Carpenter, reimburse	$	101.43
NES Fire & Safety	$	250.28
WalMart	$	39.92
Bear Power Wash	$	132.00
F.B. Spaulding	$	188.00
White Mountain Lumber	$	33.66
Doris Gorham, reimb, supplies	$	138.66
	$	1,006.77
Repairs		
Darryl Bennett Plumb.	$	234.70
Andy's Electric	$	254.25
Laplante Plumbing	$	49.50
Falls Fencing	$	213.03
	$	751.48

Utilities & Fuel	
PSNH	$ 4,110.69
Munce's Superior	$ 9,570.72
Munce's Propane	$ 59.41
Gorham Oil	$ 1,316.19
Verizon	$ 2,707.15
MCI	$ 315.55
NCIA	$ 270.00
	$ 18,349.71
Other	
Sevee & Maher Engineers – SWPP Plan	$ 2,000.00
Darryl Bennett Plumbing – outside faucets	$ 418.50
	$ 2,418.50
TOTAL	**$ 31,053.83**

CEMETERIES - 4195

Fuel	
NH DOT	$ 67.30
Salaries	
Wages	$ 1,531.25
Repair	
E&S Rental	$ 21.20
TOTAL	**$ 1,619.75**

Accounts Payable of $ 530.00

INSURANCE - 4196

Workers Compensation*	$ 2,632.96
Workers Compensation, due after audit	$ 804.00
NHMA Property Liability Ins.	$ 7,940.45
TOTAL	**$ 11,377.41**

* Actual Workers Comp. bill was $3,788.00 but a credit from a multi-year discount of $309.00 and a return on investments of $846.04 led to a bill of $2,632.96.

REGIONAL ASSOCIATION - 4197

North Country Council	**$ 449.73**

POLICE - 4210

Wages		
William Weichert	$	50.00
(traffic control – all costs reimbursed to town)		
Supplies		
Jerry Baker, reimburse cell phone	$	665.75
Ossipee Mountain Electronics	$	120.41
Shaw Communication	$	910.00
GALL's Inc..	$	188.90
Ben's Uniforms	$	42.00
Lynn Card Company	$	28.00
Bill Weichert, reimb. expense	$	251.10
	$	2,206.16
Other		
Town of Gorham	$	111.00.
TOTAL	**$**	**2,367.16**

AMBULANCE - 4215

Town of Gorham	**$**	**4,394.61**

FIRE DEPARTMENT - 4220

Dues & Publications		
Firehouse Magazine, 2 yr. subscription	$	52.00
1st Responder Newspaper	$	75.00
NH Assn of Fire Chiefs	$	50.00
NH Retirement System	$	78.00
Northern NH Mutual Aid, dues	$	100.00
Northern NH Mutual Aid, Haz-Mat Team	$	500.00
NH State Firemen's Assoc.	$	140.00
	$	995.00
Equipment		
Treasurer, State of NH, forest fire pants	$	490.40
Byrne Enterprises, gear	$	834.65
Shaw Communications, (part town share FEMA grt)	$	746.50
Shaw Communications	$	109.00
Fire Tech & Safety, helmets & gloves	$	1,612.16
	$	3,792.71
Equipment Testing		
Fire Tech & Safety	$	210.00
Gasoline		

NH DOT	$	57.28
Mileage		
Warren Hayes	$	163.24
Barbara Weichert	$	39.20
Robert Waddington	$	39.20
Peter Nickerson	$	30.24
Bill Weichert	$	43.80
Bob Langlands	$	43.80
Kevin Daniels	$	43.80
Peter Genna	$	43.80
	$	447.08
Salaries		
Wages.		
Fires Payroll	$	550.00
Training - Local Payroll	$	1,702.01
Forest Fire Training	$	340.40
Certified Training	$	1,577.68
Accidents	$	633.05
Ambulance Calls	$	222.75
Inspections	$	180.95
Rescues	$	129.25
Repair	$	282.60
Clerical	$	334.54
Meetings	$	213.95
Mutual Aid	$	688.63
Other	$	56.09
	$	6,911.90
Repairs		
Shaw Communications	$	611.66
Leon Costello Company	$	277.94
Kelley's Auto Parts	$	906.83
Peter Nickerson, reimburse expense	$	17.17
Reliance Equipment	$	464.81
McDevitt Truck	$	356.89
Currier Sales & Service	$	45.94
Warren Hayes, reimburse expense	$	124.51
	$	2,805.75
State Inspections		
A & A Auto Repair	$	147.00
Supplies		
Gorham House Florist	$	28.00
Gorham Hardware	$	31.95

NES Fire & Safety	$	81.00
Kelley's Auto Parts	$	3.98
Priscilla Meyers, reimburse expense	$	27.48
Munce's Lubricants	$	85.88
Sue Waddington, reimburse expense	$	47.73
Shaw Communication	$	24.95
	$	330.97
TOTAL	**$**	**15,697.69**
Accounts Payable of $650.00		

BUILDING INSPECTION - 4240

Building Inspector, salary from fees	**$**	**1,464.30**

DISPATCH SERVICE - 4250

Town of Gorham	**$**	**7,311.88**

EMERGENCY MANAGEMENT – 4290

Salaries		
Jo Anne Carpenter	$	410.55
Other		
American Red Cross	$	175.60
Public NH Television	$	120.00
The Daily Sun	$	28.00
Shaw Communications (part town share FEMA grt)	$	746.50
	$	1,070.10
TOTAL	**$**	**1,480.65**
Accounts Payable of $450.00		

HIGHWAY DEPARTMENT - 4312

Cellphone		
Unicel	$	345.00
Dues and Publications		
NH Road Agent Association	$	20.00
Gas		
NHDOT	$	75.82
Repairs		
Tuckerman' Auto Electric, Inc,	$	588.50
Leon Costello Company	$	39.81

Berlin City Ford.	$ 326.33
McDevitt Truck	$ 1,636.44
	$ 2,591.08
Salaries	
Wages - Highway Dept.	$ 28,757.42
State Inspection	
Red's Auto Body	$ 60.00
A&A Auto Repair	$ 36.00
	$ 96.00
Supplies	
McDevitt Truck, parts	$ 109.51
Gorham Water & Sewer Dept.	$ 105.00
Case Credit, parts	$ 129.55
Sanel Auto Parts	$ 2,392.62
Lawson Products	$ 276.29
Labonville, Inc.	$ 85.60
North American Salt	$ 969.65
Motion Industries	$ 39.47
Ken Simonoko, reimburse expense	$ 205.30
Bear Power Wash	$ 130.00
Merriam Graves	$ 119.71
	$ 4,562.70
Other	
Landscape Impressions	$ 298.50
TOTAL	**$ 36,746.52**
Accounts payable of $ 1,118.07	

SOLID WASTE DISPOSAL – 4324

Mt. Carberry Fees	
AVRRDD Mount Carberry Landfill	$ 8,517.71
Gasoline	
NHDOT	$ 44.34
Salaries	
Wages - Transfer Station	$ 18,572.81
Septage Fee	
Town of Gorham	$ 500.00
Supplies	
Munce's Propane	$ 18.00
John Gralenski, reimburse expense	$ 12.57
Brown Packaging Service, Inc.	$ 162.30
	$ 192.87

Water Testing & Post Closure Monitoring		
Sevee & Maher Engineers	$	5,354.79
Other		
Treasurer, State of NH	$	100.00
TOTAL	**$**	**33,282.52**
Accounts Payable of $ 5,262.85		
PEST CONTROL – 4414	**$**	**0.00**
HEALTH AGENCIES - 4415		
Donation		
Androscoggin Valley Mental Health	**$**	**379.00**
WELFARE - 4442		
Other		
Tri-County CAP	**$**	**300.00**
PARKS & RECREATION - 4520		
Gasoline		
NHDOT	$	94.83
Salaries		
Wages, Park Department	$	1,484.82
Repairs		
Ken Simonoko, reimburse expense	$	106.70
Supplies		
Gorham Hardware	$	72.16
Other		
Town of Gorham - recreation fee	$	1,000.00
TOTAL	**$**	**2,758.51**
LIBRARY - 4550		
Salaries		
Wages - Librarians	$	200.00
Other		
Library Appropriation	$	750.00
TOTAL	**$**	**950.00**

MEMORIAL FOREST - 4590

Salaries	
Wages	$ 154.00
Supplies	
John Gralenski	$ 9.00
Other	
4h Camps	$ 179.00
TOTAL	**$ 342.00**

Encumbered Money in the amount of $58.00

CONSERVATION COMMISSION - 4611

Dues & Publications	
NH Assoc. of Cons. Comm. - dues	**$ 150.00**

PRINCIPAL LONG TERM NOTE – 4711	**$ 18,625.00**
INTEREST LONG TERM NOTE – 4721	**$ 6,479.67**

INTEREST - TAN NOTE - 4723

Berlin City Bank	**$ 553.76**

CAPITAL OUTLAY - MACHINERY, VEHICLES & EQUIP. - 4902

Baler	
Robert A. Chapman	$ 5,200.00
MB Electric	$ 257.84
	$ 5,457.84
Furniture	
Surplus Office Equipment	$ 3,872.60
G&S Office Furniture	$ 741.00
	$ 4,613.60
TOTAL	**$ 10,071.44**

Encumbered money in the amount of $386.40

CAPITAL OUTLAY - BUILDINGS – 4903

TOTAL	**$ 0.00**

CAPITAL OUTLAY - OTHER IMPROVEMENTS - 4909

TOTAL	**$ 0.00**

Encumbered money in the amount of $5,000.00

TRANSFER TO CAPITAL RESERVE FUND - 4915

Cemetery Equipment CR	$ 600.00
Heavy Highway CR	$ 15,000.00
Town Bldg	$ 10,000.00
Paving	$ 10,000.00
Fire Truck CR	$ 6 ,000.00
TOTAL	**$ 41,600.00**

This was done as a transfer between accounts in the Investment Pool and does not show in the checkbook expenditures.

TRANSFER TO EXPENDABLE TRUST

Fire Mutual Aid Expendable Trust	$ 600.00
Vehicle Maintenance Expendable Trust	$ 5,000.00
TOTAL	**$ 5,600.00**

This was done as a transfer between accounts in the Investment Pool and does not show in the checkbook expenditures.

TAX ANTICIPATION LOAN - 4711

Berlin City Bank **$ 150,000.00**

TAX LIEN

Kimberly Landry, Tax Collector **$ 7,371.56**

COUNTY TAX - 4931

Treasurer Coos County **$232,439.00**

SCHOOL DISTRICT - 4933

Shelburne School District **$505,253.08**

ENCUMBERED MONEY

New Building

Andy's Electric	$ 3,428.00
Rav Bennett	$ 330.00
White Mountain Lumber	$ 2,798.74
Ziel Carpentery	$ 1,375.00

Gorham Hardware	$	61.42
Stanley Judge, reimburse expense	$	20.36
LaPlante Plumbing & Heating	$	1,200.00
UltraMar Energy, Inc.	$	10,519.46
Pete's Restaurant Equipment	$	90.00
Albert Gomes, reimb. expense – double doors	$	1,290.00
Keiser Industries	$	20,000.00
Pike Industries	$	3,056.26
T&B Sheet Metal	$	35.00
Caron Building Center	$	152.70
F.B. Spaulding	$	127.75
Northern Paving & Construction	$	1,313.35
Mr. Neat Roofing, Siding & More	$	3,502.50
Payroll	$	2,190.00
	$	51,490.54

Accounts Payable of $650.00
Encumbered Funds of $ 2,334.21

Other

North Country Council, land use book	$	20.00
Avitar, final payment on 2002 contract	$	500.00
Merriam Graves, welder	$	1,355.00
Hubbard Consulting, final payment Haz Mit Plan	$	2,500.00
Gorham Oil, Inc	$	178.00
Sevee & Maher Engineers	$	3,984.62
Carlisle Survey Consultants	$	646.00
Munce's Propane	$	86.22
Andy's Electric, generator purchase & installation	$	13,302.00
Lisa Gomes, abatement 2002 taxes	$	220.07
NH 4-H Camps	$	101.00
	$	22,892.91

TOTAL **$ 74,383.45**

MISCELLANEOUS - 4960

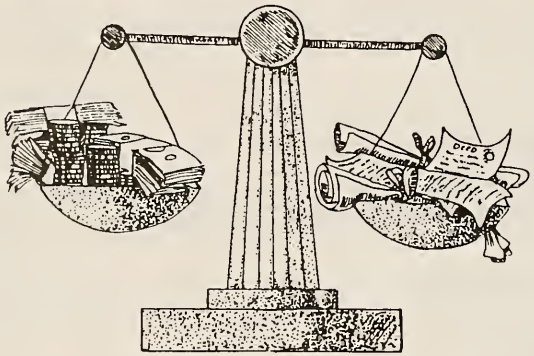
Other

ST Disability & Dental Accounts	$	1.31
North Country Council, Planning – Meadows bridge	$	3,000.00
Corrigan Screening, Dom Prep Grant	$	174.00
Aramsco, Dom Prep Grant	$	867.00
Fire Tech & Safety Dom Prep Grant	$	3,066.75
Shaw Communications, FEMA Grant	$	5,343.00
Fire Tech & Safety, Homeland Sec. Grant	$	1,804.34

Northern Paving & Construction, paving	$	3,259.65
Pike Industries. paving	$	6,730.51
AVRRDD, HH waste payment (refund Exp Tr)	$	77.66
Asa Brosnan , refund overpay – auto reg	$	34.00
Kacem Sekkal, refund overpay – auto reg	$	252.00
Daniel Dagesse, refund overpay – prop tax	$	1,704.05
Robert Cone, refund overpay – property tax	$	63.56
John Gralenski, reimb. lawn mower – Twn Forest	$	149.00
TOTAL	**$**	**26,526.83**

Encumbered funds of $6,836.00

TOTAL ALL EXPENSES **$1,301,500.32**



RECONCILIATION OF OUTSTANDING LONG-TERM INDEBTEDNESS

Outstanding Long-Term Debt January 1, 2003	$	139,687.50
Debt Incurred During Fiscal Year Loan Proceeds during 2003	$	0.00
Debt Retirement During Fiscal Year Payments made during 2003	$	18,625.00
Outstanding Long-Term Debt December 31, 2003	**$**	**121,062.50**

DEPARTMENTAL REVENUES

Under the Municipal Budgeting System, each municipality must budget using gross expenses by department. The associated revenues are not permitted to be deducted to reflect the net operating expenses. In order to clarify the interrelationship of the departments' revenues and expenses, the following information is being offered.

1. **Executive -** This budget includes all of the Town's copier expenses. When used for non Town business, the Town receives compensation. The Town also receives reimbursements for certain other expenses such as public hearing expenses. **For 2003, this totaled $106.80.**
2. **Elections, etc. -** The associated revenues include fees from motor vehicle registrations, dog registrations, and the UCC's. **For 2003, these fees totaled $1,619.00. Fees for checklists totaled $170.00**
3. **Financial -** Costs of registering liens are recovered in the liening process. **Some of the tax collector's furniture was sold for $100.00.**
4. Legal - There are no associated revenues.
5. Personnel Adm. - There are no associated revenues.
6. **Planning -** The associated revenues include fees from the applications for site plan review, subdivision, and any associated expenses. **For 2003, these items totaled $301.37.**
7. **Buildings-** This budget includes all the Town's fuel. The school department compensates the Town for the fuel consumed by the bus. **In 2003, this totaled $1,720.07.** Also several donations were received for use of the Town Hall. **In 2003, this totaled $300.00.** Reimbursement was also received for Peabody Farm oil and electricity. **In 2003 this totaled $ 1,326.53.**
8. **Cemeteries -** This budget is partially offset by the interest received on Cemetery Perpetual care trust funds and burial fees. **In 2003, this amount was $138.73. $ 200.00 was received from burial fees.**
9. **Insurance -** This budget is partially offset by the credit received due to past history. **For 2003 $13.36 was received after the audit of Unemployment insurance. In addition the Town received a credit from workers comp. In 2003, this was $1,401.20.**
10. Regional Assoc. - There are no associated revenues.
11. **Police – In 2003, $50.00 was reimbursed for traffic details.**
12. **Ambulance -** Gorham does receive revenues against their gross expenses. Our fee is calculated based upon actual usage, and their net operating expenses.

13. **Fire -** The Fire Department receives 50% reimbursement for fire warden training, forest fire fighting. Reimbursements for rescue expenses and insurance money from accidents are also received. **In 2003, this amount was $ 1,509.89.** Grants to purchase radios and other equipment were received **in the amount of $16,286.75**
14. **Building Insp.-** The building inspector's salary is totally reimbursed by the associated fees. **In 2003, this totaled $1,464.30.**
15. Dispatch - Our fee is calculated based upon actual historical usage. (running 3 year average)
16. **Emergency Management – In 2003, a grant was received for $10,897.00 to purchase a generator for the Town Building.**.
17. **Highway -**This department does receive income from plowing and sanding one private road, and several businesses; and from the highway block grant from the state based upon the number of miles of town roads maintained; and some other smaller misc. items. **In 2003, this totaled $11,686.61** The residents of Seyah Road are reimbursing over a five year period the cost of the gravel placed as a based for the paving. **In 2003, this totaled $100.00. Revenues for sanding were received that totaled $240.00. Ken Simonoko reimbursed his jury duty pay of $40.00 to the town. An attachment for the garden tractor was sold for $200.00**
18. **Solid Waste -** This department receives income from recycling, and fees for disposal of various items, from the sale of PAYT bags and reimbursement of the tipping fee at Mt. Carberry Landfill by the Town & Country. **In 2003, $1,032.00 was received from fees; $8,117.00 was received from the sale of bags; $175.00 from the sale of recyclables and $3,536.54 was reimbursed by the Town & Country and others.**.
19. Health, Welfare - There are no associated revenues.
20. **Parks -** The development and part of the park maintenance is supported by the FOSR.
21. **Library - The library received many gifts of books. The Library is authorized to receive monetary gifts.**
22. Memorial Forest - **In 2003 $149.00 was withdrawn from the Town Forest Account to pay for a new lawn mower.**
23. **Conservation -** All expenses except for dues are funded from their savings account.
24. TAN int. - There are no associated revenues.
25. **Land use change fees -** This money can be used by vote of the Town, to offset a special warrant article. **In 2003, no funds were available to be used.**

SHELBURNE TRUST FUNDS

Cemetery Perpetual Care - There are 47 individual funds managed as one common trust fund.

Capital Reserve Funds - There are eight active capital reserve funds. These are School Bus, Cemetery Maintenance, Cemetery Equipment, Heavy Highway Equipment, Fire Truck, Town Road Paving, New Storage Building and Peabody Farm Museum

Expendable Trust Funds - There are four expendable trust funds . They are the Fire Mutual Aid Expendable Trust, Household Hazardous Waste, Town Vehicle Maintenance and the Tuition Expendable Trust Fund.

Special Trust Fund - There are two special Trust Funds - the Robert Dinsmore Memorial Trust Fund, which will be used to purchase something for the new building/addition in Bob's memory and the Wheeler Cemetery Fund established by a gift of $30,214.38 to the Town from the estate of Joanne B. Harriman.

Detailed accounts have been delivered to the Selectmen, Auditors, Attorney General and The Department of Revenue Administration. A summary of all accounts is listed below.

Raymond Danforth, Robin Henne, Jo Carpenter
Trustees of Trust Funds

SHELBURNE TRUST FUNDS - DETAILS

	PRINCIPAL	INCOME	TOTAL
Town Cemeteries			
Balance 12/31/02	$ 10,155.00	$ 8,336.25	$ 18,491.25
Income – 2003	$ 0.00	$ 154.00	$ 154.00
Withdrawal - 2003	$ (100.00)	$ (138.73)	$ (238.73)
Balance 12/31/03	$ 10,055.00	$ 8,351.52	**$ 18,406.52**
School Bus Cap. Res.			
Balance 12/31/02	$ 39,196.57	$ 5,989.98	$ 45,186.55
Income - 2003	$ 5,000.00	$ 376.06	$ 5,376.06
Balance 12/31/03	$ 44,196.57	$ 6,366.04	**$ 50,562.61**

Heavy Highway CR

Balance 12/31/02	$ 26,917.00	$ 306.17	$ 27,223.17
Income - 2003	$ 15,000.00	$ 253.01	$ 15,253.01
Balance 12/31/03	$ 41,917.00	$ 559.18	**$ 42,476.18**

Cemetery Maintenance CR

Balance 12/31/02	$ 6,913.49	$ 114.25	$ 7,027.74
Income - 2003	$ 2,400.00	$ 64.07	$ 2,464.07
Balance 12/31/03	$ 9,313.49	$ 178.32	**$ 9,491.81**

Fire Truck CR

Balance 12/31/02	$ 13,351.55	$ 0.00	$ 13,351.55
Income - 2003	$ 6,000.00	$ 122.69	$ 6,122.69
Balance 12/31/03	$ 19,351.55	$ 122.69	**$ 19,474.24**

Cemetery Equipment CR

Balance 12/31/02	$ 948.23	$ 0.00	$ 948.23
Income - 2003	$ 600.00	$ 8.95	$ 608.95
Balance 12/31/03	$ 1,548.23	$ 0.00	**$ 1,557.18**

Peabody Farm Museum CR

Balance 12/31/02	$ 7,000.00	$ 510.27	$ 7,510.27
Income 2003	$ 0.00	$ 62.51	$ 62.51
Balance 12/31/03	$ 7,000.00	$ 572.78	**$ 7,572.78**

New Storage Building CR

Balance 12/31/02	$ 0.00	$ 0.00	$ 0.00
Income 2003	$ 10,000.00	$ 20.40	$ 10,020.40
Balance 12/31/03	$ 10,000.00	$ 20.00	**$ 10,020.40**

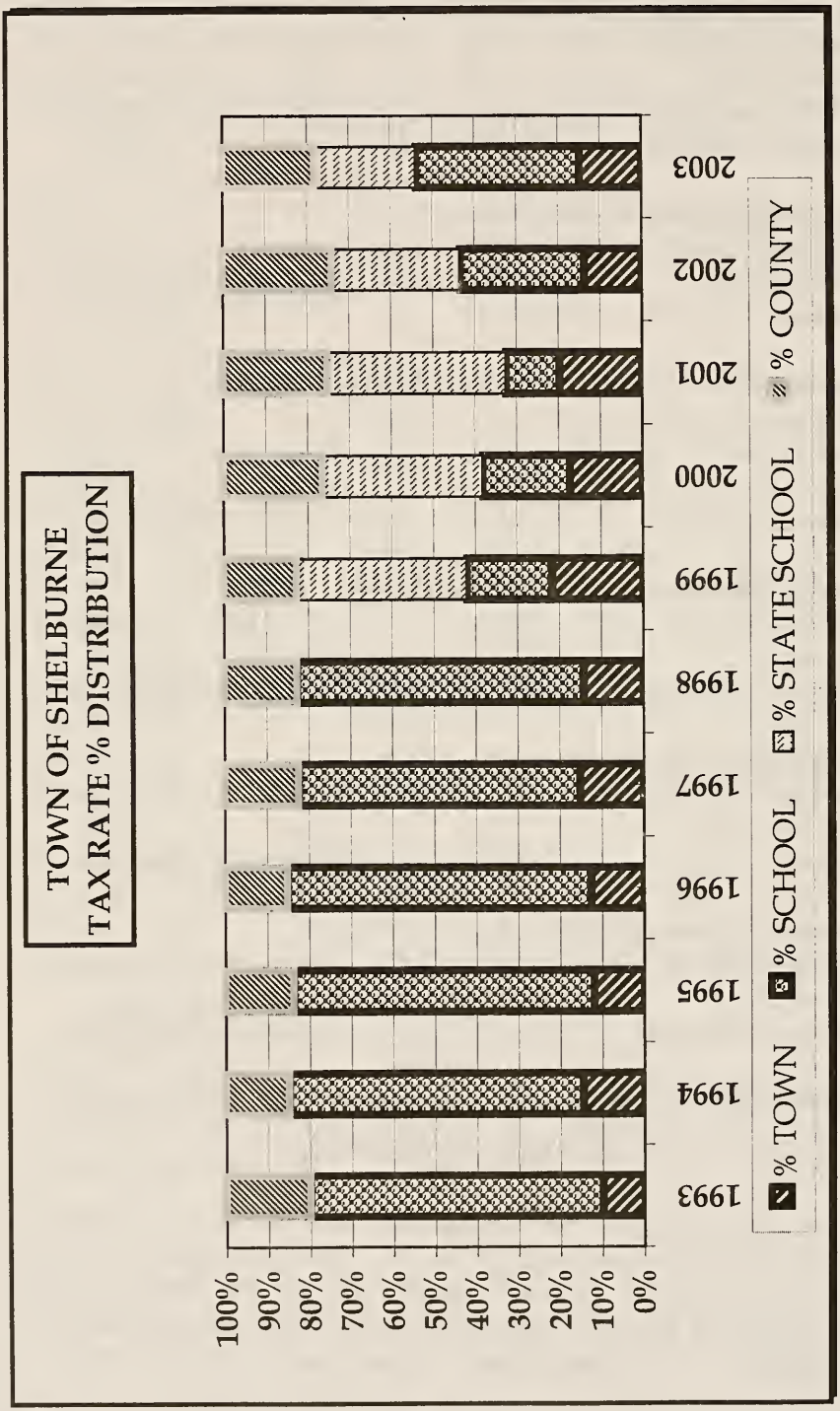
Town Road Paving CR

Balance 12/31/02	$ 0.00	$ 0.00	$ 0.00
Income 2003	$ 10,000.00	$ 20.40	$ 10,020.40
Withdrawal – 2003	$ (9,969.76)	$ (20.40)	$ (9,990.16)
Balance 12/31/03	$ 30.24	$ 0.00	**$ 30.24**

Fire Dept. Mutual Aid Expendable Trust			
Balance 12/31/02	$ 918.48	$ 0.00	$ 918.48
Income 2003	$ 600.00	$ 8.66	$ 608.66
Withdrawal - 2003	$ (679.97)	$ (8.66)	$ (688.63)
Balance 12/31/03	$ 838.51	$ 0.00	**$ 838.51**
Tuition Expendable Trust Fund			
Balance 12/31/02	$ 25.38	$ 0.00	$ 25.38
Income 2003	$ 30,500.00	$ 39.13	$ 30,539.13
Balance 12/31/03	$ 30,525.38	$ 39.13	**$ 30,564.51**
Household Hazardous Waste Expendable Trust Fund			
Balance 12/31/02	$ 2,093.57	$ 0.00	$ 2,093.57
Income 2003	$ 0.00	$ 17.58	$ 17.58
Withdrawal - 2003	$ (60.08)	$ (17.58)	$ (77.66)
Balance 12/31/03	$ 2,033.49	$ 0.00	**$ 2,033.49**
Vehicle Maintenance Expendable Trust			
Balance 12/31/02	$ 5,000.00	$ 0.00	$ 5,000.00
Income 2003	$ 5,000.00	$ 50.19	$ 5,050.19
Balance 12/31/03	$ 10,000.00	$ 50.19	**$ 10,050.19**
Robert Dinsmore Memorial Trust Fund			
Balance 12/31/02	$ 1,775.00	$ 32.99	$ 1,807.99
Income - 2002	$ 0.00	$ 14.69	$ 14.69
Balance 12/31/03	$ 1,775.00	$ 47.68	**$ 1,822.68**
Wheeler Cemetery Trust Fund			
Balance 12/31/02	$ 4,908.62	$ 5.72	$ 4,914.34
Income 2002	$ 25,305.76	$ 49.72	$ 25,355.48
Balance 12/31/03	$ 30,214.38	$ 55.44	**$ 30,269.82**
GRAND TOTAL	**$ 218,798.84**	**$ 16,372.32**	**$235,171.16**

AUDITORS REPORT

We have audited the books and records of the Town of Shelburne for the year ending Dec 31, 2003, by means, at times, and to the extent deemed appropriate by the State of NH Department of Revenue Administration and find them complete and accurate. Rodney Hayes Debbie Hayes Town Auditors


TOWN OF SHELBURNE
TAX RATE % DISTRIBUTION
100%
90%
80%
70%
60%
50%
40%
30%
20%
10%
0%
1993
1994
1995
1996
1997
1998
1999
2000
2001
2002
2003
% TOWN
% SCHOOL
% STATE SCHOOL
% COUNTY

TOWN OF SHELBURNE
NUMBER OF PUPILS
COST PER PUPIL
NUMBER OF PUPILS
COST PER PUPIL
NUMBER OF STUDENTS
AVERAGE COST PER PUPIL
0
10
20
30
40
50
60
70
80
90
100
0
2,000
4,000
6,000
8,000
10,000
1985
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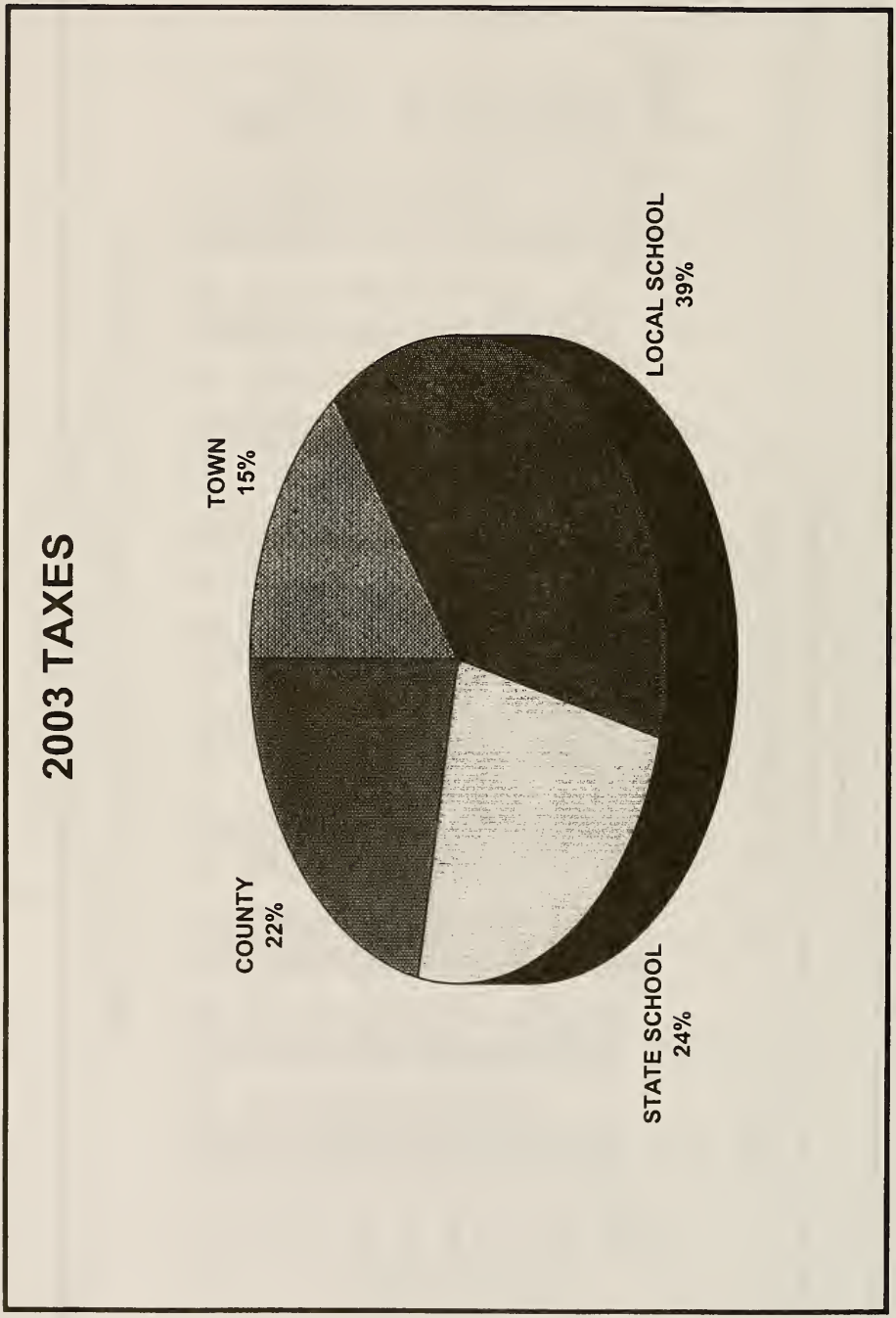

2003 TAXES
TOWN
15%
LOCAL SCHOOL
39%
COUNTY
22%
STATE SCHOOL
24%

WARRANT AND BUDGET

TOWN OF SHELBURNE
TOWN MEETING WARRANT

To the inhabitants of the Town of Shelburne, in the County of Coos, and the State of New Hampshire, qualified to vote in Town affairs; you are hereby notified that:

The polls will be open at 5 PM and close not before 9 PM;

The Annual Town Meeting of the Town of Shelburne, New Hampshire, will be held at the Shelburne Town Hall, on Tuesday, March 9, 2004, at 7 PM, to act upon the following subjects:

1. To **CHOOSE all necessary Town officers** for the year ensuing (printed ballot).

2. To see if the **Town will VOTE TO APPROVE the proposed amendments to the Zoning Ordinance**

3. To **HEAR such reports of Town Officers** heretofore chosen and pass any vote relating thereto.

4. To see if the **Town will VOTE TO RAISE AND APPROPRIATE** the sum of $279,183 for **General Operation**.
[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)

4130 Executive	$22,670
4140 Election, Registration, & Vital Statistics	$4,476
4150 Financial Administration	$12,885
4152 Revaluation of Property	$6,000
4153 Legal Expense	$3,000
4155 Employee Benefits	$34,340
4191 Planning and Zoning	$1,800
4194 General Government Buildings	$29,000
4195 Cemetery	$2,675
4196 Insurance	$12,300
4197 Regional Association	$423
4210 Police	$1,900

4215 Ambulance	$6,366
4220 Fire Department	$15,455
4240 Building Inspection	$1,800
4250 Dispatch Agreement	$4,518
4290 Emergency Management	$1,400
4312 Highway	$44,600
4324 Solid Waste Disposal	$43,550
4414 Animal Control	$350
4415 Health	$500
4444 Welfare	$750
4520 Parks & Recreation	$2,900
4550 Library	$950
4590 Memorial Forest	$400
4611 Conservation Commission	$150
4711 Principal Long Term Note	$18,625
4721 Int. Long Term Note	$4,400
4723 Int. TAN Note	$1,000

5. To see if the **Town will VOTE TO ADOPT** the provisions of RSA 72:28 II, III & IV for **an optional veterans' tax credit** and an expanded qualifying war service for veterans seeking the tax credit. The veterans' tax credit shall be $100, rather than $50.
[*The Board of Selectmen and the Budget Committee recommend this appropriation.*] (Majority vote required).

6. To see if the **Town will VOTE TO ADOPT** the provisions of RSA 72:29-a II to increase the surviving spouse tax credit for surviving spouses of veterans who died while on active duty in certain conflicts from $700 to $1400.
[*The Board of Selectmen and the Budget Committee recommend this appropriation.*] (Majority vote required)

7. To see if the **Town will VOTE TO RAISE AND APPROPRIATE** $1,400 to **purchase a new computer system** for the Tax Collector's office. This will be a non-lapsing article per RSA 32:7, VI and will not lapse until the purchases are completed or December 31, 2005, whichever is sooner.
[*The Board of Selectmen and the Budget Committee recommend this appropriation.*] (Majority vote required).

8. To see if the **Town will VOTE TO RAISE AND APPROPRIATE** $1,000 to **cover the Town's costs** of the planning for the restoration of the old Meadow's Bridge and immediate area. This will be a non-lapsing article per RSA 32:7, VI and will not lapse until the purchase is completed or December 31, 2005, whichever is sooner.
[*The Board of Selectmen and the Budget Committee recommend this appropriation.*] (Majority vote required)

9. To see if the **Town will VOTE TO RAISE AND APPROPRIATE** $10,000 to be added to the **Paving Capital Reserve Fund** previously established.
[*The Board of Selectmen and the Budget Committee recommend this appropriation.*] (Majority vote required).

10. To see if the **Town will VOTE TO RAISE AND APPROPRIATE** $18,000 to be added to the **Heavy Highway Equipment Capital Reserve Fund** previously established.
[*The Board of Selectmen and the Budget Committee recommend this appropriation.*] (Majority vote required).

11. To see if the **Town will VOTE TO RAISE AND APPROPRIATE** $600 to be added to the existing **Cemetery Equipment Capital Reserve Fund** previously established.
[*The Board of Selectmen and the Budget Committee recommend this appropriation.*] (Majority vote required).

12. To see if the **Town will VOTE TO RAISE AND APPROPRIATE** $5,000 to be added to the existing **Fire Truck Capital Reserve Fund** previously established.
[*The Board of Selectmen and the Budget Committee recommend this appropriation.*] (Majority vote required).

13. To see if the **Town will RAISE AND APPROPRIATE** $9,000 to be added to the existing **Town Building Capital Reserve Fund** previously established.
[*The Board of Selectmen and the Budget Committee recommend this appropriation.*] (Majority vote required).

14. To see if the **Town will RAISE AND APPROPRIATE** $6,000 to be added to the existing **Revaluation Capital Reserve Fund** previously established.
[*The Board of Selectmen and the Budget Committee recommend this appropriation.*] (Majority vote required).

15. To see if the **Town will RAISE AND APPROPRIATE** $700 to be added to the existing **Fire Department Mutual Aid Expendable Trust Fund** previously established.
[*The Board of Selectmen and the Budget Committee recommend this appropriation.*] (Majority vote required)

16. To see if the **Town will VOTE TO AUTHORIZE** the Selectmen to dispose of Municipal assets (recyclables, etc.) under the authority of RSA 31:3. (Majority vote required)

17. To **TRANSACT ANY OTHER BUSINESS** that may legally come before said meeting.

BUDGET OF THE TOWN/CITY

OF: SHELBURNE

BUDGET FORM FOR TOWNS WHICH HAVE ADOPTED
THE PROVISIONS OF RSA 32:14 THROUGH 32:24

Appropriations and Estimates of Revenue for the Ensuing Year January 1, 2004 to December 31, 2004

or Fiscal Year From _____ to _____

IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.

1. Use this form to list the entire budget in the appropriate recommended and not recommended area. This means the operating budget and all special and individual warrant articles must be posted.

2. Hold at least one public hearing on this budget.

3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the town clerk, and a copy sent to the Department of Revenue Administration at the address below.

This is to certify that this budget was posted with the warrant on the (date) _____.

BUDGET COMMITTEE

Please sign in ink.

_____ _____
_____ _____
_____ _____
_____ _____
_____ _____
_____ _____

THIS BUDGET SHALL BE POSTED WITH THE TOWN WARRANT

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION
COMMUNITY SERVICES DIVISION
MUNICIPAL FINANCE BUREAU
P.O. BOX 487, CONCORD, NH 03302-0487
(603)271-3397

MS-7
Rev. 07/02

MS-7 Budget - Town of Shelburne FY 2003

1 ACCT.#	2 PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	3 Warr. Art.#	4 Appropriations Prior Year As Approved by DRA	5 Actual Expenditures Prior Year	6 SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (RECOMMENDED)	7 (NOT RECOMMENDED)	8 BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year RECOMMENDED	9 NOT RECOMMENDED
	GENERAL GOVERNMENT		XXXXXXXXX	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX
4130-4139	Executive	4	21,625	22,116	22,670		22,670	
4140-4149	Election,Reg.& Vital Statistics	4	3,899	3,130	4,476		4,476	
4150-4151	Financial Administration	4	15,425	14,415	12,885		12,885	
4152	Revaluation of Property	4	6,000	6,000	6,000		6,000	
4153	Legal Expense	4	3,500	1,261	3,000		3,000	
4155-4159	Personnel Administration	4	22,635	22,590	34,340		34,340	
4191-4193	Planning & Zoning	4	2,000	1,614	1,800		1,800	
4194	General Government Buildings	4	29,200	31,054	29,000		29,000	
4195	Cemeteries	4	2,150	2,150	2,675		2,675	
4196	Insurance	4	12,500	11,377	12,300		12,300	
4197	Advertising & Regional Assoc.	4	450	450	423		423	
4199	Other General Government							
	PUBLIC SAFETY		XXXXXXXXX	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX
4210-4214	Police	4	1,900	2,367	1,900		1,900	
4215-4219	Ambulance	4	4,395	4,395	6,366		6,366	
4220-4229	Fire	4	14,841	15,698	15,455		15,455	
4240-4249	Building Inspection	4	1,800	1,464	1,800		1,800	
4290-4298	Emergency Management	4	1,915	1,481	1,400		1,400	
4299	Other (Including Communications)	4	7,312	7,312	4,518		4,518	
	AIRPORT/AVIATION CENTER		XXXXXXXXX	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX
4301-4309	Airport Operations							
	HIGHWAYS & STREETS		XXXXXXXXX	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX
4311	Administration							
4312	Highways & Streets	4	44,600	36,747	44,600		44,600	
4313	Bridges							

MS-7 Budget - Town of Shelburne FY 2003

1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (RECOMMENDED)	(NOT RECOMMENDED)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year RECOMMENDED	NOT RECOMMENDED
	HIGHWAYS & STREETS cont.		XXXXXXXXX	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX
4316	Street Lighting							
4319	Other							
	SANITATION		XXXXXXXXX	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX
4321	Administration							
4323	Solid Waste Collection							
4324	Solid Waste Disposal	4	38,400	38,846	43,550		43,550	
4325	Solid Waste Clean-up							
4326-4329	Sewage Coll. & Disposal & Other							
	WATER DISTRIBUTION & TREATMENT		XXXXXXXXX	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX
4331	Administration							
4332	Water Services							
4335-4339	Water Treatment, Conserv.& Other							
	ELECTRIC		XXXXXXXXX	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX
4351-4352	Admin. and Generation							
4353	Purchase Costs							
4354	Electric Equipment Maintenance							
4359	Other Electric Costs							
	HEALTH/WELFARE		XXXXXXXXX	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX
4411	Administration							
4414	Pest Control	4	350	0	350		350	
4415-4419	Health Agencies & Hosp. & Other	4	500	379	500		500	
4441-4442	Administration & Direct Assist.	4	750	300	750		750	
4444	Intergovernmental Welfare Pymnts							
4445-4449	Vendor Payments & Other							

1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (RECOMMENDED)	(NOT RECOMMENDED)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year RECOMMENDED	NOT RECOMMENDED
	CULTURE & RECREATION		XXXXXXXXX	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX
4520-4529	Parks & Recreation	4	2,735	2,759	2,900		2,900	
4550-4559	Library	4	950	950	950		950	
4583	Patriotic Purposes							
4589	Other Culture & Recreation	4	400	400	400		400	
	CONSERVATION		XXXXXXXXX	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX
4611-4612	Admin.& Purch. of Nat. Resources	4	150	150	150		150	
4619	Other Conservation							
4631-4632	REDEVELOPMNT & HOUSING							
4651-4659	ECONOMIC DEVELOPMENT							
	DEBT SERVICE		XXXXXXXXX	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX
4711	Princ.- Long Term Bonds & Notes	4	18,625	18,625	18,625		18,625	
4721	Interest-Long Term Bonds & Notes	4	6,700	6,480	4,400		4,400	
4723	Int. on Tax Anticipation Notes	4	1,000	554	1,000		1,000	
4790-4799	Other Debt Service							
	CAPITAL OUTLAY		XXXXXXXXX	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX
4901	Land							
4902	Machinery, Vehicles & Equipment		10,500	10,458				
4903	Buildings		0	0				
4909	Improvements Other Than Bldgs.		5000	0				
	OPERATING TRANSFERS OUT		XXXXXXXXX	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX
4912	To Special Revenue Fund							
4913	To Capital Projects Fund							
4914	To Enterprise Fund							
	Sewer-							
	Water-							

MS-7 Budget - Town of Shelburne FY 2003

1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (RECOMMENDED)	(NOT RECOMMENDED)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year RECOMMENDED	NOT RECOMMENDED
OPERATING TRANSFERS OUT cont.			XXXXXXXXX	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX
	Electric-							
	Airport-							
4915	To Capital Reserve Fund	9,10,11,12, 13,14	41,600	41,600	48,600		48,600	
4916	To Exp.Tr.Fund-except #4917	15	5,600	5,600	700		700	
4917	To Health Maint. Trust Funds							
4918	To Nonexpendable Trust Funds							
4919	To Agency Funds							
SUBTOTAL 1			329,407.00	312,722	328,483		328,483	

If you have a line item of appropriations from more than one warrant article, please use the space below to identify the make-up of the line total for the ensuing year.

EXPLANATION	ACCT #	WARRANT #	AMOUNT
Paving CR	4915	9	10,000
Town Building CR	4915	13	9,000
Heavy Highway CR	4915	10	18,000
Cemetery Equipment CR	4915	11	600
Fire Truck	4915	12	6,000
Revaluation CR	4915	14	
Fire Mutual Aid Expendable Trust	4916	15	700

SPECIAL WARRANT ARTICLES

Special warrant articles are defined in RSA 32:3,VI, as appropriations: 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriations to a separate fund created pursuant to law, such as capital reserve funds or trusts funds; or 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (RECOMMENDED)	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (NOT RECOMMENDED)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year RECOMMENDED	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year NOT RECOMMENDED
4902	Computer	7			1,400		1,400	
4909	Meadows Bridge	8			1,000		1,000	
4909								
SUBTOTAL 2 RECOMMENDED			XXXXXXXXX	XXXXXXXXX	2,400	XXXXXXXXX	2,400	XXXXXXXXX

INDIVIDUAL WARRANT ARTICLES

"Individual" warrant articles are not necessarily the same as "special warrant articles". An example of an individual warrant article might be negotiated cost items for labor agreements, leases or items of a one time nature you wish to address individually.

1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (RECOMMENDED)	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (NOT RECOMMENDED)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year RECOMMENDED	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year NOT RECOMMENDED
SUBTOTAL 3 RECOMMENDED			XXXXXXXXX	XXXXXXXXX		XXXXXXXXX		XXXXXXXXX

MS-7
Rev. 07/02

MS-7 Budget - Town of Shelburne FY 2003

1	2	3	4	5	6
ACCT.#	SOURCE OF REVENUE	Warr. Art.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
	TAXES		XXXXXXXXX	XXXXXXXXX	XXXXXXXXX
3120	Land Use Change Taxes		0	0	0
3180	Resident Taxes				
3185	Timber Taxes		10,000	5,886	5,000
3186	Payment in Lieu of Taxes		19,453	19,453	22,275
3189	Other Taxes				
3190	Interest & Penalties on Delinquent Taxes		2,000	4,047	2,000
	Inventory Penalties				
3187	Excavation Tax ($.02 cents per cu yd)		250	95	100
	LICENSES, PERMITS & FEES		XXXXXXXXX	XXXXXXXXX	XXXXXXXXX
3210	Business Licenses & Permits		200	150	200
3220	Motor Vehicle Permit Fees		58,000	67,408	65,000
3230	Building Permits		1,500	1,464	1,500
3290	Other Licenses, Permits & Fees		1,000	965	950
3311-3319	FROM FEDERAL GOVERNMENT				
	FROM STATE		XXXXXXXXX	XXXXXXXXX	XXXXXXXXX
3351	Shared Revenues		4,000	4,013	4,000
3352	Meals & Rooms Tax Distribution		10,000	11,437	11,000
3353	Highway Block Grant		11,586	11,587	11,573
3354	Water Pollution Grant				
3355	Housing & Community Development				
3356	State & Federal Forest Land Reimbursement				
3357	Flood Control Reimbursement				
3359	Other (Including Railroad Tax)		4,415	3,399	3,400
3379	FROM OTHER GOVERNMENTS		1,680	1,720	1,700
	CHARGES FOR SERVICES		XXXXXXXXX	XXXXXXXXX	XXXXXXXXX
3401-3406	Income from Departments		14,000	11,021	11,000
3409	Other Charges		500	425	500
	MISCELLANEOUS REVENUES		XXXXXXXXX	XXXXXXXXX	XXXXXXXXX
3501	Sale of Municipal Property				
3502	Interest on Investments		3,500	3,033	3,000
3503-3509	Other		7,000	17,526	7,000
	INTERFUND OPERATING TRANSFERS IN		XXXXXXXXX	XXXXXXXXX	XXXXXXXXX
3912	From Special Revenue Funds		5500	5458	0
3913	From Capital Projects Funds				

MS-7 **Budget - Town of Shelburne FY 2003**

1	2	3	4	5	6
ACCT.#	SOURCE OF REVENUE	Warr. Art.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
	INTERFUND OPERATING TRANSFERS IN cont.		XXXXXXXXX	XXXXXXXXX	XXXXXXXXX
3914	From Enterprise Funds				
	Sewer - (Offset)				
	Water - (Offset)				
	Electric - (Offset)				
	Airport - (Offset)				
3915	From Capital Reserve Funds		0	0	0
3916	From Trust & Agency Funds	3	300	926	300
	OTHER FINANCING SOURCES		XXXXXXXXX	XXXXXXXXX	XXXXXXXXX
3934	Proc. from Long Term Bonds & Notes		0	0	0
	Amounts VOTED From F/B ("Surplus")		0	0	0
	Fund Balance ("Surplus") to Reduce Taxes		20,000	30,000	30,000
	TOTAL ESTIMATED REVENUE & CREDITS		174,884	200,013	180,498

BUDGET SUMMARY

	PRIOR YEAR ADOPTED BUDGET	SELECTMEN'S RECOMMENDED BUDGET	BUDGET COMMITTEE'S RECOMMENDED BUDGET
SUBTOTAL 1 Appropriations Recommended (from pg. 5)	329,407.00	328,483	328,483
SUBTOTAL 2 Special Warrant Articles Recommended (from pg. 6)	0	2,400	2,400
SUBTOTAL 3 "Individual" Warrant Articles Recommended (from pg. 6)	0	0	0
TOTAL Appropriations Recommended	329,407	330,883	330,883
Less: Amount of Estimated Revenues & Credits (from above)	174,884	180,498	180,498
Estimated Amount of Taxes to be Raised	154,523.00	150,385.00	150,385.00

Maximum Allowable Increase to Budget Committee's Recommended Budget per RSA 32:18: $31,226
(See Supplemental Schedule With 10% Calculation)

REPORTS OF OFFICERS AND COMMITTEES

SELECTMEN'S REPORT

From the Board of Selectmen's viewpoint, Fiscal 2003 was a relatively quiet year, yet time wise, it was a very demanding year with 28 posted meetings plus various other Board meetings that each Selectman attended. The minimum time required by each Board member continues to grow just to maintain the normal status quo.

At the same time the town's administrative work expanded, Jo Carpenter's part-time schedule and hours worked increased to a point that equaled or exceeded the town's employee policy manual's description of a full-time Administrative Assistant. Therefore the Board changed Jo's status from part-time to full-time. To Jo's credit, once again last year's Annual Report received a second place award from NH Municipal Association. Over the last ten years, competing against towns in New Hampshire with a population of less than 750, Shelburne has received 5 first and 3 second place awards. These state awards point out the quality of the work done by Jo on behalf of all the Town boards and committees in her position as Administrative Assistant.

Demands on town operations and infrastructure continued to grow. The Board continued to assess the log-term needs of the Town and fiscally responsible ways to meet those needs.

All of the warrant articles passed in March 2003 have been completed or will be by their expiration dates.

The Board met several times with Ken Simonoko to address the Public Works Department's needs and future projects. A Heavy Equipment replacement schedule was reviewed and updated. Consolidation of various facilities was once again discussed. Ongoing Town street paving was discussed and all streets will be inventoried by individual conditions and paving needs to provide continuity in the yearly budgeting money into the Capital reserve for paving. New Town Road Standards were approved as revised through the cooperative efforts of Ken Simonoko, Planning Board Members and Selectmen.

Efforts continue to have the railroad crossing on North Road near the power house dam repaired and improved. The Board continues to push to get this situation corrected.

The Board supported the North Country Council's support of the U. S. Forest Service's Alternative #4 of the proposed Forest Plan with one exception. The Board did not want to see an expansion of designated wilderness in the Wild River area adjacent to and in the Town of Shelburne.

A new state building code took effect on September 15, 2003. The Board agreed a formal building permit system will be designed to assure the new code is followed. Responsibility for compliance will be directed toward the appropriate persons or contractors per state law, not the Town.

The Board met with Mr. Jeff Martin, President of Great Lakes Hydro America. The meeting with the new owner of the Shelburne hydro station was very informative. Both Great Lakes Hydro and the Town look forward to a successful and long term relationship.

The Board met several times with Constable Baker and Officer Weichert to develop a set of Shelburne Police Guidelines. These guidelines, also recommended by the town's insurance carriers, were adopted by the Board.

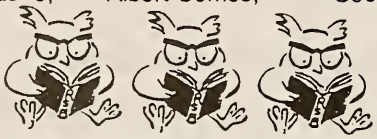
The state recently passed legislation which allows the creating of discretionary easements for the preservation of New Hampshire historic barns. Mr. & Mrs. Weichert of Whitney Farm applied for the very first such easement. In consideration of the historical value to the Town, the barn, blacksmith shop and chicken coop, will be preserved under the ten year easement. The Board developed a matrix rating system which will be used to score each barn application.

The Board continues to work with a consortium of the Town's committees, the NH Division of Historical Resources and NH Department of Transportation, to develop a plan to save the original Shelburne Pratt Truss Bridge spanning the Androscoggin River and Meadow Road. This bridge is historically significant from a local, state, federal and engineering standpoint. It has been listed on the National Registry. The goal is to preserve it as an asset to the Shelburne and not pose a long-term liability to the Town. (Please see report on Meadow Bridge on page .)

Looking forward, the 2004 budgets show some slight increases. Most minimal increases are mandated requirements. Overall, the Board is determined to try to maintain a stable tax

rate, while maintaining required levels of expenditures for infrastructure needs and required improvements. As an example, the Board recently re-negotiated the capital loan on the town hall building. The existing 4.8% interest rate was reduced to 3.5% without any increase of principal or length of payback period. The result is an estimated savings to the town of more than $5,000 over the remaining 6 ½ year life of that particular loan.

Selectmen: Stanley Judge, Albert Gomes, George Corriveau



PUBLIC WORKS REPORT

This year Ted and I spent a lot of time working on the landscaping at the Town Hall. There are plans to add a flag pole and a flower garden in 2004.

In 2003 paving was once again done on part of the North Road from Philbrook Farm to just past Croftie. We also paved at the Town Hall and on Village Road.

The town backhoe is beginning to show its age. I am looking for a replacement that could also be able to be used as a backup for the plow truck. This purchase would be made using money from the Heavy Highway Capital Reserve Fund and would not impact taxes.

During 2003 there were 15 snow storms with a total accumulation of 1 inch to 43 inches. The total accumulation for the year was 117 inches (9 feet, 9 inch) of snow. The December 5th - 7th snowstorm was the biggest accumulation we have had since February 1969.

It should be noted that the roads were always ready for the school bus and school was not called off because of road conditions in 2003.

A final reminder - The speed limit on all of North Road is 35 mph but it is important that people drive to the condition of the road so keep your speed down because the plow truck may be around the next corner.

Ken Simonoko, Public Works Foreman

Shelburne Waste District Report

This season at the "Dump" was pretty routine. As usual, Shelburne citizens were cooperative and easy to work with. Distribution of the Pay-as-you-throw bags went smoothly with most folks picking them up right at the transfer station. Even the equipment was merciful, with little trouble caused by breakdowns.

The additional baler has been a real work-saver. Having that machine permitted us to put magazines and newsprint directly into one baler and cardboard into the other. Before, we could only bale one type of paper and store the other type on the floor until the first bale was completed. This took up a great deal of space--- the pile of loose paper that it takes to make a bale is huge--- and required handling each material again and again. With two balers, we can greatly reduce man hours and clutter.

One ominous warning we received, however, is causing us considerable concern. In severely cold weather, it is a real struggle to get the balers to function. We put a little heater on the oil reservoir but still expect to trip out the pumps several times before the icy metal finally warms up enough to work without extreme effort. It turns out that this is abuse---and it can result is very, very expensive repairs. A motor, pump, and valves can cost $5000! Needless to say, we are being more careful and are looking into ways to warm the equipment.

Another concern is evidenced by the dense cloud of smoke behind the garbage truck. It has stood up under 20 years of hard use and can't be expected to go much farther.

We shipped another load of bales and made about $1300 for our efforts. We get paid $50 to $60 a ton for our baled paper, rather than paying $67 a ton to put it into the landfill. That certainly seems like a bargain.

As expected, we will be ordering another batch of Pay-as-you-throw bags this year

We will have another HOUSEHOLD HAZARDOUS WASTE collection this summer. The details will be announced .

Thanks to all concerned for another year of smooth operation. Stop in and have a coffee on us.

John Gralenski, Solid Waste Committee

FIRE DEPARTMENT

This year our firefighters responded to: accidents-7, ambulance calls-14, search and rescue-2, inspections-4, fires-6, other training/meetings-3 and assisting other departments-5. We also repaired the water line and cleaned the reservoir.

Forest fire training was attended by the whole department and held at the Balsams again this year. The department has continued holding training sessions every month throughout the year. In addition, the department has attended the following special training:

- FBI
- Grant Writing
- Homeland Security Funding
- Railway Tank/Car
- Hazmat
- SARS

Peter Genna has been attending Fire Fighter I training. Well done Peter!

The Shelburne Fire Fighters, as in the past, continue volunteering their time and efforts throughout the year. This year's estimate of free hours is 448.

Peter Behling has been added to our roster this year. Welcome Peter!

The Town of Shelburne has received $1563.30 in reimbursements from insurances billed by the Fire Department for services rendered at accidents.

The Fire Department has also received the following funds throughout the year:

- $148.16 Reimbursement for Fire Warden Training received from the State of New Hampshire
- $4107.75 from a cooperative effort between Gorham Fire Chief, Rich Eichler and Shelburne Fire Chief, Tom Hayes, a joint police and fire grant from the New Hampshire

Attorney General for Domestic Preparedness (used to purchase special hazardous material clean up equipment and protective gear).

- $12,179.00 Grant from the Assistance to Fire Fighters Grant Program, Federal Emergency Management Agency, Washington, D.C. (used to purchase hand held radios, pagers and base stations).

As always, thank you to the Gorham Fire Department, Gorham Ambulance Service, the N.H. State Police, the Gorham Police, and the Shelburne Police for their assistance to our Department throughout the year.

A special thank you to the Shelburne Fire Fighters and their families. Many do not realize how often a meal, gathering, or sleep is interrupted. Thank you for your dedication, hard work, and volunteering all those extra hours!

Warren "Tom" Hayes, Chief

2003 FIRE DEPARTMENT ACTIVITY

Accidents	7
Ambulance Calls	13
Fires (smoke)	3
Brush	2
Car	1
Search and Rescue	2
Training:	
Local	11
Forest Fire	1
Meetings	3
Inspections	4
Assist Other Departments	1
Miscellaneous (clean reservoir & repair water line)	2

REPORT OF TOWN FOREST FIRE WARDEN AND STATE FOREST RANGER

Your local Forest Fire warden, Fire department, and the State of New Hampshire Division of Forests and lands cooperate to reduce the risk of wildland fires in New Hampshire. To help us assist you, contact your local Warden or Fire Department to find out if a permit is required before doing **Any** outside burning. Fire permits are mandatory for all outside burning unless the ground where the burning is to be done (and surrounding area) is completely covered with snow. Violations of the fire permit law and other burning laws of the State of New Hampshire are misdemeanors punishable by fines of up to $2,000 and/or a year in jail in addition to the costs of suppressing the fire.

A new law effective January 1, 2003 prohibits residential trash burning. Contact the New Hampshire Department of Environmental Services at (800) 498-6868 or www.des.state.nh.us for more information.

Help us to protect you and our forest resources. Most New Hampshire wildfires are human caused. Homeowners can help protect their homes by maintaining adequate green space around the house and making sure that the house number is correct and visible. Contact your fire department or the New Hampshire Division of Forest and Lands at www.nhdfl.org or 271-2217 for wildland fire safety information.

2003 FIRE STATISTICS

(All Fires Reported through November 03, 2003)

TOTALS BY COUNTY

	Numbers	Acres
Belknap	40	4.86
Carroll	46	13.99
Cheshire	8	.68
Coos	7	17.40
Grafton	22	12.60
Hillsborough	60	11.34
Merrimack	98	10.45
Rockingham	56	18.54
Strafford	34	7.94
Sullivan	3	2.03

CAUSES OF FIRES REPORTED

Arson	10
Campfire	25
Children	13
Smoking	20
Debris	226
Railroad	3
Lightning	2
Equipment	8
Misc*	67

* power lines, fireworks elec.fences, etc.

	Total Fires	Total Acres
2003	374	100
2002	540	187
2001	942	428
2000	516	149

ONLY YOU CAN PREVENT WILDLAND FIRES!!

William Davenport, Forest Fire Warden

TOWN FOREST

In a radical departure from tradition, the Town Forest Committee purchased a new mower. For the past 20-some years, we have prowled the scrap-pile at the dump and assembled a motley mess of mowers out of salvaged parts. This year we took some of the money from the Town Forest Fund and actually bought a new one. Mike Ryan was very appreciative.

The State Highway Crew again put up reflector posts in front of the Memorial. This seems to discourage tire-marks from appearing on the grass. We appreciate this very much, since the groves are difficult to repair.

Ian Carlisle was our camper at the Barry Conservation Camp last year. We hear he enjoyed the experience very much. This seems to be consistent with the reports from previous campers. It is a worth-while experience and it is our intent to sponsor another Shelburne youngster this year. We must move quickly on this because the camp fills up quickly. ANY SHELBURNE REISDENT---BETWEEN 10 AND 15 YEARS OLD, who is interested, please contact a member of the committee.

John Gralenski, Michael Ryan, Larry Leger – Town Forest Committee

POLICE DEPARTMENT

The Shelburne Police Department had another rather uneventful year. The one black mark was a drowning/motor vehicle accident at Reflection Pond. There were no other dramatic incidents needing our attention. We covered the usual occasional domestic, traffic and animal complaints.

This was our first full year without a written mutual aid agreement with other departments. This went very smoothly and verified predictions that all would go well. There is an unwritten agreement among all police officers that help will be there when needed. This works well. Written documents can become fodder for litigation.

Officer Eric Perry left the department to devote his full efforts to his new role as Director of Gorham Emergency Medical Services. Eric wanted to remain an officer but chose to avoid the pressures of wearing two hats. Thanks, Eric, for all of the great pro bono work you did for us.

I recently acquired a new Ford Crown Victoria Police Interceptor. It is black and fully equipped and looks like a cruiser. (I got tired of the snickering when I made traffic stops with the Jeep.)

Be it luck or providence, Shelburne doesn't have a crime problem. We can all be proud of that. Thanks, to NH State Police and Coos County Sheriffs Department for watching over us.

Jerry Baker – Shelburne 1, Bill Weichert – Shelburne 4

Officer Bill Weichert's Activity Log – 1/1- 12/31/ 2003

Activity	Hours
Training	137
Pistol Permit	5
Speeding Stops	13
Missing Persons	6 ¼
Camp break and entry	1 ½
Auto accidents	13
Dog retrieve and etc	9 ½
DMV	3 ½

Travel time to & from School & Radio Repair Work	99 ¼
Routine Patrol	83 ½
Patrol with School Bus	21 ¾
Ambulance Calls	4 ¼
House Checks & Well Being	13 ½

Total Miles Traveled	**5659**
Total Hours	**411**
Total Times Out	**165**

EMERGENCY MANAGEMENT

Emergency management continues to monitor communications from Concord relative to appropriate activities. The administration in Concord has continued to evolve with a new Director of Emergency Management while the department still remains within the Department of Safety.

Shelburne has been the recipient of four grants through war on terrorism/Emergency Management initiatives. Two of these grants have been directly through Emergency Management.

The two grants issued directly through Emergency Management were for a standby generator for the Town Hall and a Domestic Preparedness grant (no match required) for the Fire and Police Department specified equipment. The Fire Department managed this grant and purchased approved equipment to be used by both departments.

The Hazard Mitigation Plan developed in late 2002 was accepted by the Board of Selectmen in early 2003.

The Fire Department received a grant directly as a result of its initiative. Susan Waddington, Fire Department Clerk, attended training on how to write the grant and was successful on her first try. A project well executed. The proposal was to increase the interoperability of the Fire Department's communication system. The Department received $12,179.00 to purchase new communications equipment – radios, pagers and base stations. This grant required a match of $1,493.00. The Emergency Management budget contributed $746.50 of the matching funds.

In the past the town has had a "Fast Squad", a non-intrusive first-aid team, to assist the Gorham Ambulance Service when there is a call in Shelburne. We are attempting to build this back up to a minimum of two persons. Selectmen George Corriveau has offered his services in this area. As in the past, training for this position has been funded by Emergency Management. Training is conducted by the Gorham Emergency Services.

To have an acceptable "fast Squad", it must be comprised of a minimum of two!! The Town would welcome another volunteer.

In October we completed the Homeland Assessment and Strategy Program survey. It was 100+ pages in length and took many hours to complete. The Department of Safety strongly encouraged participation in the survey because the information gathered affect the amount of Homeland Security money that will be awarded to New Hampshire.

Considering the "times" we live in. as well as, the normal exposures of living in the North Country, please review your family's needs and prepare for any emergency that might arise.

The Red Cross has published various pamphlets which give valuable advice and suggestions for carrying a family through short periods of isolation and other emergencies. Copies of these pamphlets can be picked up at the Town Office.

Calls for Emergency Services should be made to 911.

Stanley Judge, Emergency Management Director

Planning Board Report

The Planning Board was very busy this year. We have taken advantage of what has been a relatively light number of applications to continue working on our subdivision regulations and to review the Zoning ordinances approved two years ago with the intent of addressing several issues that have come up since.

As to Zoning there will be several items on the Ballot at Town Meeting including the following:

- Addition of definition for Camping Cabin – defines use in approved campgrounds and brings Zoning into alignment with State Rules.
- Definition of Camp – eliminated one of two slightly different definitions in the regulations
- Corrected a wording problem with the number of dwellings allowed on a lot so that the regulations are consistent with those prior to 2002. The change allows for a primary residence and an apartment on lots over 2 acres but not two primary residences.
- Changed the allowable building height from thirty (30) feet to thirty-five (35) feet per feed back from the building inspector as to roof pitch. Exempted chimneys from the height restriction.
- Changed the setbacks for the side(s) and back lot lines back to ten (10) feet for lots less than two (2) acres in size. The twenty-five (25) foot setback off all lot lines left too small of a usable area on lots less than 2 acres.

We urge your support in these changes and if you have questions about them to contact a Planning Board Member as the Public Hearing was attended by only one person and these items will be a ballot vote and not discussed on the floor at Town Meeting.

The second and largest effort has been in the revising the Subdivision Regulations. The current regulations were adopted in 1979 and after review it was decided that drafting new regulations would be more effective than trying to rewrite the existing. We

have completed writing the main body of the regulations and are now working on the appendices which we expect to complete in March. Key among the appendices are the regulations concerning roads and we have been working closely with the Road Agent and the Selectmen to bring the Town Road Standards and the Subdivision Regulations into agreement. The Board anticipates holding Public Hearings on the revised regulations in April or May.

Looking ahead we need to be considering the Towns Master Plan and whether the community wants a simple up-date or wishes to take the time and effort to do a thorough update. The current plan was largely done in the early 1990's with a 2001 revision. Hopefully we can take a minute at Town meeting to discuss this. John Carpenter. Planning Board Chairman

Illustrative Map of Shelburne Districts

BUILDING INSPECTOR REPORT

2003 was another busy year with 17 permits and 1 sign permit being issued.

The permits issued are as follows:

New Home	1
Install new window	1
Cement Slab	2
Cabin	1
Storage Shed	4
Garage	2
Motel Office	1
Porches	3
Alterations	1
In-ground Pool	1
Sign	1

If anyone is planning any kind of building project, including purchasing a pre-built structure, they should contact the building inspector to obtain a permit. If anyone has questions about whether or not a building permit is required, please call the building inspector **before** the project is started.

Rav Bennett, Building Inspector

LIBRARY REPORT

Because of construction on the Town Hall in 2002 and 2003, the use of the Shelburne Public Library was interrupted and the library has been slowly recovering its visibility. The Library hours remain unchanged – Thursday afternoons from 2:30 to 4:30 and Saturday mornings from 10:00 to 11:00, and other times by appointment with the librarian, any trustee, or Jo Carpenter whenever she is in the Town Office. The flag indicates that the library is open. We have an extensive collection of children's books and adult recreational reading, both fiction and nonfiction, a small reference section, one of the best collections of local history, magazines such as *Consumer Reports, Birds and Blooms, Parenting, Taste of Home* (which includes recipes), *Kids Discover,* and *Ranger Rick*, and a small but varied shelf of video tapes. We now have a Dell computer, which is connected to the World Wide Web and therefore we have access to on-line encyclopedic information.

If there are books you would like that are not in our library, we have computer access to the NH State Library Union Catalog for inter-library loan requests. We can do searches by title, author, or subject and may borrow books from libraries throughout the state.

The Library Trustees are hoping that more people will take advantage of the wide selection of children's books, adult fiction and nonfiction, as well as reference books available, both on the shelves and on the computer. Community use of the library computer is encouraged.

Seventy-five new books were purchased for the library this past year, in addition to many hard cover and paperbacks donated by the Danforths, Russells, Hennes, McLeods and Gralenskis, as well as others. Adult fiction, particularly, is hard to keep abreast of in a small library. If you have paperbacks that you have enjoyed and think that your neighbors would like, you may donate them to our "temporary shelf". We keep them for a year or so and then sell them or donate them to used book sales. During 2003 library users took out 49 adult nonfiction, 63 adult fiction and 98 children's books.

The past year Marlene Marchand (with the aid of several other parents of small children) directed the summer children's

reading program. The theme this year was "Reading Rocks the Granite State". The 13 children participating combined reading and activities associated with the books read. The program was held in the Town Hall adjacent to the library and related activities took place either in the hall or at the park. Books were transported to the park in the traveling library, a little red wagon. We hope to continue the reading program in the summer of 2004. Marlene has agreed to direct the program once more. Anyone who is interested in assisting with this program or helping to plan it should contact Marlene. We continue to feel that a love of reading is the most important gift we can give to our children and our small library can be a big resource to the town's children, as well as, to its adults.

As always, would like to have you visit us at the library and welcome your suggestion for new books or services.

Library Trustees Dorothy Eichel Joyce Scott Linda Gallant

LIBRARY FINANCIAL REPORT

Balance brought forward 12/31/01		$ 68.38
Town Appropriation		950.00
		$ 1,018.38
DISBURSEMENTS		
3/01	Publishers Quality Libr. Serv.: 3 books	30.00
3/28	Edw. Hamilton Books: 3 books	18.35
3/28	Kids Discover: 2 yr. subscription	33.90
5/30	Baker & Taylor: 6 books	109.78
6/06	Lookout Books: 1 book	14.95
6/08	National Geographic: 1 video	13.90
6/28	Baker & Taylor: 2 books	19.32
10/30	Consumer Reports: 2 yr. subscription	44.00
11/22	Ranger Rick: 1 yr. subscription	17.00
12/02	Book of the Month Club: 5 books	60.99
12/20	Librarian's Salary	150.00
12/20	Children's Summer Program Coordinator	50.00
	CHILIS (children's summer reading program)	$ 146.00
Total		$ 969.71
Balance 12/31/02		**$ 310.19**

LIBRARY FUND in CD - 12/31/02		$ 2,168.47
Interest earned in 2002		$ 48.56
Balance brought forward 12/31/02		$ 310.19
Town Appropriation		950.00
		$ 1,260.19
DISBURSEMENTS		
1/12	American Library Preview: 8 books	137.53
4/05	Edw. Hamilton Books: 10 books	32.00
5/19	Baker & Taylor: 7 books	84.80
6/01	Baker & Taylor	13.40
6/01	Children's BOM Club: 5 books	44.87
7/23	Children's BOM Club: 5 book	58.30
7/25	American Library Preview	50.67
8/17	Children's BOM Club: 5 books	70.20
9/22	Children's BOM Club: 1 book	13.18
10/12	Postage for newsletter	48.10
10/29	Edw. Hamilton: 12 books	87.90
11/26	Children's BOM Club: 2 books	35.64
12/23	Ranger Rick: 2 yr. subscription	29.00
12/23	Kid's Discover – 1 yr. subscription	19.95
12/23	Librarian's Salary	150.00
12/23	Children's Summer Program Coordinator	50.00
Total		$ 925.54
Balance 12/31/03		**$ 334.65**
LIBRARY FUND in CD - 12/31/03		$ 2,196.94
Interest earned in 2003		$ 28.47

Note: 2002 financial information is being included this year because it was inadvertently left out of the 2002 report

Kathleen Judge, Librarian

CEMETERY COMMITTEE

As usual the general maintenance of the many town cemeteries was our major focus during the year 2003.

The trustees would once again like to thank Ken Simonoko and Ted Peabody for their excellent care of all our cemeteries during the past year. Many thanks for a hard job done well.

The expansion of the Evans Cemetery was postpones this year because Ken Simonoko had to spend excessive time working on the new town hall.

During the year 2003, we sold seven cemetery lots – one in Evans Cemetery and six in Wheeler Cemetery.

We had no burials in any cemetery this past year.

As of September 1, 2003 prices for various size lots are as follows:

Four grave lot - $800
Two grave lot - $600
One grave lot - $400

During 2003 we had surveyors plot the Wheeler Cemetery, laying out lines so that all grave sites can be exactly identified and located. We will try to do the same with each cemetery as time goes on.

The Cemetery Trustees received an additional sum of $25,305.76 from the estate of Joanne B. Harriman through the probate court of Rockingham County, NH. These funds must be used at the Wheeler Cemetery only.

The Cemetery Trustees are open to any suggestions from any Shelburne citizen as to the operation of the cemeteries. Please contact us directly or leave your suggestion at the Selectmen's office in writing.

Cemetery Trustees: Doris Gorham, Cynthia Gralenski, Ben Werner

PARK COMMISSION
2003 Annual Report

Several additions to the Park were made during the past year. The major project consisted of installing a length of chain link fence along Meadow Road behind the west soccer goal. This addresses a safety concern by preventing errant soccer balls from reaching the road. A tetherball apparatus was purchased and installed near the pavilion. Several "No Parking" signs were posted at various locations.

Once again, the Gorham girls' soccer team utilized the Park for their home games. An agreement between the Town and the Gorham School District for use of the field remains in effect. As in past years, the games drew good crowds and compliments regarding the quality of the playing field were routinely received.

During the coming year, the Commission will focus on completing the installation of fencing along the perimeter of the Park. This is considered a priority to protect the surface from damage caused by illegal parking and by unauthorized vehicles driving onto the playing fields. Improvements will be made to the playhouse as sections of lattice are in need of repair or replacement. The entrance to the Park will be upgraded to improve entry, parking, and egress. Otherwise, plans call for general maintenance work and preservation of existing facilities.

Thanks are in order to Lou Desmond for installing the tether ball set and the Friends of Shelburne Recreation for their continued financial support of the various Park projects.

The Commission would like to remind everyone that the Park and its facilities may be reserved for family reunions, sporting events, etc. Completion of a simple form obtained at the Town Hall is all that is required.

Anyone interested in becoming involved in Park planning activities is encouraged to contact a member of the Commission or attend a meeting.

Shelburne Park Commission: Dennis Desmond, Chairman and Secretary - Ken Simonoko, Project Manager - Aldea D'Alfonso - Doris Gorham - Donna Parent

FRIENDS OF SHELBURNE RECREATION
Annual Report 2003

2003 saw the FOSR fund raising efforts continue on behalf of the Chester C. Hayes Memorial Park. The primary fund raiser during the year was the Bean Supper in October. This event netted over $900. The Wildman Biathlon Committee contributed $250 for assistance received from FOSR at the annual race. The biggest "non-event" of the year was the unfortunate need to cancel the December 7, 2003 Annual Spaghetti Supper at the Philbrook Farm as a result of a major snow storm. The estimated loss due to the cancellation was $300. Fortunately, the prepared food did not go to waste as it was gladly accepted by the Salvation Army for use at their December 8th dinner.

Concerning the above, thanks go to the many volunteers who helped at the Bean Supper. Special thanks to Roma Hayes for her efforts toward this event. And though the Spaghetti Supper was snowed out, thanks are in order for all those who made desserts, to Nancy, Connie, Larry, and Anne for once again allowing us use of the Farm, and to Michael Saladino for preparing the meatballs and sauce, and finally to Cindy Desmond for organizing the dinner.

During 2003, funding from the FOSR was used to purchase a new kitchen sink for the Town Hall. For the Park, funds paid for the installation of fencing at the soccer field and for a tether ball set. The FOSR also contributed to maintenance through the purchase of seed and fertilizer.

Several joint meetings between the FOSR and the Park Commission were held during the year to maintain communication and exchange thoughts regarding the Park. The Friends of Shelburne Recreation look forward to again working closely with the Park Commission in 2004 to meet the needs of the community in the form of maintenance and improvements to the Park.

The FOSR continues to look for new members who are interested in contributing their ideas, time, and talents. We encourage anyone who would like to become involved to contact a member or attend a meeting.

Cindy Desmond

HERITAGE COMMISSION REPORT

The status of the Peabody Farm museum has remained unchanged. Florence Peabody is in Assisted Living in Lancaster but has been able to return to the farm occasionally. She has life tenancy and while she still is able to return, the farm remains her home.

We have been able to be some assistance with enquiries about Shelburne history.

The Heritage Commission supports the Historic Barn Tax Incentive Program whereby owners of barns over 75 years old can get a Preservation Easement to help preserve old farm buildings and keep them in agriculture. So far in Shelburne, the Whitney Farm has been granted this easement.

The Heritage Commission has also been involved in efforts to preserve the Old Meadows Bridge.

Heritage Commission - Hildy Danforth, Cynthia Gralenski, Connie Leger, Ken Simonoko, David Wilson

FRESHET OF NOV. 4, 1927, SHELBURNE, N H. No. End of Covered Bridge

OLD MEADOWS BRIDGE

The Old Meadows Bridge is a rare four-truss structure with a total length of 504 feet. Built over the Androscoggin River in 1897, it is the last remaining multi-span pin connected through Pratt truss bridge in the northeast and one of only about two dozen similar survivors in the nation. It was rated as one of the two most historically significant metal truss bridges in NH and has achieved the rare distinction of being placed on the National Register of Historic Places with significance at local, state, and national levels for both transportation and engineering. Two of the major factors which add to the value of the Bridge are its natural and historic setting, as well as the fact that it has almost all of its original parts.

Recently one of the four piers has been undermined by riverbed scour which has allowed two of the trusses to begin to twist and buckle. Because of this sagging, NHDOT proposed the demolition of the bridge in June, but in the face of widespread local and state support for its rehabilitation, has agreed to take the endangered bridge spans off the river to give time for fundraising efforts. The estimated cost of the rehabilitation is $1,600,000 of which NHDOT has pledged 80 percent. NHDOT has asked the Town of Shelburne to raise the balance of the refurbishing cost, and to ultimately accept ownership of the bridge. This is a daunting proposal to a town of 379 residents.

A planning committee was formed in July 2003, with members from Shelburne and interested regional and State groups. Their goal is to raise the remaining 20% for the bridge rehabilitation and the additional funds needed to create a recreation and education area that can help tell the history of this part of the valley, and to guarantee funding for the long term maintenance of the Bridge. The area would emphasize the historic significance of the bridge both in the history of the local area, and as a monument to 19th century engineering. It would also be a place for locals and visitors to enjoy the scenic river valley.

Raymond & Hildreth Danforth

NORTH COUNTRY COUNCIL

It has been another busy at North Country Council. We continued to complete a number of local and regional projects for all of our 51 communities throughout the region. Summaries of some of these projects are as follows:

Transportation:

- Completed over 200 traffic counts during the spring, summer and early fall
- Completed the TIP process and sent report to NHDOT with our region's priorities
- Coordinated the Transportation Enhancement process including a work session with the committee, project review based on set criteria, presentations by applicants, and a final review and prioritization and final report to NHDOT
- Began the updating of the regional transportation plan
- Coordination of meetings with NHDOT on process of the Ten Year Plan
- Attendance and participation at the GACIT meetings through out the North Country
- Assisted Community Planner with the update to two master plans' Transportation Sections
- Provided technical transportation assistance to the majority of the communities in our region.
- Coordinated the North Country Transportation Committee.

Economic Development:

- Successfully received $1.5 million from EDA for the Mount Washington Valley Technology Village
- Coordinated the North Country District Economic Development Committee.
- Successfully extended the EDA District to include all of Grafton County
- Successfully completed $2.6 million EDA application for the Dartmouth Regional Technology Village in Lebanon, currently hiring an engineer for the project
- The CEDS Committee also undertook a major re-write of the CEDS document and held seven public meetings in order to educate the public about EDA and to gather input to economic issues in the region

- Wrote 34 grants, for a total of $7,020,505 for the region in order to assist local communities. Of these grant applications $4,567,830 have been funded and $1,469,000 is still pending.
- Applied for funding to assist with a telecommunications feasibility study, one of the major issues raised at the public advisory meetings in the spring.

Community/Regional Planning:

- Provided technical assistance to 20 towns throughout the region.
- Participated in the update of 7 master plans and zoning ordinances for member communities.
- Coordinated the Law Lecture Series for the NH Municipal Association
- Provided assistance to three (3) towns for the creation of Hazard Mitigation Plans.

Environmental Planning:

- Provided technical assistance to over 25 communities in the area of solid waste and hazardous waste management.
- Coordinated the Household Hazardous Waste Management collections for 23 communities.
- Conducted solid waste and transfer station evaluations for Two (2) community transfer stations.
- Conducted ongoing fluorescent light collection program.
- Conducted 2 electronic equipment collections
- Provided technical assistance in the National Flood Insurance Program through out the region.

Many of these programs will continue into the year 2004. Major programs for the year 2004 will be completion of our Regional Transportation Plan, the development of a feasibility study for a Regional Hazardous Waste collection site and the continued assistance to all our communities in grant writing, community planning and other community planning needs.

Our overall goal, however, remains the same: to provide support and leadership to the region, its governments, businesses and citizens.

Michael King, Executive Director

REPORT TO THE PEOPLE OF DISTRICT ONE

It is a pleasure to serve you now in my 25th year of serving the 98 towns, 4 cities and Coos, Carroll, Grafton, Sullivan and Belknap counties of New Hampshire. All together there are 249,000 people who I consider my customers, clients, and constituents. It has always been a pleasure to respond, as my duties within the Executive Branch of your state government mandate, to inquire for information, relief and assistance as provided in NH state law and budget. It is an honor to serve you as a public servant.

Below are listed several documents that are available to citizens and I find then to be a valuable NH resource.

The 2003-2004 state telephone directory of state departments and personnel. This 180 page directory includes TDD access numbers, office information, coordinators, map of location of state buildings, legislative listings, judicial branch listings, department listings, personnel listings and a topical listing. This is available for a cost of $6.00 plus $2.50 postage. Make checks payable to the State of New Hampshire or order online at www.gencourt.state.nh.us\visitorcenter. The entire directory is available at http//www.state.nh.us/government/agencies.html.

The 2003 04 NH County Directory of all NH County officials is free and available by calling (603) 224-9222. This is also on the web at www.nhcounties.org.

Also available at no cost from the Secretary of State Office at 271-3242 or at elections@sos.state.nh.us, or mail at Secretary of State, Room 204, Concord, NH 03301 are the following publications:
The NH Election Procedural Manual for 2004 – 2005
The NH Election Laws for 2004 – 2005
The NH Political Calendar for 2004 – 2005

The duties of the NH Executive Council, The NH Tour Guide book, the official tourist map and the NH Constitution are always available from my office at 271-3632 or 747-3662 or ray.burton4@gte.net.

As long as I'm around as one of your elected officials never ever feel you are alone in your hour of need. Contact me anytime!

Raymond S. Burton

RULES, REGULATIONS

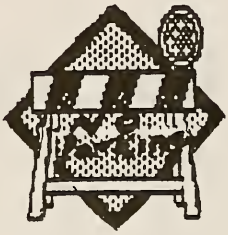
AND

INFORMATIONAL MATERIAL

SNOW REMOVAL ORDINANCE
passed 8/14/94

No person shall remove snow from his/her premises and deposit it on any street or highway.

Any person who violates this ordinance shall be fined not more than $1000 and not less than $50 for each separate and distinct violation.



PARKING BAN

It was voted at the 1990 Town Meeting to mandate a parking ban within the boundaries of town roads' right of way during and 24 hours after a snow storm.

Vehicles in violation will be towed at owner's expense.

SPEED LIMITS IN SHELBURNE

The selectmen have set speed limits for the following town roads:

East end of North Road - from intersection with Meadow Road to the Maine Line - 35 miles per hour.

Village Road and all other town roads - 25 miles per hour.

LANDFILL REGULATIONS

Hours: **Saturday - 7 AM to 12 PM all year**
Wednesday - 3 - 4:30 PM June 15 - Sept 4.

Shelburne has adopted Pay-As-You-Throw. This means that garbage must be disposed of in special bags which may be purchased at the Transfer Station or the Town Office. The cost of a package of 5 bags is $7.50.

There are now charges to dispose of many different items.

These fees reflect the cost to the Town for disposal and are subject to change. People wanting to dispose of items that have a fee associated with their disposal should see the landfill attendant and pay him before disposing of the item. People disposing of items, not paid for, will be billed. A list of fees is available at the Transfer Station.

The Transfer Station **does not accept** any hazardous waste including hazardous household waste. A Hazardous Household Waste Collection Day will be held again this year with the Androscoggin Valley Regional Refuse Disposal District. Details will be posted at the Transfer Station.

A list of recyclable materials is available at the Transfer Station.

ORDINANCE REGULATING USE OF ALCOHOL ON TOWN PROPERTY

Section 1: Consumption of Alcohol Restricted

Except as otherwise provided by this Ordinance, it shall be unlawful to drink or otherwise consume any alcoholic beverage or alcoholic liquor as defined in RSA:175, in the Chester C. Hayes Memorial Park, any Town buildings or associated parking lots in the Town of Shelburne.

Section 2: Possession of Open Containers

Possession of open containers which contain alcoholic beverages or alcoholic liquor as defined in RSA:175 in any public place shall be considered prima facie evidence of consumption.

Section 3: Penalty

Whoever shall fail to comply with the provisions of this ordinance shall be guilty of a violation and subject to a fine as specified in Criminal Code 651:2, not less than $ 50.00 per violation.

DOG LICENSES

It's the Law

1. EVERY DOG, three months old or older, **MUST HAVE A LICENSE. These are obtained from the Town Clerk.** This must be done **EVERY YEAR BEFORE APRIL 30TH.** Penalties will be imposed on any dog that is not registered as of June 1st.

2. EVERY DOG* must have a certificate showing that it has been **VACCINATED FOR RABIES. This certificate must be presented at the time of registration.**

3. EVERY DOG must wear its license tag. (RSA 466:1)

4. License Fees: (RSA 466:4)

$ 6.50 - all neutered dogs
$ 6.50 - puppies (3 - 7 months)
$ 9.00 - all unneutered male dogs
$ 9.00 - all unspayed female dogs
$ 2.00 - owners over 65 (one dog only)

Failure to comply will make you liable for a penalty of $25.00 per dog. (RSA 466:13)

5. SHELBURNE HAS A LEASH LAW

No dog may be allowed to run at large unless it is accompanied by the owner or custodian. (RSA 466:30a) (Voted November 4, 1980)

6. * It is now **State law** to have **all cats** 3 months of age and over **vaccinated against rabies**.

WEIGHT LIMITS ON ALL TOWN ROADS

After holding a Public Hearing during the August 27, 1996 Selectmen's Meeting, the Board of Selectmen voted to set the following weight limits under the authority granted them by RSA 231:191 at their Selectmen's Meeting on September 5, 1996.

The weight limit on any town road within the Town of Shelburne shall be set at 60,000lbs.

Per RSA 231:191 applications may be made to the Board of Selectmen to exceed this weight limit. The Board may grant permission in writing, may impose reasonable conditions and may establish reasonable regulations for bonding and restoring the highway.

The roads to which this shall apply are as follows:

North Road (intersection of Meadow Road to Maine)
Conner Road
Hayes Road
Hubbard Grove
Landfill Drive
Losier Road
Mt. Moriah Drive
Power House Acres
R-F Drive
Sunrise Drive
Village Road
Winthrop Drive

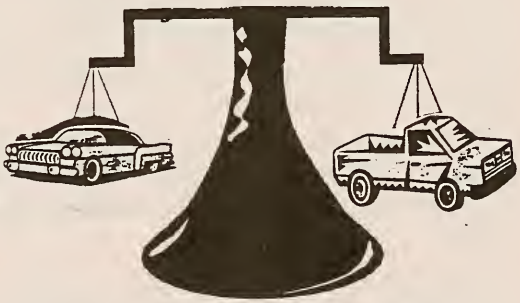


Table of Contents
Shelburne Annual Report
June 30, 2003

Annual Report Cover 99
Officers 100
Warrant pages 101
Potential Tax Impact/Impact Scenarios 104
Revenue Summary 106
FY2005 Budget - INSTRUCTION 108
FY2005 Budget - FUND TRANSFERS 109
FY2005 Budget - SPECIAL WARRANT ARTICLES 110
FY2005 Budget - SOURCE OF REVENUE 111
FY2005 Budget -OTHER FINANCING SOURCES CONT. . . . 112
2004-2005 Projected Enrollments K-8 113
2004-2005 Projected Enrollments 9-12 114
Per Pupil Costs Calculations 115
Formula Derived from State Report (DOE-25) 116
SAU #20 - Adopted 2004/2005 Budget 117
Adopted 2004-2005 SAU #20 Budget 118
From the Office of the Superintendent 119
Edward Fenn Principals' Report 120
Gorham Middle/High School Principals Report 124
Survey of Graduates Class of 2003 128
G/R/S Cooperative School District Planning Board 129
G/R/S Education Foundation 2003 Annual Report 132
G/R/S Financial Report Jan. 1,2003-Dec. 31,2003 134
GRSEF - Summary 2003 135
Annual School Meeting March 11, 2003 136
School Financial Report June 30, 2003 140
Balance Sheet - Assets/Liab./fund Equity MS-25 141
Restricted Grants-In-Aid 142
Other Outlays 143

Annual Report

Of The

School Officials

Of The School District Of

Shelburne, New Hampshire

For The

Fiscal Year Ending June 30, 2003

OFFICERS

MODERATOR
John Henne

CLERK
Ann Leger

TREASURER
John Danforth
Kimberly Landry

AUDITORS
Debbie Hayes
Rodney Hayes

SCHOOL BOARD

Robert Corrigan	Term Expires 2004
Jo Anne Carpenter	Term Expires 2005
Wendy Niskanen	Term Expires 2006

DIRECTOR OF SPECIAL SERVICES
Mrs. Rebecca Hebert-Sweeny

BUSINESS ADMINISTRATOR
Mrs. Pauline Plourde

SUPERINTENDENT OF SCHOOLS
Steven Welford, Interim

SCHOOL WARRANT
THE STATE OF NEW HAMPSHIRE

To the inhabitants of the School District in the Town of Shelburne qualified to vote in District affairs:

You are hereby notified to meet at the Town Hall in said District on the 9th of March 2004 at 5:00 PM in the evening to act, by ballot, upon Articles 1 through 5 and at 8:00 PM in the evening to act upon Articles 6 through 14.

The polls are open for the election of officers from 5:00 PM to 9:00 PM.

ARTICLES 1-5:

1. To choose a moderator for the ensuing three (3) years.
2. To choose a clerk for the ensuing three (3) years.
3. To choose a treasurer for the ensuing three (3) years.
4. To choose a member of the school board for a three (3) year term.
5. To choose one (1) auditor for a two (2) year term.

ARTICLES 6-13:

6. To see if the District will vote to accept the reports of agents, auditors, committees, and officers heretofore chosen, as printed in the Annual Report.

7. To set the salaries of school district officers:

School Board (3)	$200.00 each
Treasurer	$200.00
Deputy Treasurer	$ 50.00
Clerk	$ 50.00
Moderator	$ 50.00
Supervisors of Checklist (3)	$ 25.00 each
Ballot Clerks (2)	$ 25.00 each
Auditor (2)	$ 25.00 each

8. To see if the District will vote to raise and appropriate, and expend the sum of **$603,770.00** for the support of schools, for the payment of salaries for school district officials and agents, and for the payment of the statutory obligations of the District. This article does not include appropriations that may be voted in other warrant articles. (Recommended by the School Board; recommended by the Budget Committee)

9. To see if the District will vote to raise and appropriate the sum of **$5,000.00** to be placed into the Bus Capital Reserve Fund. (Recommended by the School Board; recommended by the Budget Committee)

10. To see if the District will vote to raise and appropriate up to the sum of **$20,000.00** to be placed in the Tuition Expendable Trust Fund, with such amount to be funded from the year end undesignated fund balance (surplus) available on July 1. (Recommended by the School Board; recommended by the Budget Committee)

11. To see if the school district will vote to create an expendable trust fund under the provisions of RSA 198:20-c, to be known as the **Facilities Expendable Trust**, for the purpose of facilities rental. Furthermore, to raise and appropriate the sum of **$15,000.00** toward this purpose and to name the school board as agents to expend from this fund. (Majority vote required.) (Recommended by the School Board; not recommended by the Budget Committee)

12. To see if the school district will vote to raise and appropriate the sum of **$2,500.00** to meet the expenses of the Gorham-Randolph-Shelburne Cooperative School District Planning Board and to hear a report of progress thereof. (Recommended by the School Board; recommended by the Budget Committee)

13. To transact any other business that may legally come before this meeting.

Given under our hands at said Shelburne this 10th day of February 2004.

Robert Corrigan, Chair
Jo Anne Carpenter
Wendy Niskanen
SCHOOL BOARD

SHELBURNE SCHOOL DISTRICT
2004-2005 FISCAL PERIOD
POTENTIAL TAX IMPACT

(Estimate Only - Currently in Legislative Debate)

	2002-2003	2003-2004	HB 608 Current Law
Operating Budget:	$ 561,850.08	$ 645,921.00	$ 592,770.00
SPED Budget:	$ 38,250.00	$ 23,800.00	$ 11,000.00
Warrants:		$ 30,500.00	$ 42,500.00
Total Appropriations:	$ 600,100.08	$ 700,221.00	$ 646,270.00
Less: Total Revenues and Credits:	$ 12,873.00	$ 8,366.00	$ 8,366.00
Fund Balance	$ 1.00	$ 31,364.00	$ 20,000.00
District Assessment	$548,976.08	$ 660,491.00	$ 617,904.00
State Education Grant:	$ 116,973.00	$ 100,995.00	$ 65,057.00
State Education Tax:	$ 170,476.00	$ 145,636.00	$ 100,064.00
Local School Tax:	**$ 261,527.08**	**$ 413,860.00**	**$ 452,783.00**
State School Tax:	**5.70**	**4.81**	**3.30**
Total Local School Tax:	**4.82**	**7.78**	**8.51**
Total:	**$10.53**	**$12.59**	**$11.81**
Equalized Evaluation:	$ 54,231,111	$ 53,196,750	$ 53,196,750
Equalized Evaluation w/o Utilities:	$ 29,889,011	$ 30,303,750	$ 30,303,750

FOR EVERY INCREASE OF: **$ 1.00** Increase in Tax Rate

FOR EVERY INCREASE OF: **$ 0.18798** Increase in Tax Rate

VARIOUS POTENTIAL TAX IMPACT SCENARIOS

2003-2004 ADEQUACY GRANT		**Change Over 2003-2004**
State Education G	$ 100,995.00	
State Education T	$3.30	
Local School Tax	7.84	
Total Tax	$11.14	($1.45)
80% of 2003-2004 ADEQUACY GRANT		**Change Over 2003-2004**
State Education G	$ 80,796.00	
State Education T	$3.30	
Local School Tax	8.22	
Total Tax	$11.52	($1.07)
HB 608 Current Law		**Change Over 2003-2004**
State Education G	$ 65,057.00	
State Education T	$3.30	
Local School Tax	8.51	
Total Tax	$11.81	($0.77)
90% of HB 608 Current Law		**Change Over 2003-2004**
State Education G	$ 58,551.30	
State Education T	$3.30	
Local School Tax	8.63	
Total Tax	$11.94	($0.65)
Proposed Fair Plan (Hess)		**Change Over 2003-2004**
State Education G	$ 78,837.00	
State Education T	$3.30	
Local School Tax	8.25	
Total Tax	$11.55	($1.03)
SB 302 Committee Amendment (Gatsas)		**Change Over 2003-2004**
State Education G	$ 10,082.00	
State Education T	$3.30	
Local School Tax	9.54	
Total Tax	$12.85	$0.26

SHELBURNE SCHOOL DISTRICT
REVENUE SUMMARY

ITEM	2002-2003 REPORTED ON MS-24	2002-2003 ACTUAL ON MS-25	2003-2004 PROJECTED MS-27	2003-2004 REPORTED ON MS-24	2004-2005 PROJECTED MS-27
June 30 Balance	$1.00	$31,364.00	$0.00	$ 31,364.00	$ 20,000.00
Interest	$700.00	$1,066.00	$600.00	$ 600.00	$ 600.00
Miscellaneous	$0.00	$30.00	$0.00	$ -	$ -
Federal Forest Reserve	$8,673.00	$4,266.00	$4,266.00	$ 4,266.00	$ 4,266.00
Medicaid	$3,500.00	$1,805.00	$3,500.00	$ 3,500.00	$ 3,500.00
State Grants	$0.00	$900.00	$0.00	$ -	$ -
Trust Funds	$0.00	$0.00	$0.00	$ -	$ -
Total Budget Revenues:	**$12,874.00**	**$39,431.00**	**$8,366.00**	**$39,730.00**	**$ 8,366.00**

SCHOOL BUDGET FORM

BUDGET FORM FOR SCHOOL DISTRICTS WHICH HAVE ADOPTED
THE PROVISIONS OF RSA 32:14 THROUGH 32:24

OF: SHELBURNE NH

Appropriations and Estimates of Revenue for the Fiscal Year From July 1, 2004 to June 30, 2005

IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.

1. Use this form to list ALL APPROPRIATIONS in the appropriate recommended and not recommended area. This means the operating budget and all special and individual warrant articles must be posted.

2. Hold at least one public hearing on this budget.

3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the school clerk, and a copy sent to the Department of Revenue Administration at the above address below.

We Certify This Form Was Posted on (Date): _____

BUDGET COMMITTEE
Please sign in ink.

_____ _____
_____ _____
_____ _____
_____ _____
_____ _____

THIS BUDGET SHALL BE POSTED WITH THE SCHOOL WARRANT

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION
COMMUNITY SERVICES DIVISION
MUNICIPAL FINANCE BUREAU
P.O. BOX 487, CONCORD, NH 03302-0487
(603)271-3397

MS-27 **Budget - School District of SHELBURNE** **FY2005**

1	2	3	4	5	6	7	8	9
Acct.#	Purpose of Appropriations (RSA 32:3,V)	WARR. ART.#	Expenditures For Year 7/1/02 to 6/30/03	Appropriations Current Year as Approv. By DRA	School Board's Appropriations Ensuing Fiscal Year Recommended	Not Recomm.	Budget Committee's Approp. Ensuing Fiscal Year Recommended	Not Recomm
	INSTRUCTION (1000-1999)		xxxxxxxx	xxxxxxxx	xxxxxxxx	xxxxxxxx	xxxxxxxx	xxxxxxxx
1100-1199	Regular Programs	8	$505,313	$587,342	$537,337		$537,337	
1200-1299	Special Programs	8	$9,177	$15,190	$1,710		$1,710	
1300-1399	Vocational Programs							
1400-1499	Other Programs	8	$0	$500	$600		$600	
1500-1599	Non-Public Programs							
1600-1899	Adult & Community Programs							
	SUPPORT SERVICES (2000-2999)		xxxxxxxx	xxxxxxxx	xxxxxxxx	xxxxxxxx	xxxxxxxx	xxxxxxxx
2000-2199	Student Support Services	8	$4,842	$7,995	$8,465		$8,465	
2200-2299	Instructional Staff Services							
	General Administration		xxxxxxxx	xxxxxxxx	xxxxxxxx	xxxxxxxx	xxxxxxxx	xxxxxxxx
2310 840	School Board Contingency							
2310-2319	Other School Board	8	$3,448	$4,605	$3,990		$3,990	
	Executive Administration		xxxxxxxx	xxxxxxxx	xxxxxxxx	xxxxxxxx	xxxxxxxx	xxxxxxxx
2320-310	SAU Management Services							
2320-2399	All Other Administration	8	$29,751	$37,011	$32,768		$32,768	
2400-2499	School Administration Service							
2500-2599	Business							
2600-2699	Operation & Maintenance of Plant							
2700-2799	Student Transportation	8	$14,898	$17,078	$18,900		$18,900	
2800-2999	Support Service Central & Other							
3300-3999	**NON-INSTRUCTIONAL SERVICES**							
4000-4999	**FACILITIES ACQUISITIONS & CONSTRUCTION**							
	OTHER OUTLAYS (5000-5999)		xxxxxxxx	xxxxxxxx	xxxxxxxx	xxxxxxxx	xxxxxxxx	xxxxxxxx
5110	Debt Service - Principal							
5120	Debt Service - Interest							

MS-27 **Budget - School District of SHELBURNE** **FY2005**

1	2	3	4	5	6	7	8	9
Acct.#	Purpose of Appropriation (RSA 32:3,V)	WARR. ART.#	Expenditures For Year 7/1/02 to 6/30/03	Appropriations Current Year as Approv. By DRA	School Board's Appropriations Ensuing Fiscal Year Recommended	Not Recomm.	Budget Committee's Approp. Ensuing Fiscal Year Recommended	Not Recomm.
	FUND TRANSFERS		xxxxxxxx	xxxxxxxx	xxxxxxxx	xxxxxxxx	xxxxxxxx	xxxxxxxx
5220-5221	To Food Service							
5222-5229	To Other Special Revenue							
5230-5239	To Capital Projects							
5251	To Capital Reserves							
5252	To Expendable Trust (*see below)							
5253	To Non-Expendable Trusts							
5254	To Agency Funds							
5300-5399	Intergovernmental Agency Alloc.							
	SUPPLEMENTAL							
	DEFICIT							
	SUBTOTAL 1		$567,429	$669,721	$603,770	$0	$603,770	

PLEASE PROVIDE FURTHER DETAIL:

* Amount of line 5252 which is for Health Maintenance Trust $ - **(see RSA 198:20-c,V)**

If you have a line item of appropriations from more than one warrant article, please use the space below to identify the make-up of the line total for the ensuing year.

Acct. #	Warr. Art.#	Amount	Acct. #	Warr. Art.#	Amount

****SPECIAL WARRANT ARTICLES****

Special warrant articles are defined in RSA 32:3, VI, as appropriations 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes: 3) appropriations to a separate fund created pursuant to law, such as capital reserve funds or trust funds; 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

1	2	3	4	5	6	7	8	9
Acct.#	Purpose of Appropriations (RSA 32:3,V)	Expenditures for year7/1/02 to 6/30/03	Appropriations Current Year As Approved by DRA	WARR. ART.#	School Board's Appropriations Ensuing Fiscal Year Recommended	Not Recomm.	Budget Committee's Approp. Ensuing Fiscal Year Recommended	Not Recomm.
2310-3400	Cooperative District Study	$ -	$1,500	13	$2,500		$2,500	
5251-9301	Bus Capital Reserve Fund	$1	$5,000	9	$5,000		$5,000	
5252-9300	Tuition Expendable Trust	$6,500	$24,000	10	$20,000		$20,000	
5252-9302	Facilities Expendable Trust			11	$15,000		$0	$ 15,000
	SUBTOTAL 2 RECOMMENDED		$30,500	xxxxxxxx	$42,500	xxxxxxxx	$27,500	xxxxxxxx

"INDIVIDUAL WARRANT ARTICLES"

"Individual" warrant articles are not necessarily the same as "special warrant articles". Examples of individual warrant articles might be: 1) Negotiated cost itemsfor labor agreements; 2) Leases; 3) Supplemental appropriations for the current year for which funding is already available; or 4) Deficit appropriations for the current year which must be funded through taxation.

1	2	3	4	5	6	7	8	9
Acct.#	Purpose of Appropriations (RSA 32:3,V)	Expenditures for year7/1/02 to 6/30/03	Appropriations Current Year As Approved by DRA	WARR. ART.#	School Board's Appropriations Ensuing Fiscal Year Recommended	Not Recomm.	Budget Committee's Approp. Ensuing Fiscal Year Recommended	Not Recomm.
	SUBTOTAL 3 RECOMMENDED		$0	xxxxxxxx	$0	xxxxxxxx	$0	xxxxxxxx

MS-27 **Budget - School District of SHELBURNE FY 2005**

1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR ART.#	Actual Revenues Prior Year	Revised Revenues Current Year	ESTIMATED REVENUES ENSUING FISCAL YEAR
	REVENUE FROM LOCAL SOURCES		XXXXXXXX	XXXXXXXX	XXXXXXXX
1300-1349	Tuition				
1400-1449	Transportation Fees				
1500-1599	Earnings on Investments		$1,066	$600	$600
1600-1699	Food Service Sales				
1700-1799	Student Activities				
1800-1899	Community Services Activities				
1900-1999	Other Local Source		$30		
	REVENUE FROM STATE SOURCES		XXXXXXXX	XXXXXXXX	XXXXXXXX
3210	School Building Aid				
3220	Kindergarten Aid				
3230	Catastrophic Aid				
3240-3249	Vocational Aid				
3250	Adult Education				
3260	Child Nutrition				
3270	Driver Education				
3290-3299	Other State Sources				
	REVENUE FROM FEDERAL SOURCES		XXXXXXXX	XXXXXXXX	XXXXXXXX
4100-4539	Federal Program Grants				
4540	Vocational Education				
4550	Adult Education				
4560	Child Nutrition				
4570	Disabilities Programs				
4580	Medicaid Distribution		$1,805	$3,500	$3,500
4590-4999	Other Federal Sources (except 4810)		$900		
4810	Federal Forest Reserve		$4,266	$4,266	$4,266
	OTHER FINANCING SOURCES		XXXXXXXX	XXXXXXXX	XXXXXXXX
5110-5139	Sale of Bonds or Notes				
5221	Transfer from Food Service-Spec.Rev.Fund				
5222	Transfer from Other Special Revenue Funds				
5230	Transfer from Capital Project Funds				
5251	Transfer from Capital Reserve Funds				

MS-27 **Budget - School District of SHELBURNE FY 2005**

1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR ART.#	Actual Revenues Prior Year	Revised Revenues Current Year	ESTIMATED REVENUES ENSUING YEAR
	OTHER FINANCING SOURCES CONT.		**XXXXXXXX**	**XXXXXXXX**	**XXXXXXXX**
5252	Transfer from Expendable Trust Funds				
5253	Transfer from Non-Expendable Trust Funds				
5300-5699	Other Financing Sources				
5140	This Section for Calculation of RAN's				
	(Reimbursement Anticipation Notes) Per RSA				
	198:20-D for Catastrophic Aid Borrowing				
	RAN, Revenue This FY_____ less				
	RAN, Revenue Last FY_____				
	=NET RAN				
	Supplemental Appropriation (Contra)				
	Voted From Fund Balance		$8,067	$8,366	$8,366
	Fund Balance to Reduce Taxes		$1	$31,364	$20,000
	Total Estimated Revenue & Credits		$8,068	$39,730	$28,366

****BUDGET SUMMARY****

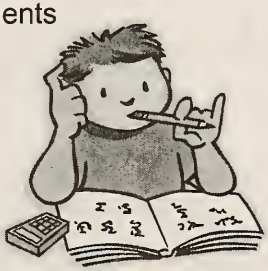
	Current Year Adopted Budget	School Board's RECOMM. BUDGET	BUDGET COMMITTEE'S RECOMM. BUDGET
SUBTOTAL 1 Appropriations Recommended (from page 3)	$ 669,721	$ 603,770	$ 603,770
SUBTOTAL 2 Special Warrant Articles Recommended (fr p. 4)	$ 30,500	$ 42,500	$ 27,500
SUBTOTAL 3 "Individual" Warrant Articles Recommended(fr p.4)	$ -	$ -	$ -
TOTAL Appropriations Recommended	$ 700,221	$ 646,270	$ 631,270
Less: Amount of Estimated Revenues & Credits (from above)	$ 39,730	$ 28,366	$ 28,366
Less: Amount of Cost of Adequate Education(State Tax/Grant) *	$ 246,631	$ 165,121	$ 165,121
Estimated Amount of Local Taxes to be Raised For Education	$ 413,860	$ 452,783	$ 437,783

Maximum Allowable Increase to Budget Committee's Recommended Budget per RSA 32:18: _____
(See Supplemental Schedule With 10% Calculation)

*Note: You will also be required to pay a State Education Tax RSA 76:3 and you may be required to pay an additional excess education tax in the amount of $_____.

Shelburne School District
Projected Enrollment 2004-2005

K Projecting 6 Kindergarten Students



1
Adams, Josey
Martin, Danielle
Scott, Caleb
Sjostrom, Samuel
Smith, Wayne

2
Bolash, Anthony
Moore, Hunter
Martin, Page
Schonbeck, Sarah

3
Adams, Jacob
Brodeur-Fossa, Elizabeth
Dube, Brandon
Merski, Ian
Merski, Lauren
Niskanan, Emma
Smith, Chance
Smith, Harisson
Webb, Austin

4
Carlisle, Ashley
Rousseau, Megan

5
Dube, Nicholas
Nickerson, Jesse
Niskanen, Jon

6
Landry, Moriah
Langlands, Robert
Simard, Adam
Willey, Douglas

7
Carlisle, Ian
Clark, Nathan
Fitzmorris, Megan
Rousseau, Kathryn

8
Bouchard, Courtney
Bunch, Breally
Collia, Brittany
Lemieux, Luc
Paine, Tyler

Shelburne School District
Projected Enrollment 2004-2005

9

Fitzmorris, Molly
Langlands, Ashely
Paine, Ashton
Rousseau, Brandon
Sekkal, Zakariah

10

Clark, Shane
Fitzmorris, Paul
Kernan, Katherine
Landry, Katherine
Rodgers, Joshua
Simard, Nathan

11

Bunch, Brianna
Collia, Ashley
Corriveau, Luc
Nickerson, Kerri

12

Arsenault, Amy
Bouchard, Dustin
Daniels, Rosanna
Desmond, Derek
Favreau, Jaime
Gagnon, Brett
Kernan, Joshua
Willey, Alysia

	Per Pupil Costs	
	2004-2005	**2003-2004**
Elementary	$8,899.00	$8,905.00
Middle	$7,147.00	$7,249.00
High	$8,444.00	$8,126.00

Per Pupil Costs Calculations
Formula Derived From State Report (DOE-25)

Items Included - Expenditures are calculated as follows:

- Regular and Special Education Expenses
- Private & Federal Grant Expenses
- Athletic Trips, Field Trips, Co-curricular trips
- Property required for Student Transportation
- Other Vehicle Transportation

Items Excluded

- School transportation to school and home
- Special Program Tuition to Other Schools
- Vocational Tuition
- Capital Items
- Debt Service
- Equipment
- Summer Programs

Per Pupil Costs

Total Net Expenditures
Divided by Average Daily Membership (ADM)

Per Pupil Costs Calculations
Formula Derived From State Report (DOE-25)

	GORHAM	SCHOOL	DISTRICT	
Year Ending 6/30/2002:	**ELEM**	**MID/JH**	**HIGH**	**TOTAL**
01-02 Net Expenditures	$1,936,040	$1,080,129	$1,606,454	$4,622,622
Number of Pupils (ADM)	217.4	149.0	197.7	564.1
Cost per Pupil	$8,905	$7,249	$8,126	$8,195
Year Ending 6/30/2003:				
02-03 Net Expenditures	$1,951,517	$1,180,649	$1,595,859	$4,728,025
Number of Pupils (ADM)	219.3	165.2	189.0	573.5
Cost per Pupil	$8,899	$7,147	$8,444	$8,244
Change in Student Population	1.9	16.2	(8.7)	9.4
% Change in Population	0.87%	10.87%	-4.40%	1.67%
% Change in Pupil Cost	-0.07%	-1.41%	3.91%	0.60%

School Administrtive Unit #20
ADOPTED BUDGET
SCHOOL DISTRICT DISTRIBUTION

DISTRICT	2003 EQUALIZED VALUATION	VAUATION PERCENT	1/2 ASSESSMEN TOTAL DISTRICT SHARI	ADM 2002-2003 PUPILS	PUPIL PERCENT	1/2 ASSESSMENT TOTAL DISTRICT SHARE	TOTAL DISTRICT SHARE
Dummer	$29,448,277	7.0%	$18,139	0.0	0.0%	$0	$18,139
Errol	$44,777,306	10.7%	$27,582	21.3	2.9%	$7,460	$35,042
Gorham	$ 174,017,500	41.6%	$107,191	573.5	77.9%	$200,852	$308,043
Milan	$82,417,647	19.7%	$50,767	141.4	19.2%	$49,521	$100,288
Randolph	$34,717,418	8.3%	$21,385	0.0	0.0%	$0	$21,385
Shelburne	$ 53,196,750	12.7%	$32,768	0.0	0.0%	$0	$32,768
Total:	**$418,574,898**	**100.0%**	**$257,832**	**736**	**100.0%**	**$257,833**	**$515,665**

		2004-2005
	SAU Budget:	**$ 564,315**
Revenues		
Interest	$ 150.00	
Serv to LEA	$ 3,000.00	
Grants	$ 500.00	**$ 3,650**
	Fund Balance	**$ 45,000**
	TOTAL:	**$ 515,665**

	2003-2004	2004-2005	SHARE
Dummer	$ 15,567	$ 18,139	3.52%
Errol	$ 42,157	$ 35,042	6.80%
Gorham	$ 316,201	$ 308,043	59.74%
Milan	$ 104,338	$ 100,288	19.45%
Randolph	$ 23,580	$ 21,385	4.15%
Shelburne	$ 37,011	$ 32,768	6.35%
	$ 538,854	$ 515,665	

Unreserved Fund Balance	$ 90,926
Applied 2003-2004	$ 55,000
Balance Remaining	$ 35,926

Net Decrease $ (23,189)

School Administrtive Unit #20
ADOPTED BUDGET

	2003-2004	2004-2005
Summer School	$ 2,401	$ -
Community Services	$ -	$ 500
Professional Services (Pre-school/Speech)	$ 57,572	$ 58,311
Instructional Staff Development Services	$ 113,846	$ 47,151
School Board	$ 3,232	$ 3,946
Administrative Services	$ 47,027	$ 52,505
Superintendent Services	$ 116,945	$ 133,865
Special Education Services	$ 101,218	$ 95,102
Child Find	$ 500	$ 250
Support Services-Business	$ 154,512	$ 165,485
Building/Custodial	$ 6,600	$ 7,200
TOTAL:	$ 603,853	$ 564,315

From the Office of the Superintendent

To the Citizens of Gorham,

I would like to begin by thanking all of you for giving me the opportunity to work with your school district. My job as Interim Superintendent has been both the most demanding and rewarding job I have ever held. In the short time that I have been here, we have been faced with a number of challenging issues. Working with your very dedicated School Board, we have managed to successfully face these challenges and solve problems in creative and resourceful ways.

During this period of transition, I have tried to restore a positive working relationship between Town Hall and the School Department. I was welcomed warmly by Town Manager Bill Jackson, the Selectmen, and the Town Hall staff. We have worked together to share resources, collaborate in planning, and work together to solve problems that have affected either department. Working with Bill and his staff, I believe we are now operating as one town, trying to do the best we can for all of our citizens.

This new spirit of cooperation was very evident in addressing the structural deficiencies of the Middle/Senior High School roofs. After investigating the extent of the problem, the School Board acted quickly and efficiently to correct the problems. With the cooperation of the Town Manager, Selectmen, and Budget Committee, the necessary funds were made available and repairs began in early December. They were completed by January 5th of this year. In a span of approximately 90 days, the School Board determined the extent of the problem, developed a plan, obtained funding, and fixed the problem. Certainly a remarkable accomplishment.

Work has also begun on the development and refinement of K – 12 curricula. A consultant has been working with the principals and curriculum coordinators system-wide since November. They have been analyzing our current curricula, comparing them to the State Frameworks, and aligning skills and concepts by grade level. When the project is completed, we will have well developed curricula, clearly articulated from one grade to the next, with common expectations for the students at each grade level.

In this year's proposed budget and warrant articles, you will see some requests to enhance our educational program, as well as plan for the future. With the addition of a 9th grade Math/Science teacher, we will have the opportunity to make our first AP offering in Biology. We also seek your support for a new three year Teachers' Contract. This contract is a credit to the teaching staff, who recognize the Town's difficulties with the escalating costs of health insurance, and have agreed to increase their individual contributions. Finally, you will see an article that seeks to purchase two pieces of property adjacent to the Middle/High School. With the addition of this land, future decisions regarding a new or renovated school at the Main Street site will have the added advantage of more property to work with.

The children of Gorham are fortunate to have such a committed and professional group of administrators, teachers, and staff working with them. The quality of their educational experience shows not only on State tests, but in the plays, concerts, and athletic teams that add so much to the Gorham educational experience. The quality of their work and performances is a true reflection of a staff dedicated to their students.

I have thoroughly enjoyed my time here in "God's Country", and thank all of those who have welcomed me so warmly into your community. The town of Gorham is a wonderful place to live and work.

Thank you for welcoming me to your community.

Steven Welford
Superintendent (Interim)

Edward Fenn Elementary School
Principal's Report
2002-2003

I would like to thank the communities of Gorham, Randolph and Shelburne for the opportunity to continue to serve your children during the 2002-2003 school year. You have raised some outstanding young boys and girls who work hard everyday to do their best. Our staff strives to help the students achieve success academically, socially and emotionally.

We welcomed two new staff members to our school during the 02-03 academic year. Trish Ouellette and Bonnie Labonville were hired as paraprofessionals to assist students both academically and behaviorally. Tina Binette joined us in the spring of 2003 as a paraprofessional. All three are outstanding additions to our EFS community.

Our staff received extensive training in three key areas last year. In October during the North Country Professional Development Day staff members attended the "Don't Laugh at Me" program. This antibullying workshop funded by a grant from the (NAVPTO) Northern Androscoggin Valley Parent Teacher Organization stresses respect for all no matter their differences. Through funds from the NAVPTO we also placed "Bully Free Zone" posters throughout the school. Respect and kindness towards one another are stressed daily at EFS.

Trish Underwood visited the Edward Fenn School for five days to instruct and model Differentiated Instructional techniques for teachers. Differentiated Instruction helps to meet the learning needs of all students in a classroom. Trish presented various ways to teach the same classroom content to the top level, mid level and low level students. One example of this would be when all students are studying the Civil War they demonstrate their understanding of the major concepts through a different technique. One student may write a report on the war, one may make a topographic map of

major battle sites, one may act out a major event in the war to demonstrate understanding. This is only one aspect of Differentiated Instruction, many more were discussed, modeled and used during Trish's five days with us. Becky Hebert Sweeny wrote a grant to fund the five days of teacher instruction.

The week, June 23-27, 2003 saw eight teachers working together with Kathy Treamer, Math Specialist, to develop math benchmarks, curriculum activities, and assessments for students. The week long workshop produced some excellent products that are being utilized in our classrooms. Trish Underwood continued to train teachers in Differentiated Instruction on July 28-29-30, 2003. Five teachers participated in this training to further their skills. Both summer workshop sessions were funded through grants.

Our parent organization, CARE, continued to be active here at EFS. We were awarded a Blue Ribbon by the New Hampshire Partners in Education Association for our large number of volunteer hours. CARE was a major factor in this award. Great job! A special thanks goes to CARE for the Family Fun Festival sponsorship, student/teacher incentives, positive support for EFS and volunteerism.

Throughout the year numerous meetings were held regarding new building projects and renovations at the Edward Fenn School. Although the bond failed, we continue to try to maintain our aging facilities. All asbestos was removed from the Edward Fenn School during the summer of 2003. Costs for the removal were procured through a $240,000 grant written by Pauline Plourde, our Business Administrator. All facilities are still in need of major renovations or a building project to insure the health and safety of our children. Hopefully, these building issues will be addressed in the near future.

The results of our third grade New Hampshire assessments are reflected below:

Mean-Scaled Score Summary Mathematics			
	School	**District**	**State**
2000-2001		249	255
2001-2002		254	255
2002-2003		248	257
Cumulative Average		250	256

Mean-Scaled Score Summary English Language Arts			
	School	**District**	**State**
2000-2001		244	252
2001-2002		250	253
2002-2003		251	253
Cumulative Average		248	253

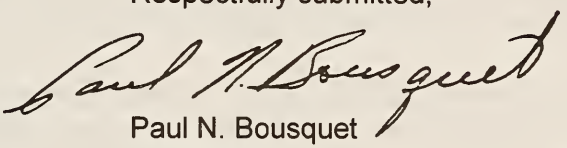
The scores are slightly below the state averages. Math concerns are being addressed through the adoption of a new curriculum. We will continue to work on the Language Arts curriculum to address areas that are of concern based on the New Hampshire Assessment results.

During the summer of 2003 our Superintendent, Dr. John Caldon, retired with over thirty years of service as a public educator. We wish "Jack" well in his retirement. May he have a relaxing and healthy life!

Please do not hesitate to contact me if you have any questions or concerns regarding any aspect of the education of our children. I welcome any input from all members of our community.

Thanks again for the opportunity to serve and help educate the children of Gorham, Randolph and Shelburne. It is truly an honor and a privilege.

Respectfully submitted,



Paul N. Bousquet
Principal

Gorham Middle/High School

2002-2003 Report

As always it is a pleasure to write this annual message concerning the recent progress of your Middle/High School students and our efforts to provide a quality education in a safe environment. This past year was extremely busy. Beyond our regular duties, we continue focusing on the school accreditation concerns, continuing our written curriculum work, enhancing our technology skills and addressing the safety concerns of our aging facility. I am proud to say Gorham Middle/High School remains a place where our caring school staff provides a high-quality education for the students of Gorham, Randolph and Shelburne.

We have also welcomed several new staff members this year. Susanna Petti is our new Art teacher, Nate Jaus is our new Guidance Counselor and Amanda Horr has become our Middle School Math teacher. New para-educators Joel Fortier and Christine Legendre work to help our students continue to adjust to the behavior and academic demands of our institution.

This year of change also brought the departure of Debbie and Rod Ross. These two talented people did a great deal for our school, our theatre program and the community. They are dearly missed by students, teachers, support staff and members of our community. I would also be remiss if I did not mention the retirement of Dr. Jack Caldon, our former Superintendent of Schools. Dr. Caldon maintained high expectations for educators by demanding that we provide a quality education for all students. We wish Jack and his wife, Bev, well as they begin their new life as "retirees."

Academically our students continue to perform very well. The following results of the New Hampshire Educational Improvement and Assessment Program (NHEIAP) for Grades 6 and 10 reaffirm our students' academic consistency and excellence.

GRADE 6			
	Year	**School**	**State**
English Language Arts	2000-2001	266	249
	2001-2002	265	249
	2002-2003	261	251
Three-Year Average Rank: 1 out of 127 schools			
Mathematics	2000-2001	260	248
	2001-2002	260	250
	2002-2003	260	250
Three-Year Average Rank: 8 out of 127 schools			
Science	2000-2001	260	244
	2001-2002	259	242
	2002-2003	262	242
Three –Year Average Rank: 1 out of 127 schools			
Social Studies	2000-2001	260	245
	2001-2002	259	245
	2002-2003	263	248
Three-Year Average Rank: 4 out of 127 schools			

GRADE 10			
	Year	**School**	**State**
English Language Arts	2000-2001	254	250
	2001-2002	256	251
	2002-2003	257	250
Three-Year Average Rank: 13 out of 74 schools			
Mathematics	2000-2001	252	246
	2001-2002	252	246
	2002-2003	256	247
Three-Year Average Rank: 11 out of 74 schools			
Science	2000-2001	248	241

	2001-2002	247	241
	2002-2003	252	242
Three-Year Average Rank: 7 out of 74 schools			
Social Studies	2000-2001	247	239
	2001-2002	243	239
	2002-2003	247	239
Three-Year Average Rank: 10 out of 74 schools			

As you can see, our three-year test average for our Grade 6 students led to a ranking of first in the state out of 127 schools who took the tests in Language Arts and Science. We also finished eighth in Mathematics and fourth in Social Studies. Our grade 10 students' three-year testing average was based on results from 74 schools that took the annual NHEIAP exam. We finished thirteenth in Language Arts, eleventh in Mathematics, seventh in Science and tenth in Social Studies. It is also interesting to note that our SAT scores for the Class of 2003 were the highest that they have been in the past five years. The average verbal score was 521 and the average math score was 513 for the class. We are extremely proud and pleased with our scores, the efforts of our talented students, quality teachers and supportive parents. This reaffirms the importance of a total community commitment towards providing our children with the best education possible.

It is also my duty to report our school dropout rate for the 2002-2003 school year was 1.6% (3 students). While this percentage is very low in comparison to other New Hampshire schools, it is still unacceptable. Our Guidance Department will continue to provide services and sincere encouragement for these students in hopes they will eventually complete their education. We also believe that our newly instituted Freshman Advisory Program will make transition to high school more seamless for all students, further reducing the dropout rate in the future.

Other highlights for the 2002-2003 school year must center on school accreditation. The New England Association of Schools and Colleges, more specifically their Commission on Public Secondary Schools has decided our school must continue on **warning** status. In a letter dated October 15, 2003, we were

commended for: the removal of 15,000 sq. ft. of ceiling tiles which contained asbestos fibers, the addition of a guidance counselor, our efforts with the written curriculum and for the purchase of a new fire alarm panel. However, the Commission continued to express grave concern regarding "the failure of our school site, plant and equipment to adequately support and enhance our educational program."

While the reinforcement of the roofs in the cafeteria, science wing and middle school made our building safer, we still have a long way to go. At the time of this writing, the cooperative school initiative with Randolph and Shelburne is moving forward slowly. However another year has passed and we still have inadequate windows, little or no ventilation, asbestos containing floor tiles, unsafe conditions in our nurse's office, leaking roofs, unsafe entrance/egress issues in the cafeteria, inadequate storage space, poor conditions on our playing fields, technology concerns, lack of adherence to code regarding electrical wiring and a host of fire, health and safety issues. Unless we begin to address these issues soon, I fear the response we will receive from the Commission on Public Secondary Schools when they respond to our Two-Year Progress Report due October 1, 2004. A loss of accreditation is possible. This could have a negative impact on our students and community as a whole. Our tradition of accredited schools and academic excellence is in danger. In order for us to meet the demands of the present and the educational needs of the students we serve, we need to renovate the Gorham Middle/High School soon.

Lastly, if any citizen has concerns about any aspect of the education we provide for the students of Gorham, Randolph or Shelburne, I urge you to contact me. I welcome your inquiries and the opportunity to work together.

Respectfully submitted,

Keith F. Parent

Keith F. Parent
Principal

GORHAM MIDDLE/HIGH SCHOOL
120 MAIN STREET
GORHAM, NH 03581

SURVEY OF GRADUATES – CLASS OF 2003

A number of graduates have entered a four-year college or university program. Listed below are the chosen post-secondary schools:

School	No.	Percentage
Keene State College	*3*	*8.82%*
Green Mountain College	*3*	*8.82%*
University of New Hampshire	*2*	*5.88%*
Saint Joseph's College	*1*	*2.94%*
Plymouth State College	*1*	*2.94%*
Northeastern University	*1*	*2.94%*
Colby-Sawyer College	*1*	*2.94%*
Wells College	*1*	*2.94%*
University of New England	*1*	*2.94%*
Manhattanville College	*1*	*2.94%*
Bowdoin College	*1*	*2.94%*
St. Michael's College	*1*	*2.94%*
Catawba College	*1*	*2.94%*
Digipen Technical Institute (4-yr)	*1*	*2.94%*
	19	*55.9%*

Other students are continuing their education in other than four-year programs. The chosen school is:

NH Community Technical College At Berlin	**4**	**11.8%**

Of the remaining graduates, 3 (8.8%) joined the Armed Services and 8 (23.5%) are employed.

GORHAM-RANDOLPH-SHELBURNE COOPERATIVE SCHOOL DISTRICT PLANNING BOARD

Your Cooperative School District Planning Board is pleased to present this interim report to the citizens of Gorham, Randolph and Shelburne.

What is a Cooperative School District? A cooperative school district is a single school district composed of two or more towns administered by one school board and having a single school district meeting at which the people of all the communities vote. The cooperative school district would remain part of the current School Administrative Unit #20.

What is the duty of the Cooperative School District Planning Board? "It shall be the duty of the Cooperative School District Planning Board to study the advisability of establishing a cooperative school district in accordance with the standards set forth in New Hampshire RSA 195:2."

What is the composition of the Cooperative School District Planning Board? The Cooperative School District Planning Board is comprised of nine members, three from each of the participating towns.

Are Cooperative School District Planning Board meetings open to the public? Yes, board-meeting times are posted in advance and are open to the general public. Minutes of meetings, as well as meeting dates and times are available on the web at ***WWW.SAU20.ORG*** or by contacting Jacqueline Tetreault at the SAU office (466-3632 X107). Time is allotted at each meeting for public input.

Why was the Cooperative School District Planning Board created? Current Educational standards and regulations continue

to become more and more complex, which in turn results in higher costs and expectations. Our communities have informally collaborated to ensure that children in our school system receive a quality education. However, without a formal commitment, all three communities remain at a disadvantage in one or more of the following areas: tax burden, representation, ownership, liability, building proposals, grant money, and opportunity to affect change. Last year, each of the three communities were presented with a warrant article asking if they wanted to form a Board to investigate the feasibility of a formal cooperative effort which would address these and other pertinent issues. It is important to note that this Board does not have the authority or the intention of considering a cooperative effort or other agreement with any communities besides Gorham, Shelburne and Randolph.

When will the findings of the Cooperative School District Planning Board study be finished? The Board has the responsibility of insuring that complex issues are addressed with forethought, fairness, and accuracy. The process of completing a comprehensive, cooperative study typically takes anywhere from one to two years, depending on individual circumstances. Our original intention was to bring a proposal to this year's School District Meeting. However, to avoid rushing this important process, we agreed that more time (and funding) would be necessary. It is our goal to have a recommendation ready to present to the three communities by the next School District meeting. We are requesting an additional $2,500 funding from each community to cover the costs of legal advice, distribution of information, public meetings, state required appraisals, etc.

If the Cooperative School District Planning Board determines that a Cooperative School District would be in the best interest of all three communities, how will the final proposal

be approved or disapproved? Residents of our three towns have much to consider when deciding whether or not Gorham, Randolph and Shelburne should form a Cooperative School District. Should the Cooperative School District Planning Board recommend the formation of a Cooperative School District, the proposal will be put forth at a public meeting, where residents can discuss concerns, ask questions, and offer suggestions. A revised proposal will then be reviewed by all three School Boards and submitted to the State Department of Education for their approval. Upon approval, the proposal will be formally offered to the voters of the three communities for their consideration and acceptance. A cooperative school district can only be formed if all three communities agree.

The Board wishes to encourage residents of all three towns to attend our bi-monthly meetings and offer input or ask questions. It is the consensus of the Board at this time that continuing to investigate the feasibility of forming a cooperative school district is necessary to our communities' well being, and can result in a positive and fair collaboration. We appreciate your support in the continuation of our work.

Respectively Submitted,

GORHAM	RANDOLPH	SHELBURNE
Leona Guay*	Lark Wood*	Wendy Niskanen*
Donna Goodrich	Charles Brown	David Carlisle
Michael Waddell	Robert Leclerc	Tim Collia

*School Board Member

Gorham, Randolph, Shelburne, Education Foundation
Annual Report

2003

To the Citizens and Supporters of the Gorham, Randolph, Shelburne, Education Foundation:

As in the past 10 years it gives me a great deal of pleasure to report to you that GRSEF has had a successful 2003 fiscal year. Our investments have shown growth consistent with the overall stock market, a summary of which may be found following this report.

The Board of Trustees is composed of representatives from each of the three communities comprising the foundation. Following the vote of the people at the Annual School District meeting in March 2003, the Trustees voted to continue to invest the Foundations financial resources for the next 3-5 years in hopes of funding a future education activity that would have a major impact on the education of students from the three communities. What form that will take has yet to be determined. Our hope a year ago was to commit funds to the new high school project which failed to come about. Since that time it has been decided by the Trustees to look more toward a long term impact the Foundation might have by using only income from our investments and leaving the principal for future growth.

The Foundation, through the efforts of former teachers Elizabeth Drew and Robert Corrigan, publishes the annual Alma Matters, tracking events in the Gorham schools and all 2200 graduates of Gorham Middle High School. Unfortunately, this may be the last year of the publication due to a lack of woman/manpower to gather, write up, and publish the publication. In essence, we need help, new blood to carry on our activities. Former teachers, students, parents who have time to spare and skills to share are

asked to consider becoming part of the Foundation as a member of the board or becoming a volunteer to assist us in our efforts.

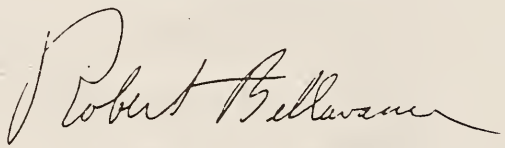
While we as a Foundation are looking for the long term, we will be seeking the input of all three communities as to how the Foundation could best serve the students of our three communities. Should you have any ideas as to how we could make a real impact on the education of our young people we as a Board would welcome your recommendations.

At the Annual School District Meeting held in March 2002, the Foundation funded several teacher initiated educational projects to the tune of $7,000. It is our hope we will be able to fund such projects again in the future.

I wish to extend a special thanks to Nexfor Fraser paper for the donation of all the paper to print the Alma Matter for 2004. This was made possible through the efforts of Richard Clark who also deserves our special thanks.

The future of our three communities lies with our young people. It is imperative, therefore, that we provide them with a quality education. We, as a Foundation, are committed to that task. We can do that but only with the support of everyone.

Respectfully submitted:



Robert Bellavance, Chairman

Gorham, Randolph, Shelburne Education Foundation

Financial Report

For Period – January 1, 2003 through December 31, 2003

Balance on Hand, January 1, 2003			**$ 616.08**
Income Received:			
Advertising	$2,405.00		
Donations	10,287.00		
Dues	535.00		
Raffle - 2003	1,286.00		
In memory	250.00		
Bad Check Refund	20.00		
Raffle – 2004	65.00		$ 14,848.00
Total Cash Available			**$ 15,464.08**
Expenses			
Ron Fini- Mailing Labels		$ 70.00	
January mailing – postage		388.44	
Bad check charge		20.00	
Deposit-NHPDIP		11,000.00	
IRS-Berlin Reporter Ad		24.00	
Smith & Town Printers		1,725.00	
State of NH Fee		75.00	
Morrissette & Roberts, CIA		100.00	
Postage		21.76	
Kathleen Kelley-Raffle Winner		643.00	
Postage		9.61	
Gorham P.O. Yearly Fee		150.00	
Gorham PO-Alma Matter Mailing		147.97	
Berlin HS Print Shop		395.12	$14.769.90
Balance on Hand, December 31, 2003			$ **694.18**

Gorham, Randolph, Shelburne Education Foundation

Financial Report

Summary

For the Fiscal Year January 1, 2003 through December 31, 2003

Balance on Hand December 31,2002	$ 94,972.06
- Income 01/01/03 – 12/ 31/03	+ 14,848.00
- Expenses	- 14,769.90
- Interest NHPDIP	+ 231.38
- Return on Investments	+ 16,461.28
- Investment Fees	- 706.82
Year End Balance December 31, 2003	**$111,036.00**

SHELBURNE SCHOOL DISTRICT
ANNUAL SCHOOL MEETING
Report of Proceeding
March 11, 2003

The polls were opened at 5:00PM by Town and School District Moderator John Henne, for action by ballot on ARTICLES #1 and #2, to choose School District Officials:

1. One (1) auditor for a two (2) year term.
2. One (1) member of the School Board for a three (3) year term.

The Annual School District Meeting was called to order by Moderator John Henne at 8:00pm on March 11, 2003 for consideration of the posted school warrant. Jo Ann Carpenter introduced SAU #20 Superintendent John Caldon, Business Administrator, Pauline Plourde, and Director of Special Services Rebecca Hebert-Sweeny. The following actions were taken:

ARTICLE #3:
"To see if the District will vote to accept the reports of agents, auditors, committees, and officers heretofore chosen, as printed in the Annual Report." Moderator John Henne read the article aloud. John Carpenter moved to accept this article, Kristy Lavertue seconded the motion.
No Discussion.
VOTED IN THE AFFIRMATIVE.

ARTICLE #4:
"To set the salaries of School District Officers:

School Board Members-three (3) @ $200.00.00 each	$600.00
Treasurer	$200.00
Deputy Treasurer	$ 50.00
Clerk	$ 50.00
Moderator	$ 50.00
Supervisors of the Checklist--three (3) @ $25.00 ea.	$ 75.00
Ballot Clerks--two (2) @ $25.00 each	$ 50.00
Auditors--two (2) @ $25.00 each	$ 50.00"

The article was read by Moderator John Henne. Burton Meyers moved and Doris Gorham seconded that the article be accepted as read.
No discussion.
VOTED IN THE AFFIRMATIVE.

ARTICLE #5:
"To see if the District will vote to raise and appropriate the sum of $5,000.00 to be placed in the Bus Capital Reserve Fund. (Recommended by the School Board and the Budget Committee.)."
The article and recommendations were read by Moderator Henne. The article was moved by Tommy Danforth and seconded by Dan Lavertue.

Questions were asked concerning the present total in the bus capital reserve fund (Approx $39,500) and how much a new bus would cost (Probably between $50,000-$60,000) by the time we purchase.

No further discussion.
VOTED IN THE AFFIRMATIVE

ARTICLE #6: "To see if the District will vote to raise and appropriate the sum of $8,000 to be placed in the Tuition Expendable Trust Fund. (Recommended by the School Board and the Budget Committee.)" The article and recommendations were read by Moderator Henne. Jack Danforth moved the article, Jo Carpenter seconded.

Jo Carpenter explained the purpose of the fund which is to avoid deficit spending in the event new students move into the District. The difference between this and Article #8 was also explained.

No further discussion.
VOTED IN THE AFFIRMATIVE.

ARTICLE #7: "To see if the District will vote to raise, appropriate and expend the sum of $669,721 for the support of schools, for the payment of salaries for school district officials and agents, and for the payment of the statutory obligations of the District. This article does not include appropriations voted in other warrant articles. (Recommended by the School Board and the Budget Committee.)" The article and recommendations were read by Moderator Henne. The article was moved by John Gralenski and seconded by Jack Danforth.

Dr. Caldon answered questions relative to the newly proposed administrative position in the SAU office. Among the duties assigned will be to find and manage grant funds, keep abreast of staff training and keep track of increased paperwork and testing.

No further discussion.
VOTED IN THE AFIRMATIVE.

ARTICLE #8:
"To see if the District will vote to raise and appropriate up to $16,000.00 to be placed in the Tuition Expendable Trust Fund, with such amount to be funded from the year end undesignated fund balance available on July 1. (Recommended by the School Board and the Budget Committee.)" The article and recommendations were read by Moderator Henne. The article was moved by Jack Danforth and seconded by George Corriveau.

No discussion.
VOTED IN THE AFFIRMATIVE.

ARTICLE #9:
"Whereas NH School Districts face ever tightening budgets; and Whereas NH School Districts are finding it increasingly difficult to raise and appropriate sufficient dollars on the local level to provide their students a quality education; and Whereas newly enacted and existing federal mandates have placed an undue and heavy financial burden on local school district budgets:
Be it therefore Resolved: That the voters of the District vigorously oppose any and all unfunded and under-funded federal educational mandates, including but not limited to, those contained in the recently enacted No Child Left Behind Law as well as those mandates historically unfunded within the IDEA/Special Education Laws." The Resolution was read by Moderator Henne. Kristy Lavertue moved to endorse the resolution, Ben Werner seconded the motion.

Discussion was held relative to conflicting reports from various sources regarding funding of the No Child Left Behind Law.
VOTED IN THE AFFIRMATIVE.

ARTICLE #10:
"To see if the school district will vote under the provisions of RSA 195:18 to create a Gorham, Randolph, Shelburne Cooperative School District Planning Committee consisting of three (3) qualified voters of whom one shall be a member of the school board, and two shall be appointed by the moderator and to further raise and appropriate the sum of $1,500.00 to meet the expenses of the committee established for this purpose. (Recommended by the School Board and the Budget Committee)." The resolution and recommendations were read by Moderator Henne. The article was moved by Ray Danforth and seconded by Lala Dinsmore.

Discussion centered on benefits of going ahead with this planning committee and procedural questions. Berlin is not involved, and neither the planning committee nor any proposed cooperative district Would go forward without an affirmative vote from all three districts involved.
VOTED IN THE AFFIRMATIVE.

ARTICLE #11:
"To transact any other business that may legally come before this meeting."

Mitch Weathers was acknowledged and thanked for his many years service as a School Board Member, and was given a rising vote of thanks.
There being no further business, the meeting was recessed at 8:35pm, March 11, 2003, and the ballot box turned for counting.

Meeting reconvened at 9:29PM, March 11, 2003 for reporting election results.

90 ballots having been cast, the following School Officials were declared elected on a write-in vote:

School Board Member for three (3) years: Wendy Niskanen (36)

15 other persons received four or fewer votes and are recorded on the accompanying sample ballot.

Auditor for two (2) years: Debbie Hayes (12)

11 other persons received four or fewer votes and are recorded on the accompanying sample ballot.

Motion made by Ann Leger, seconded by Ray Danforth to adjourn the Shelburne School District Meeting.
VOTED IN THE AFFIRMATIVE.

Meeting declared adjourned by School District Moderator John Henne at 9:32PM, March 11, 2003.

Respectfully Submitted,

C. Ann Leger

C. Ann Leger,
School District Clerk

SCHOOL FINANCIAL REPORT

For the Year Ending June 30, 2003

For School District of _____Shelburne_____, NH

SAU #_____20_____

DUE TO THE NH DEPARTMENT OF REVENUE
Not Later Than September 1, 2003

"I certify under the pains and penalties of perjury, to the best of my knowledge and belief, that all of the information contained in this document is true, accurate and complete." Per RSA 198:4-d

_____ _____
School Board Chairperson Date

Superintendent of Schools: _____ Date: 7-28-03

SCHOOL BOARD MEMBERS
Please sign in ink.

_____ _____
_____ _____
_____ _____

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION
COMMUNITY SERVICES DIVISION
MUNICIPAL FINANCE BUREAU
P.O. BOX 487, CONCORD, NH 03302-0487
(603)271-3397

MS-25

NAME:		MS25 2002-2003		
Shelburne		(1)	(3)	(5)
TITLES	Acct #	Fund 10	Fund 22	Fund 70
BALANCE SHEET				
		GENERAL	ALL OTHER	TRUST/AGENCY
ASSETS				
Current Assets				
1. CASH	100	33,068.50	0.00	0.00
2. INVESTMENTS	110	0.00	0.00	51,976.07
3. ASSESSMENTS RECEIVABLE	120	0.00		
4. INTERFUND RECEIVABLE	130	2,005.00	0.00	0.00
5. INTERGOV'T REC	140	1,046.48	2,005.00	0.00
6. OTHER RECEIVABLES	150	0.00	0.00	0.00
7. BOND PROCEEDS REC	160			
8. INVENTORIES	170	0.00	0.00	
9. PREPAID EXPENSES	180	0.00	0.00	0.00
10. OTHER CURRENT ASSETS	190	0.00	0.00	0.00
11. Total Current Assets lines 1 - 10		36,119.98	2,005.00	51,976.07
LIAB & FUND EQUITY				
Current Liabilities				
12. INTERFUND PAYABLES	400	0.00	2,005.00	0.00
13. INTERGOV'T PAYABLES	410	4,236.38	0.00	0.00
14. OTHER PAYABLES	420	519.75	0.00	0.00
15. CONTRACTS PAYABLE	430	0.00	0.00	
16. BOND AND INTEREST PAY	440	0.00		
17. LOANS AND INTEREST PAY	450	0.00		
18. ACCRUED EXPENSES	460	0.00	0.00	
19. PAYROLL DEDUCTIONS	470	0.00	0.00	
20. DEFERRED REVENUES	480	0.00	0.00	
21. OTHER CURRENT LIAB	490	0.00	0.00	0.00
22. Total Current Liabilities lines 12 - 21		4,756.13	2,005.00	0.00
Fund Equity				
23. RES FOR INVENTORIES	751	0.00	0.00	
24. RES FOR PREPAID EXPENSES	752	0.00	0.00	
25. RES FOR ENCUMBRANCES	753	0.00	0.00	0.00
26. RES FOR CONTINUING APPR	754	0.00	0.00	0.00
27. RES FOR AMTS VOTED	755	0.00	0.00	
28. RES FOR ENDOWMENTS	756			0.00
29. RES FOR SPEC PURP	760	0.00	0.00	51,976.07
30. UNRES FUND BALANCE	770	31,363.85		
31. Total Fund Equity lines 23-30		31,363.85	0.00	51,976.07
32. TOT LIAB & FUND EQUITY lines 22 & 31		36,119.98	2,005.00	51,976.07
		GENERAL	ALL OTHER	TRUST
REVENUES				
Revenue From Local Sources				
1. Total Assessments	1100-1119	299,777.08	0.00	
2. Tuition from All Sources	1300-1399	0.00	0.00	
3. Transportation Fees from All Sources	1400-1499	0.00	0.00	
4. Earnings on Investments	1500-1599	1,066.28	0.00	534.15
5. Food Services Sales	1600-1699			
6. Other Revenue from Local Sources	1700-1999	30.10	0.00	0.00
7. Total Local Non-Tax Revenue Lines 2-6		1,096.38	0.00	534.15
8. Total Local Revenue Lines 1 & 7		300,873.46	0.00	534.15
Revenue from State Sources				
UNRESTRICTED GRANTS-IN-AID				
9. Adequacy Aid (Grant)	3111	116,973.00		
10. Adequacy Aid (Stale Tax)	3112	170,476.00		
11. Shared Revenue	3120	0.00		
12. Other (Specify)	3190-3199	0.00	0.00	0.00
13. Total Unrestricted Grants-in-Aid 9-12		287,449.00	0.00	0.00

MS-25

NAME:		MS25 2002-2003		
Shelburne		(1)	(3)	(5)
TITLES	Acct #	Fund 10	Fund 22	Fund 70
RESTRICTED GRANTS-IN-AID				
14. School Building Aid	3210	0.00		
15. Kindergarten Building Aid	3215	0.00		
16. Kindergarten Aid	3220	0.00		
17. Catastrophic Aid	3230	0.00		
18. Vocational Education	3241-3249	0.00	0.00	
19. All Other Restricted Grants-in Aid	3250-3299	0.00	0.00	0.00
20. Total Restricted Grants-in Aid (Lines 14-19)		0.00	0.00	0.00
21. Grants-in-Aid Through Other Public Intermedia	3700	0.00	0.00	
22. Revenue in Lieu of Taxes	3800	0.00	0.00	
23. Revenue For/On Behalf of LEA	3900	0.00	0.00	
24. Total Revenue from State Sources Lines 13, and 20-22		287,449.00	0.00	0.00
		GENERAL	ALL OTHER	TRUST
REVENUES				
Revenue From Federal Sources				
25. Unrestricted Grants-In-Aid	4100-4299	0.00	0.00	
RESTRICTED GRANTS-IN-AID				
26. Restricted Grants-in-Aid Direct from Fed Gov't	4300-4399	0.00	0.00	
27. Restricted Grants-in-Aid from Fed Gov't thru S	4500-4599	11,804.88	2,348.00	
28. Other Revenue for /on Behalf of LEA	4700-4999	899.93	0.00	
29. Federal Forest Land Distribution	4810	4,265.53		
30. Total Revenue from Federal Gov't (Lines 25-29)		16,970.34	2,348.00	
Other Financing Sources				
31. Sale of Bonds and Notes	5100-5139	0.00		
32. Reimbursement Anticipation Notes	5140	0.00		
Interfund Transfers				
33. Transfer from General Fund	5210		0.00	6,501.00
34. Transfer from Special Revenue Funds	5220-5229	0.00	0.00	0.00
35. Transfer from Capital Projects	5230-5239	0.00	0.00	0.00
36. Transfer from Capital Reserve Funds	5251	0.00	0.00	
37. Transfer from Trust Funds	5252-5253	0.00	0.00	
38. Compensation for Loss of Fixed Assets	5300-5399	0.00	0.00	
39. Capital Lease/Lease Purchases	5500-5600	0.00	0.00	
40. Total Other Financing Sources (Lines 31-39)		0.00	0.00	6,501.00
41. Total Revenue & Other Financing Sources (Lines 8,24,30,4		605,292.80	2,348.00	7,035.15
		GENERAL	SPECIAL REVENEU	TRUST/AGENCY
EXPENDITURES				
Instruction				
1. Regular Programs	1100-1199	505,313.46	0.00	
2. Special Programs	1200-1299	9,177.43	0.00	
3. Vocational Programs	1300-1399	0.00	0.00	
4. Other Instructional Programs	1400-1499	69.67	0.00	
5. Non-Public Programs	1500-1599	0.00	0.00	
6. Adult & Community Programs	1600-1899	0.00	0.00	
7. Total Instructional Expenditures (Lines 1-6)		514,560.56	0.00	0.00
Support Services				
8. Student Services	2100-2199	4,771.84	2,348.00	
9. Instructional Staff	2200-2299	0.00	0.00	
10. General Administration - SAU Level	2300-2399	33,198.81	0.00	
11. School Administration	2400-2499	0.00	0.00	
12. Business	2500-2599	0.00	0.00	
13. Operation/Maintenance of Plant	2600-2699	0.00	0.00	
14. Student Transportation	2700-2799	14,897.92	0.00	
15. Centralized Services	2800-2899	0.00	0.00	
16. Other Support Services	2900-2999	0.00	0.00	
17. Food Service Operation	3100-3199			
18. Total Support Services (Lines 8-17)		52,868.57	2,348.00	0.00

MS-25

NAME:		MS25 2002-2003		
Shelburne		(1)	(3)	(5)
TITLES	Acct #	Fund 10	Fund 22	Fund 70
Other Outlays				
19. Facility Acquisition & Construction	4000-4999	0.00	0.00	
20. Debt Service - Principal	5110	0.00	0.00	
21. Debt Service - Interest	5120	0.00	0.00	
Other Financing Uses				
22. Transfer to General Fund	5210		0.00	0.00
23. Transfer to Food Service (Special Revenue) F	5220-5221	0.00	0.00	
24. Transfers to All Other Special Revenue Funds	5222-5229	0.00		
25. Transfer to Capital Projects Funds	5230-5239	0.00	0.00	
26. Transfer to Capital Reserves	5251	515.05		
27. Transfer to Expendable Trust Funds	5252	6,520.10		
28. Transfer to Nonexpendable Trust Funds	5253	0.00		
29. Transfer to Agency Fund	5254	(534.15)		
30. Allocation to Charter Schools	5310	0.00	0.00	
31. Allocation to Other Agencies	5390	0.00	0.00	
32. Total Other Outlays and Financing Uses (Lines 19-31)		6,501.00	0.00	0.00
33. Total Expenditures for All Purposes (Lines 7,18 & 32)		573,930.13	2,348.00	0.00

GENERAL FUND FIXED ASSET GROUP			
OF ACCOUNTS (FUND80)		**BEGINNING OF**	**END OF YEAR**
As of June 30, 20_ _	Acct No.	Debit	Debit
1. SITES	210	0.00	0.00
2. SITE IMPROVEMENTS	220	0.00	0.00
3. BUILDINGS AND IMPROVEMENTS	230	0.00	0.00
4. MACHINERY AND EQUIPMENT	240	0.00	0.00
5. CONSTRUCTION IN PROGRESS	250	0.00	0.00
6. INVESTMENT IN GENERAL FIXED ASSETS	710		
7. TOTAL		0.00	0.00

GENERAL FUND LONG TERM DEBT			
GROUP OF ACCOUNTS (Fund 90)		**BEGINNING OF**	**END OF YEAR**
As of June 30, 20_ _	Acct No.	Debit	Debit
1. BONDS PROCEEDS NOT USED			
2. AMOUNT PROVIDED FOR RETIREMENT OF	304		
3. NOTES AND BONDS PAYABLE LONG-TERM	511-521		
4. OTHER LONG-TERM LIABILITIES	531-590		
5. TOTAL		0.00	0.00

AMORTIZATION OF LONG TERM DEBT				
For the Fiscal Year Ending on June 30th	(1)	(2)	(4)	(6)
REPORT IN WHOLE DOLLARS	DEBT 1	DEBT 2	DEBT 4	TOTAL
Length of Debt (yrs)	0	0	0	
Date of Issue (mm/yy)	0	0	0	
Date of Final Payment(mm/yy)	0	0	0	
Original Debt Amount	0.00	0.00	0.00	
Interest Rate	0.00	0.00	0.00	
Principal at Beginning of Yr	0.00	0.00	0.00	0.00
New Issues This Year	0.00	0.00	0.00	0.00
Retired Issues This Yr	0.00	0.00	0.00	0.00
Remaining Principal Bal Due	0.00	0.00	0.00	0.00
Remaining Interest Bal Due	0.00	0.00	0.00	0.00
Remaining Debt(P&I) Bal Due	0.00	0.00	0.00	0.00
Amount of Prin to be Paid Next Fisc. Yr	0.00	0.00	0.00	0.00
Amount of Interest to be Paid Next Fisc Yr.	0.00	0.00	0.00	0.00
Total Debt (P&I) to be Paid Next Fisc. Yr	0.00	0.00	0.00	0.00

DIAL 911 FOR ALL EMERGENCIES

FOR 911 TO BE EFFECTIVE EVERYONE NEEDS TO MAKE SURE THEIR ADDRESS IS VISIBLE.

PLACE YOUR NUMBER ON YOUR MAILBOX OR DRIVEWAY ENTRANCE AND ON YOUR HOUSE.

REMEMBER, IN AN EMERGENCY MINUTES COUNT!!!!